



# Youth Advocate Position

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Redmond Arts Commission

The Youth advocate will give input to the Redmond Arts Commission in matters such as programming and art in the community for people ages 16 to 26. The advocate should be able to communicate to Redmond youth about the actions and programs of the Arts Commission and serve as a community liaison.

## **POSITION EXPECTATIONS**

This is a non-voting advisory position on the Redmond Arts Commission. The advocate is expected to attend regular monthly meetings on the second Thursday at 7:00PM at Redmond City Hall, 15670 NE 85<sup>th</sup> Street, Redmond, WA 98073-9710. Advocates are asked to give opinion and input on matters before the Arts Commission. The advocate may also be asked to elicit ideas and opinion from Redmond youth and report commission matters to Redmond schools, colleges and community groups. Advocates who are granted a second term are expected to develop and complete a project.

## **TERM**

The annual term starts September and ends August. Advocates may re-apply for a second term.

## **SELECTION CRITERIA**

- Must be 16 to 26 years old at the time of application
- Live, work or study within Redmond city limits
- Expresses knowledge of or interest in art and culture
- Demonstrated ability to connect with her/his peers in Redmond
- Ability to attend monthly meetings between September 2012 and August 2013

## **SELECTION PROCESS**

We encourage counselors, teachers, and leaders from the cultural and creative industries (music, dance, theatre, film, fine art, folk art, digital art, literary art, and multimedia) to urge qualified candidates to apply. We hope to consider candidates with varied artistic and educational experience. An interview committee of at least one Arts Commissioner and the Arts Administrator will select a candidate. All positions are open until filled and service may start any time during the term.

## **APPLICATION CHECKLIST**

- Youth Advocate Supplemental Application
- Letter of Recommendation
- Community Service Application

**Mail items to: Joshua Heim, City of Redmond, PO Box 97010, MS: 4NPK, Redmond, WA 98073.**

## Redmond Arts Commission Youth Advocate

### SUPPLEMENTAL APPLICATION

#### THE REDMOND ARTS COMMISSION

The Arts Commission works to build a community inspired and connected by art and culture. The Commission serves as a catalyst for Redmond's diverse and inventive community.

Commissioners advise and make recommendations to the Mayor and City Council on arts and cultural policy including community grants and public art.

What three things you would like to know about the Redmond Arts Commission.

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How could the Redmond Arts Commission be relevant to youth?

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What arts activities or interests do you enjoy?

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What current or future arts activities in Redmond would you recommend to your fellow citizens?

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#### LETTER OF RECOMMENDATION

The author should include the candidate's full name and submit the recommendation via e-mail directly to Joshua Heim, Arts Administrator at: [Jmheim@redmond.gov](mailto:Jmheim@redmond.gov)

## Redmond Arts Commission Youth Advocate RECOMMENDATION INSTRUCTIONS

Thank you for endorsing a candidate to serve as a Redmond Arts Commission Youth Advocate. Youth advocates give input to the commission on matters such as programming and art in the community, geared generally or specifically toward youth. The advocate should be able to communicate well to Redmond youth about the actions and programs of the Arts Commission, and serve as liaison for community input.

Youth Advocates are able to lend important perspective to the Redmond Arts Commission, learn about public service, network and serve within the arts community, and explore career opportunities. Your recommendation helps us understand if she/he is ready to take full advantage of this opportunity.

Selection criteria are:

- Must be 16 to 26 years old at the time of application
- Live, work or study within Redmond city limits
- Expresses knowledge of or interest in art and culture
- Demonstrated ability to connect with her/his peers in Redmond
- Ability to attend monthly meetings between September 2012 and August 2013

### INSTRUCTIONS

Your letter should speak to the character of the applicant. You might consider the following:

- **Your relationship:** The nature, length, and ways you worked together.
- **Qualification:** How does she/he measure against the selection criteria noted above?
- **Group dynamics:** How does this person behave in group settings? How well do they negotiate disagreement or unwanted change?
- **Curiosity:** What kind of questions does this person ask? What intrigues her/him? What questions do you think they could bring to the Arts Commission?
- **Initiative:** How has the candidate shown initiative in the past? Is self-starting part of his/her natural demeanor or does this behavior need to be encouraged?
- **Leadership potential:** What are her/his strengths? How will this candidate grow as result of this experience?
- **Commitment:** What motivates this candidate? How have you seen her/him commit to past work? If selected, will she/he persist throughout the year?
- **Recommendation:** Is she/he a strong match for this opportunity? Under what conditions will this candidate be a successful youth advocate?

Please e-mail your letter to Joshua Heim, Arts Administrator, at [jmheim@redmond.gov](mailto:jmheim@redmond.gov)



# COMMUNITY SERVICE APPLICATION

NAME: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP CODE

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

BOARD, COMMITTEE, OR COMMISSION FOR WHICH YOU ARE APPLYING:  
\_\_\_\_\_

CURRENT OCCUPATION: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

WHY ARE YOU INTERESTED IN SERVING IN THIS POSITION?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHAT COMMUNITY ACTIVITIES OR OTHER EXPERIENCE DO YOU BRING TO THIS POSITION, INCLUDING LEADERSHIP ROLES?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU HAVE ANY SPECIAL SKILLS OR EXPERTISE APPLICABLE TO THIS POSITION?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATIONAL/OCCUPATIONAL BACKGROUND:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARE YOU AVAILABLE FOR EVENING MEETINGS? \_\_\_\_\_ DAYTIME MEETINGS? \_\_\_\_\_

IF YES, ARE THERE ANY EVENINGS THAT ARE UNACCEPTABLE? \_\_\_\_\_

**SOME POSITIONS REQUIRE CITY OF REDMOND RESIDENCY  
FOR MORE INFORMATION, PLEASE CONTACT THE MAYOR'S OFFICE AT 425-556-2101**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

RETURN FORM WITH RESUME, IF AVAILABLE, TO: CITY OF REDMOND MAYOR'S OFFICE, 15670 NE 85<sup>th</sup> STREET, REDMOND, OR  
MAIL TO: CITY OF REDMOND MAYOR'S OFFICE, 4NEX, P.O. BOX 97010, REDMOND, WA 98073-9710