

WITNESS STATEMENT						PAGE 1 OF 1
CONCERNING THE FACTS OF DUI/Hit and Run				REQUEST ANONYMITY ² <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	CASE NUMBER 15-1230	
DATE ¹ 12/11/15	TIME 9:00 PM	PLACE Madison and 140th Street				
THE FOLLOWING IS A TRUE AND ACCURATE STATEMENT GIVEN TO S. Jones						
STATEMENT BY (LAST NAME / FIRST NAME / MIDDLE NAME) Doe, Jane P.					DOB ³ 4/8/98	
ADDRESS 123 oak Street		CITY Smallville	STATE WA	ZIP 98123	RESIDENCE PHONE (123) 123-4567	BUSINESS PHONE None
AGE 17	RACE	SEX F	HAIR B	EYES B	HEIGHT 5' 6"	WEIGHT 130
EMPLOYER / SCHOOL ADDRESS Rydell High ⁴			CITY Smallville	STATE WA	ZIP 98123	
<p>on 12/11/2015 at approx. 9:00 pm I was travelling eastbound on Madison Street and saw a white car swerve off the road, hitting and denting a parked red car. The driver in the white car backed her car up, parked it, got out of the car, and walked away down 140th Street. The person was a female, late 20s, in jeans and a yellow sweater, and she was short and thin. I called 911 and gave a description.</p> <p>I was called back to identify the person. The person with the cops was the person that I saw.</p>						
I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF WASHINGTON THAT THIS STATEMENT IS TRUE, CORRECT AND MAY BE USED IN A COURT OF LAW.						
SIGNATURE Jane P. Doe						
STATEMENT TAKEN BY S. Jones			PERSONNEL NUMBER			

HIGHLIGHT KEY

= Things to note = What to redact

- 1 Note the date of the statement. Is the investigation still open? If yes, the record is categorically exempt in its entirety under [RCW 42.56.240\(1\)](#).
- 2 The witness has requested anonymity, so her identifying information is exempt. [RCW 42.56.240\(2\)](#).
- 3 Note the witness' date of birth – she is 17 years old. [RCW 7.69A.030](#) may provide a basis for redacting her name and address.
- 4 The name and location of the witness' high school is probably not considered "identifying information" so should not be redacted.

FOR ILLUSTRATIVE PURPOSES ONLY – NOT ACTUAL PEOPLE OR EVENTS.

THIS SAMPLE FORM IS NOT SPECIFIC LEGAL ADVICE. CONSULT WITH YOUR AGENCY'S ATTORNEY.

