



PUBLIC POLICY INTERN

Municipal Research & Services Center (MRSC) is seeking a Public Policy Intern for work this academic year. MRSC is a nonprofit organization dedicated to proactively supporting the success of local governments state-wide by providing collaborative consultation and immediate access to a vast research and knowledge base. For more information on MRSC, visit mrsc.org.

During the COVID-19 pandemic, MRSC staff are working from home with the option of limited work from the Seattle office, meeting the State's safety guidance for office work.

PRINCIPAL DUTIES

The Public Policy Intern will obtain hands-on experience working directly with MRSC policy consultants to research and respond to emerging issues affecting Washington's 39 counties, 281 cities and towns, and hundreds of special purpose districts. These issues span a diverse range of practice areas, including (but not limited to): planning, housing, land use, government performance, finance, open government, and general municipal governance.

Although we will make every effort to accommodate personal interests, the Public Policy Intern will be asked to perform research in a wide variety of subject areas and may have the opportunity to respond directly to public officials and employees across the state. The intern may also be asked to help develop aspects of training programs sponsored by MRSC, including webinars, blog posts, presentations, and publications on a variety of local government issues.

QUALIFICATIONS

The ideal candidate will demonstrate strong research and writing skills, a nimble mind, a commitment to public service, and an interest in local government. Priority will be given to applicants who are state work study eligible or are on financial aid and can qualify for work study.

Benefits: Compensation is \$21/hour.

Inclusion: MRSC is always looking to diversify our staff and are committed to the full inclusion of all qualified individuals. As part of this commitment, MRSC will ensure that persons with disabilities are provided reasonable accommodations.

Timeline: Candidates must be available to work at least 16-20 hours per week beginning in mid-October 2020. While the term of this internship is currently through June 2021, there may be the possibility of having it continue through summer.

To Apply: Submit the following materials in PDF format to Aimy Enriquez at aenriquez@mrsc.org by **4:00 PM, Friday, September 11 to be included in the first review:**

1. Cover letter;
2. Resume; and
3. Short writing sample.