

LEAVE

PERSONNEL POLICIES AND PROCEDURES

Personnel Policy Adopted by Res.: ~~1315~~ (2014)

7.12 Unpaid Holidays for Reasons of Faith or Conscience

Personnel Procedures Approved:

1. PURPOSE: To establish policies and procedures related to unpaid leaves requested for faith or conscience.
2. ORGANIZATIONS AFFECTED: All departments/divisions. Regular, project term and limited term full-time and part-time employees as indicated. Does not apply to temporary employees.
3. REFERENCES: RCW 1.16.050
4. POLICY:

Employees are entitled to two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization.