



ORDINANCE NO. 2019-602

AN ORDINANCE OF THE CITY OF NEWCASTLE, WASHINGTON, ADOPTING THE CITY OF NEWCASTLE 2020 OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND EXPENDITURES FOR EACH SEPARATE FUND AND THE AGGREGATE TOTALS FOR ALL SUCH FUNDS COMBINED; ESTABLISHING THE 2020 SALARY SCHEDULE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, state law requires the City to adopt a budget and provide procedures for the filing of a budget, deliberations, public hearings and final adoption of the budget; and

WHEREAS, a preliminary proposed budget for 2020 was prepared and filed with the City Council, and said preliminary budget included estimates of the amount of monies required to meet public expenses and the expenses of the City for the fiscal year ending December 31, 2020; and

WHEREAS, the City Council held a public hearing on October 15, 2019, after providing due notice, for the purpose of considering the preliminary 2020 budget, and to give the public an opportunity to be heard on the preliminary 2020 budget; and

WHEREAS, on November 5, 2019, the City Council held a public hearing, after providing due notice, for the purpose of considering revenue sources for the 2020 budget, and to give the public an opportunity to be heard on said revenue sources; and

WHEREAS, on November 5, 2019, the City Council adopted Ordinance 2019-596, which set the 2020 property tax levy rate; and

WHEREAS, the City Council held a final public hearing on the budget on November 5, 2019, after providing due notice, for the purpose of considering the 2020 preliminary budget, and to give the public an opportunity to be heard on the preliminary 2020 budget; and

WHEREAS, the City Council held public meetings on October 15th, October 18th, November 5th, November 19th, and December 3rd to review and consider the proposed 2020 budget; and

WHEREAS, the proposed 2020 budget does not exceed the lawful limit of taxation allowed by law to be levied on property within the City of Newcastle for the purposes and estimated expenditures set forth necessary to provide for the services and needs of the City of Newcastle for the calendar year of 2020;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF NEWCASTLE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Adoption of 2020 Budget. Pursuant to RCW 35A.33.075, the City Council hereby adopts, ratifies and approves the City of Newcastle 2020 Operating and Capital Budget, as the annual budget for the fiscal year ending December 31, 2020, and as set forth on Exhibit 1, attached hereto and incorporated by reference as if set forth in full.

Section 2. 2020 Budget Revenues & Appropriations. Estimated resources including fund balances for each separate fund of the City of Newcastle for the fiscal year ending December 31, 2020 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the Fiscal Year 2020, as set forth in the City of Newcastle 2020 Operating and Capital Budget:

	2020 Revenue	2020 Expenditure Appropriation	2020 Beginning Fund Balance	2020 Ending Fund Balance
General Fund	\$9,813,025	\$10,776,465	\$4,698,890	\$3,735,450
Street Fund	574,585	684,730	287,950	177,805
Cumulative Reserve Fund	220	-	10,485	10,705
Debt Service Fund	526,705	526,705	130,790	130,790
Transportation Capital Fund	1,980,580	1,980,580	861,660	861,660
Parks Capital Fund	1,156,370	1,403,230	880,640	633,780
Real Estate Excise Tax Fund	1,130,960	1,206,100	2,041,570	1,966,430
Surface Water Fund	1,896,830	1,829,010	1,215,430	1,283,250
Equipment Rental Fund	208,720	121,700	251,480	338,500
Facilities Fund	833,375	833,375	185,255	185,255
Total	\$18,121,370	\$19,361,895	\$10,564,150	\$9,323,625

Section 3. Updated Salary Schedule. The summary of the City's salary schedule, attached as Exhibit 2 and incorporated by reference as if set forth in full, is hereby approved.

Section 4. City Clerk Directed. The City Manager or designee is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by State or Federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the City's newspaper of record, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NEWCASTLE, WASHINGTON, at a regular meeting held on Tuesday, December 3, 2019.


Allen Dauterman, Mayor

ATTEST


Rob Wyman, City Manager

APPROVED AS TO FORM


Dawn F. Reitan, City Attorney

**ORDINANCE NO. 2019-603
EXHIBIT 2
CITY OF NEWCASTLE SALARY SCHEDULE**

2020 Salary Schedule

Position Title	Funded FTEs	Minimum	Maximum
Executive			
Mayor			\$ 7,200
Councilmember			\$ 6,000
City Manager (1)	1.00		
Human Resources/Risk Management Director (2)	1.00	\$ 100,000	\$ 130,000
City Clerk	1.00	\$ 83,547	\$ 105,676
Community Engagement Coordinator (3)	1.00	\$ 72,000	\$ 91,000
Totals:	4.00		
Administration			
Finance Director	1.00	\$ 115,346	\$ 148,188
Senior Accountant	1.00	\$ 76,785	\$ 98,890
Accountant	1.00	\$ 61,343	\$ 78,847
Accounting Analyst	1.00	\$ 62,529	\$ 80,952
Administrative Assistant/Receptionist	1.00	\$ 48,525	\$ 66,792
Totals:	5.00		
Community Development			
Community Development Director	1.00	\$ 113,237	\$ 145,529
Senior Development Review Engineer	1.00	\$ 82,112	\$ 105,364
Building Official (4)		\$ 86,620	\$ 109,919
Senior Planner	1.00	\$ 79,060	\$ 101,169
Associate Planner	1.00	\$ 65,260	\$ 82,354
Building Inspector/Code Enforcement	1.00	\$ 64,581	\$ 81,544
Development Permit Coordinator (2)	1.00	\$ 57,955	\$ 74,937
Assistant Planner	1.00	\$ 61,461	\$ 78,613
Totals:	7.00		
Public Works			
Public Works Director	1.00	\$ 121,936	\$ 155,228
Assistant City Engineer	1.00	\$ 83,383	\$ 106,963
Surface Water Program Manager	1.00	\$ 77,020	\$ 100,260
Project Planner (4)		\$ 76,700	\$ 98,319
Public Works & SWM Inspector	1.00	\$ 67,185	\$ 84,764
Surface Water Specialist	1.00	\$ 67,185	\$ 84,764
Infrastructure Maintenance Manager	1.00	\$ 78,691	\$ 102,673
Maintenance Technician	3.00	\$ 52,577	\$ 68,601
Maintenance Technician - Stormwater	2.00	\$ 52,577	\$ 68,601
Totals:	11.00		
Total FTEs		27.00	

Notes

- (1) Per Contract
 - (2) Reclass HR Manager to HR/RM Director & Development Services Coord. to Devl. Permit Coord.
 - (3) Community Activities Coordinator reclass to Community Engagement Coordinator moved from CD to Executive
 - (4) Unfunded
- Employees at the top of the range may receive a merit lump sum.
Salary ranges include a 2.1% COLA adjustment from 2019



CERTIFICATION OF ORDINANCE 2019-602

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Newcastle, King County, Washington, (the "City"), and as such official I am the keeper of the records and files of the City and of the City Council of the City (the "Council").

I do further certify that the attached document constitutes a full, true and complete copy of Ordinance 2019-602 (the "Ordinance"), entitled:


ORDINANCE 2019-602

AN ORDINANCE OF THE CITY OF NEWCASTLE, WASHINGTON, ADOPTING THE CITY OF NEWCASTLE 2020 OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND EXPENDITURES FOR EACH SEPARATE FUND AND THE AGGREGATE TOTALS FOR ALL SUCH FUNDS COMBINED; ESTABLISHING THE 2020 SALARY SCHEDULE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

The Ordinance was adopted by the City Council of the City of Newcastle on December 3, 2019, by a vote of 4-3. The title of this Ordinance was published in the City's newspaper of record on December 6, 2019, and the effective date of the Ordinance is December 11, 2019.

I do further certify that the deliberations of the Council on the adoption of the Ordinance were taken openly, that the vote on adoption of the Ordinance was taken openly and in accordance with state law. Such meeting was held at a specified place and time convenient to the public, notice of such meeting was given, and such meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Washington, as amended, and that the Council has complied with all applicable provisions of open meetings laws and procedural rules in the adoption of the Ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature this 16th day of December, 2019.



Christina Corrales-Toy
Community Activities Coordinator
City of Newcastle
King County, Washington