City of Stanwood
Job Announcement
Finance Director/City Clerk

Compensation
The 2016 Salary Range for this position is $7,716/mo.-$8,685/mo.
The hiring range is $7,716 /mo. to $8,186/mo. depending on experience and qualifications.
The city provides an excellent benefits package.

Education and Experience
The ideal candidate will have the equivalent of a Bachelor’s degree from an accredited college or university with major course work in business administration, finance, accounting or a related field.
Accreditation as a Certified Public Accountant is a strong plus;
Six years of increasingly responsible professional accounting or financial management experience including three years of management and administrative responsibility or;
Any combination of education and experience to be able to perform the essential functions of the position.

The Ideal Candidate
The City of Stanwood, Washington is seeking highly motivated and qualified candidates for the position of Finance Director/City Clerk.
The ideal candidate will be an experienced financial manager who is creative and innovative in finding solutions to complex financial issues and opportunities, as well as providing sound options and guidance on various financial topics.
The ideal candidate will be approachable and have strong interpersonal skills, and a collaborative management style. The successful candidate will be able to direct, lead, motivate and provide guidance in achieving city goals.

The Position
The Finance Director/City Clerk is part of the City’s management team and reports directly to the City Administrator.
The Director provides supervision and leadership for professional, technical, and clerical staff, budgetary management and oversight, grant management and oversight, strategic planning, intergovernmental representation, administration, and oversees the City’s biennial budget and audits.
The six member Finance Department includes the director, deputy city clerk, utility billing, payroll and benefits, purchasing, accounts payable, and information technology.

Application, cover letter, and resume must be received by 4 p.m. Thursday, February 4, 2016 for first review.
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Application Process:
You may obtain a complete application packet from the city website: www.ci.stanwood.wa.us

Or at:
Stanwood City Hall
10220 270th Street NW
Stanwood, WA 98292

Application materials may be submitted in person or by mail to:

City of Stanwood
Attn: Human Resources
10220 270th Street NW
Stanwood, WA 98292

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The City
The City of Stanwood incorporated in 1903 and operates under the Mayor-Council form of government. Stanwood is a thriving, progressive community of 6,500 residents located in northern Snohomish County. The city expects to double in size over the next 20 years.

The city provides a full range of municipal services including planning, building, streets, parks and utilities. Police, fire and emergency services are provided under contract.

Why Apply?
The City is the economic and social hub for Camano Island and the surrounding unincorporated areas of northern Snohomish and southern Skagit counties.

Stanwood is located in a beautiful natural setting with many nearby opportunities for outdoor recreation including boating, hiking, and skiing.

The city has good schools, a strong sense of community, a small town feel and easy access to the Seattle Metropolitan area.

The city’s mayor and management team is progressive, talented, and provides strong leadership.

For more information contact City Administrator, Deborah Knight at 360-629-2181 ext 4506 or deborah.knight@ci.stanwood.wa.us

The city is an Equal Opportunity Employer