

CITY OF SNOQUALMIE, WASHINGTON
REQUEST FOR PROPOSALS FOR
FIBER OPTIC NETWORK INFRASTRUCTURE INSTALLATION

The City of Snoqualmie ("City") is soliciting Proposals from qualified firms pursuant to Section 39.04.270 RCW for competitive negotiation for performing fiber optic network infrastructure installation services for the City as specified in Scope of Services.

The award shall be made to the qualified bidder whose proposal is most advantageous to the municipality with price and other factors considered. The municipality may reject any and all proposals for good cause and request new proposals.

A copy of the complete Project/Scope of Services is available at the City of Snoqualmie Administrative Office located at 8020 Railroad Ave SE in Snoqualmie, on the city website or by calling 425-888-1555.

The City of Snoqualmie should receive submittals no later than 10:00 AM on May 4, 2005, Submittals should be directed to P.J. Rodriguez, Network System Engineer, City of Snoqualmie, PO Box 987, Snoqualmie, WA 98065.

The City of Snoqualmie assumes no obligation of any kind for expenses incurred by any respondents to this solicitation. The City of Snoqualmie is an equal opportunity employer and encourages all qualified women and minority firms to submit proposals.

Publish: Daily Journal of Commerce 04/20/05

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FIBER OPTIC NETWORK INFRASTRUCTURE INSTALLATION

I. PURPOSE OF REQUEST

The City of Snoqualmie ("City") is soliciting Proposals from qualified firms pursuant to Section 39.04.270 RCW for competitive negotiation for performing fiber optic network infrastructure installation services for the City as specified in Scope of Services below.

II. TIME SCHEDULE

The City will follow the following timetable:

Issue RFP: April 20, 2005

Deadline for Submittal of Responses to RFP: May 4, 2005

Award of Contract: May 9, 2005

III. INSTRUCTIONS TO PROPOSERS

A. All responses shall be sent to:

PJ Rodriguez, System Network Engineer
City of Snoqualmie
PO Box 987
Snoqualmie, WA 98065

B. Place one (1) copy of your Proposal in a sealed envelope and clearly label in the lower left corner "Proposal for Fiber Optic Network Infrastructure Installation Services."

C. Proposals should detail qualifications and relevant experience to perform the required services.

D. An authorized representative of the firm must sign the Proposal.

E. Any questions concerning the City's specifications or RFP process shall be directed to the PJ Rodriguez, System Network Engineer at (425) 888-1555.

F. The firm must include evidence that he or she maintains the following minimum insurance:

1. Workers' compensation and employer's liability in amounts required by law;
2. Commercial general liability with limits of liability not less than \$2,000,000;
3. Automobile liability insurance with limits of liability not less than \$2,000,000; and
4. Professional Liability with limits of liability not less than \$2,000,000.

IV. SELECTION CRITERIA

Your Proposal will be evaluated on the following criteria:

1. Responsiveness of the request for qualifications and/or proposal to the purpose and scope of services.
2. Ability and history of successfully completing contracts of this type, meeting projected deadlines, experience in similar work.
3. Performance data, references, key personnel.

V. TERMS AND CONDITIONS

- A. The City reserves the right to reject any and all responses, and to waive minor irregularities in any Proposals.
- B. The City reserves the right to request clarification of information submitted, and to request additional information from any contractor.
- C. The City reserves the right to award any contract to the next most qualified contractor, if the successful contractor does not execute a contract within thirty (30) days after the selection of the contractor.
- D. The contract resulting from acceptance of a proposal by the City shall be in a form supplied or approved by the City, and shall reflect the specifications in this RFP.
- E. The City shall not be responsible for any costs incurred by the firm in preparing, submitting or presenting its response to the RFP.
- F. The City encourages minority and women-owned firms to submit qualifications consistent with the City's policy to insure that minority and women-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for services.

VI. SCOPE OF SERVICES AND REQUIREMENTS.

1. Provide and install approximately 900' of ¼" messenger wire on PSE utility poles, from the corner of Falls Ave and River St to the entrance point of the City Admin building and the City Planning building.
2. Provide and install all pole hardware required to complete the above messenger install.
3. Install/lash the School District provided fiber from the corner of Falls Ave and River St, on the above installed messenger, to the entrance point at the City Admin Building and pull into the equipment closet. (36 strand in)
4. Provide and install a fiber termination panel equipped with 36 S/M SC couplers in an existing rack in the City Admin Building equipment closet
5. Provide and terminate the above installed fiber cable with S/M SC connectors and terminate to the above installed fiber panel.
6. Install/lash the School District provided fiber from the corner of Falls Ave and River St, on the above installed messenger, to the entrance point at the City Planning Building and pull into the equipment closet. (36 strand in, 36 strand out)
7. Provide and install a fiber termination panel equipped with 72 S/M SC couplers in an

existing rack in the City Planning Building equipment closet

8. Provide and terminate the above installed fiber cable with S/M SC connectors and terminate to the above installed fiber panel.

9. Pull the School District provided fiber from the riser pole by Hwy-202 & Tokul Rd to the existing hand hole, 36 strands in and 36 strands out at the drive into the City Public Works location.

10. Provide for and splice 12 strands of the above pulled cable into the existing splice case and existing fiber going into the Public Works Building.

11. Pull the School District provided fiber from the hand hole placed on Snoqualmie Parkway at the Fire Station conduit entrance point to the Fire Station IDF. (36 strand in, 36 strand out).

12. Provide and install a fiber termination panel equipped with 72 S/M SC couplers in an existing rack in the City Planning Building equipment closet.

13. Provide and terminate the above installed fiber cable with S/M SC connectors and terminate to the above installed fiber panel.

14. Provide and install a complete conduit pathway from the hand hole placed at Snoqualmie Parkway and Douglas Ave to the City Police Station.

15. Pull the School District provided fiber from the hand hole placed on Snoqualmie Parkway and Douglas Ave to the City Police Station IDF. (36 strand in).

16. Provide and install a fiber termination panel equipped with 36 S/M SC couplers in an existing rack in the City Admin Building equipment closet.

17. Provide and terminate the above installed fiber cable with S/M SC connectors and terminate to the above installed fiber panel.

18. OTDR and power meter test and label the above installed fiber cable and connectors and provide a hard copy print out and electronic format of the test results.

VII. COMPENSATION

A. The award shall be made to the qualified bidder whose proposal is most advantageous to the municipality with price and other factors considered. The municipality may reject any and all proposals for good cause and request new proposals.

B. Payment by the City for the services will only be made after the services have been performed. Payment shall be made on a monthly basis, in accordance with the terms set forth in the contract.