

NORTH BEACH WATER DISTRICT

JOB DESCRIPTION

WATER SERVICE WORKER I

SALARY SCHEDULE \$2,243/\$2,303/\$2,364/\$2,424/\$2,485/\$2,545/\$2,605/\$2,666/\$2,726 PER MONTH PLUS BENEFITS

DEFINITION

Under direct supervision, this position performs unskilled and semi-skilled work in water maintenance and production. Work may include, but is not limited to, reading of meters; maintenance and repair of valves, mains, and meters; the installation of water lines and meters; the landscaping, maintenance and operation of water storage and production facilities; and handling customer service complaints.

EXAMPLE OF DUTIES

(Any one position may not include all duties listed, nor do the examples listed cover all duties that may be performed.)

Reads water meters accurately; excavates mains, installs pipe and attaches to main; maintains water distribution pumps and motors by greasing, lubricating and performing other maintenance work; operates equipment such as skip loader, dump truck, backhoe and boom truck;

DESIRABLE QUALIFICATIONS

Knowledge of:

Principles, methods and tools employed in water distribution facilities, pumps, and motors; including hydrants, meters, all types of valves, pipe laying, fitting, plumbing and concrete work; tools and equipment used in water mains and new service installation and water main repair; tools, equipment and materials used in meter repair, testing and calibration; safe work practices. Must be able to safely lift and operate equipment and parts weighing up to 100 pounds, stand and walk for extended periods of time, work in environments with exposure to dirt, dust, and weather, and have hearing and vision within normal ranges.

Ability to:

Operate PCs. Mechanical and electrical aptitude; may include but not limited to standing, climbing, walking, lifting, bending, pulling and/or pushing, grasping, reaching, stooping and crouching, sitting, typing, walking, reading, writing, color determination, speaking and listening for extended periods of time; handle customer complaints and corrects problems in the field; reads and interprets water distribution maps and operate a variety of light and heavy equipment; establish and maintain cooperative relationships with those contacted during the course of work. Repair, install and maintain water mains, services, valves and meters; operate a variety of light and heavy equipment. Must be able to work standby shifts and respond to routine and emergency after-hour calls. Required, once trained, to be on standby for a continuous period of seven days at scheduled intervals and respond to emergency calls within thirty minutes.

Education and Experience:

High School graduate or equivalent. One year of experience in pipeline construction or maintenance work, including the operation and use of light and heavy equipment or any combination of education is desirable, and/or experience that could likely provide the required knowledge and abilities.

License:

Possession of an appropriate Washington driver's license with satisfactory driving record as determined by the District.

Advancement:

Water Service Worker I shall automatically advance to Water Service Worker II upon:

Completion of three years as Water Service Worker I with three satisfactory annual performance reviews.

Possession of a Grade I Water Distribution Manager certificate issued by the Washington State Department of Health Services.

FLSA STATUS

Non-exempt