

ORDINANCE NO. 2019-04

AN ORDINANCE OF THE CITY OF MORTON ADOPTING THE MONETARY BUDGET FOR THE CALENDAR YEAR 2020, STATING EFFECTIVE DATE OF JANUARY 1, 2020, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORTON, WASHINGTON, AS FOLLOWS:

Section 1. That the amended Monetary budget for the City of Morton, Washington, as approved by the City Council on December 23, 2019, is summarized as follows:

		<u>REVENUES</u>		<u>EXPENSES</u>	
001	CURRENT EXPENSE	\$	908,403.00	\$	908,403.00
101	CITY STREETS		60,100.00		60,100.00
103	CEMETERY		21,312.00		21,312.00
105	DRUG		100.00		100.00
106	TOURISM		31,030.00		31,030.00
107	CAPITAL PROJECTS FUND		12,030.00		12,030.00
400	WATER		614,871.00		614,871.00
401	SEWER		499,861.00		499,861.00
GRAND TOTALS ALL FUNDS		\$	<u>2,147,707.00</u>	\$	<u>2,147,707.00</u>

THREE COPIES OF THE BUDGET ARE ON FILE IN THE OFFICE OF THE CITY CLERK IN THE CITY HALL, CITY OF MORTON.

Section 2. That this Ordinance shall become effective upon the first day of January 2019

Section 3. All conflicting articles of other ordinances or parts of ordinances of the City of Morton are repealed.

ATTEST:

  
TAMARA CLEVINGER, City Clerk

  
DAN S. MORTENSEN, Mayor

# Budget 2020

## Current Expense Revenues

Current Expense Revenues support six departments. The departments are:

### **General Government**

- Legislative
- Judicial
- Executive
- Financial and Record Services
- Legal
- Personnel

### **Police Department**

- Law Enforcement
- Emergency Services

### **Fire Department**

- Fire Control
- Ambulance, Rescue and Emergency Aid

### **Airport**

- Operations

### **Park**

- Park Facilities

### **COMMUNITY CENTER**

- Lyle Building

Revenues for funding these departments are realized from:

- Taxes
- Licenses and Permits
- Intergovernmental Revenues
- Charges for Goods & Services
- Fines & Forfeitures
- Miscellaneous Revenues

Estimated Current Expense Revenues for the fiscal year 2020 are:

Beginning Balance	90,429.00
Taxes	564,012.00
Licenses & Permits	15,350.00
DUI Cities	1,500.00
Streamlined Mitigation	3,000.00
Charges for Services	116,636.00
Fines & Forfeits	19,400.00
Miscellaneous	37,476.00
Park	37,500.00
Lyle Building	20,400.00

Airport	2,700.00
TOTAL CURRENT EXPENSE REVENUES	\$ 908,403.00

# Budget 2020

## Current Expense Expenditures

Current Expense operating expenditures are made up of the following:

General Government  
Security of Persons & Property  
Transportation  
Debt Service  
Capital Outlay  
Other Financing Uses

The estimated 2020 Budget Expenditures for the Current Expense Fund are:

General Government	\$ 176,630.00
Security of Persons & Property	
Police Department	492,761.00
Fire Department	55,712.00
Transportation	
Airport	10,600.00
Park	117,888.00
Lyle Building	54,812.00
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	\$ 908,403.00
Ending Balance	\$ 0
Total Current Expense Expenditures	\$ 908,403.00

**Budget 2020 Worksheet**  
**CURRENT EXPENSE**

**Revenues**

Beginning Balance	\$90,429.00
Property Tax	245,512.00
Sales Tax	215,000.00
CJTC Sales Tax	14,000.00
Local Leasehold Tax	1,500.00
Local PUD Excise Tax	60,000.00
Cell Phone & Cable Tax	28,000.00
Licenses & Permits	15,350.00
Criminal Justice Programs	13,500.00
DUI cities	1,500.00
Streamlined Mitigation	3,000.00
Charges for Services	116,636.00
Fines & Forfeitures	19,400.00
Miscellaneous	23,976.00
Park	37,500.00
Lyle Building	20,400.00
Airport	2,700.00
 TOTAL CURRENT EXPENSE REVENUES	 \$908,403.00

**Expenses**

General Government	
Legals	\$1,500.00
Ordinance Codification	2,000.00
Tuition/Registration Elected	500.00
Salaries	65,000.00
Telephone	6,000.00
Dues	1,000.00
Equipment Repair	600.00
State Audit	10,000.00
Miscellaneous	7,000.00
Office Supply	4,000.00
New Office Machines	16,000.00
Tuition/Registration staff	1,100.00
Electricity	3,500.00
City Hall Repairs	10,000.00
Postage meter rental fee	700.00
Copy machine maintenance	400.00
Computer maintenance	1,000.00
Software upgrades	1,000.00
Planning	1,000.00
Insurance Premiums	5,312.00
Election Expense	2,000.00
Benefits	20,000.00
Attorney Fees	11,700.00
Contract for Emergency Management	4,418.00

**Budget 2020 Worksheet  
CURRENT EXPENSE**

SW Washington Pollution Control	600.00
Animal Control	300.00

<b>TOTAL GENERAL GOVERNMENT EXPENSES</b>	<b>176,630.00</b>
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Expenses | Police

Court appt attorney fees	20,000.00
WSP Fingerprinting	250.00
Salaries	264,252.00
Benefits	49,425.00
Travel Expenses	600.00
Office supply/Air cards	2,700.00
Uniform allowance-First Officer	1,000.00
Uniform allowance-Second Officer	1,000.00
Uniform allowance Third Officer	1,000.00
Vests	1,500.00
City Attorney Fees	18,000.00
Court filing fees	10,000.00
New Equipment	7,000.00
New Office Equipment	3,000.00
Training Supplies	1,000.00
Schooling	5,000.00
Evidence/supplies/training	800.00
Gas/oil	12,000.00
Insurance Premiums	5,311.00
Electricity	1,500.00
Auto Repair	7,100.00
Building repairs	5,000.00
Radio repairs	500.00
Auto (LOF)Maintenance	1,985.00
Radar Repair/Certification	900.00
Copy Machine Maintenance	100.00
Computer Mainenance	1,000.00
Miscellaneous/vaccines	6,500.00
Telephone	7,000.00
Prisoner Billing	26,250.00
Prisoner Medical Expenses	500.00
Dispatch Scan Fees	29,425.00
Community Policing	1,163.00

<b>Total Police Department Expenses</b>	<b>492,761.00</b>
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Expenses Fire Department

Salary	0.00
Benefits	0.00
Fire Contract	36,000.00
Physicals/Vaccination	0.00
Dues	0.00
Training	0.00

**Budget 2020 Worksheet**  
**CURRENT EXPENSE**

Gas/oil	0.00
Insurance Premiums	10,312.00
Electricity	8,400.00
Equipment Maintenance	0.00
Payment for Water Usage	0.00
Firehall Repairs	500.00
Miscellaneous	500.00
Ambulance Contract Fee	0.00
Contract for Fire Investigations	0.00
 Total Fire Department Expenses	 55,712.00

Expenses Airport

Insurance	5,400.00
Electricity	700.00
Miscellaneous Repairs	4,000.00
Light Replacement	500.00
 Total Airport Expense	 10600.00

Expenses Park

Salary	49876.00
Benefits	8000.00
Miscellaneous Expense	4300.00
Office Expense	1000.00
Excise Tax	6000.00
Insurance Premiums	17112.00
Electricity	6000.00
Improvements	2000.00
Telephone	1200.00
Garbage Service	3400.00
Gasoline/Propane	2000.00
Equipment Repair	4000.00
New Equipment	1000.00
Jubilee Exp	1500.00
Loan repayment	10500.00
 Total Park	 117888.00

Expense Community Center

Salaries	1000
Benefits	300
General Operations/supplies	2000
Miscellaneous Expense	5000

**Budget 2020 Worksheet**  
**CURRENT EXPENSE**

Electricity	4800
Insurance Premiums	12012
Janitors Wage	1900
Equipment & Building Repairs	1000
USDA Loan Payments	24000
Damage Deposit Refund	1800
Appliance & Equipment purchase	1000
Total Community Center Expense	54,812.00
EndingBalance	0
Total Current Expense Expenditures	\$908,403.00



# Budget 2020

## City Streets Fund

### Revenues

#### Taxes

Retail Sales & Use Tax (12%)

State Shared Revenues: MVFT, Liquor Excise & Profit Tax.

The estimated City St Fund revenues for the fiscal year 2020 are as follows:

Taxes	30,000.00
State Shared Revenue	30,000.00
Miscellaneous Revenue	50.00
Investment Interest	50.00
Total estimated City St Fund revenues	<u>\$ 60,100.00</u>

### Expenses

The estimated City St Fund expenses for the fiscal year 2020 are as follows:

Maint. Administration	\$18,288.00
Road and Street Maint.	17,812.00
Traffic Control & Pedestrian Safety Projects	23,000.00
	1000.00
Total estimated City St Fund expenses	<u>\$60,100.00</u>
Ending Balance	0
Total City St Fund	\$60,100.00

**Budget 2020  
Worksheet  
City Street Fund**

**Revenues**

Sales Tax	30,000.00
Motor Vehicle Fuel Tax	22,000.00
Liquor Excise Tax	2,000.00
Liquor Profit Tax	6,000.00
Miscellaneous Revenue	50.00
Interest Earnings	50.00
<b>TOTAL CITY STREET REVENUES</b>	<b>\$60,100.00</b>

**Expenses**

Equipment	\$1,000.00
Gasoline/Oil	2,500.00
Equipment Repair	4,000.00
Storm Drain Maint. & Repair	1,000.00
Street Construction & Repair	6,000.00
Projects	1,000.00
Street Lighting	16,000.00
Street Signs	1,000.00
Salaries	14,288.00
Benefits	4,000.00
Miscellaneous	4,000.00
Insurance Premiums	5,312.00
<b>Subtotal City Street Expenses</b>	<b>60,100.00</b>

Ending Balance	0.00
<b>TOTAL CITY STREETS</b>	<b>\$60,100.00</b>

# Budget 2020

## Cemetery Fund

### Revenues

The estimated Cemetery Fund revenues for the fiscal year 2020 are:

Beginning Balance	7382.00
Sales tax 3%	7000.00
Sale of Lots & Niches	4000.00
Niche Opening & Closing	2000.00
Investment Interest	30.00
Misc.	900.00
Total Cemetery Revenues	<u>\$ 21,312.00</u>

### Expenses

The estimated Cemetery expenditures for the fiscal year 2020 are:

Maintenance Administration	\$ 11,812.00
Facilities	9,500.00
Total Cemetery Expenditures	<u>\$ 21,312.00</u>
Ending Balance	0
Total Cemetery Fund	\$ 21,312.00

**Budget 2020  
Worksheet  
Cemetery Funds**

**Revenues Cemetery Fund**

Beginning Balance	\$7,382.00
Sales tax 3%	7,000.00
Sale of Lots and Niches	4,000.00
Niche Opening/Closing	2,000.00
Investment Interest	30.00
Misc	900.00
<b>TOTAL CEMETERY MAINTENANCE REVENUE</b>	<b>\$21,312.00</b>

**Expenses Cemetery Fund**

Salary	\$4,000.00
Benefits	800.00
Niche Opening Expense	2,500.00
Caretaker Contract	0.00
Excise Tax	500.00
Miscellaneous	500.00
Gasoline/Oil	300.00
Insurance	2,812.00
Equipment Repair	300.00
New Equipment (grass catcher, trailer)	100.00
Project Landscape	9,500.00
<b>Total Cemetery Expenses</b>	<b>\$21,312.00</b>
Ending Balance	0.00
<b>Total Cemetery Fund</b>	<b>\$21,312.00</b>

# Budget 2020

## Drug Fund

### Revenues

The estimated Drug Fund revenues for the fiscal year 2020 are as follows:

Restitution/Seizures/Forfeitures	100.00
Total estimated Drug Fund revenues	<u>\$ 100.00</u>

### Expenses

The estimated Drug Fund expenditures for the fiscal year 2020 are:

Operations	\$ 50.00
Training and Travel	50.00
Total estimated Drug Fund expenditures	<u>\$ 100.00</u>
Ending Balance	0.00
Total Drug Fund	\$ 100.00

# Budget 2020

## Tourism

### Revenues

The estimated Tourism Fund revenues for the fiscal year 2020 are as follows:

Lodging Tax	15,500.00
Stadium Tax	15,500.00
Investment Interest	30.00
Total estimated Tourism Fund revenues	<u>\$ 31,030.00</u>

### Expenses

The estimated Tourism Fund expenditures for the fiscal year 2020 are:

Administration	\$ 14,000.00
Advertising	4,230.00
Miscellaneous	12,800.00
Total estimated Tourism Fund expenditures	<u>\$ 31,030.00</u>
Ending Balance	0
Total Tourism Fund	\$ 31,030.00

**Budget 2020**  
**Tourism Worksheet**  
**Fund**

**Revenues**

Beginning Balance	\$0.00
Hotel/Motel Taxes	31,000.00
Interest	30.00
<b>TOTAL TOURISM REVENUES</b>	<b>\$31,030.00</b>

**Expenses**

Salaries	\$14,000.00
Advertising	4,230.00
Miscellaneous Exp	12,800.00
Projects	0.00
<b>TOTAL TOURISM EXPENSES</b>	<b>\$31,030.00</b>

<b>TOTAL TOURISM FUND</b>	<b>\$31,030.00</b>
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# Budget 2020

## Capital Project Fund/Revenues & Expenses

### Revenues

The estimated revenues for the fiscal year 2020 are as follows:

Real Estate Excise Tax	\$ 12,000.00
Interest	30.00
Total estimated Capital Project revenues	<u>\$ 12,030.00</u>

### Expenses

The estimated Capital Project expenditures for the fiscal year 2020 are:

Operations	\$ 0.00
Training and Travel	0.00
Total estimated Capital Project Fund expenditures	<u>\$ 0.00</u>
Ending Balance	12,030.00
Total Capital Project Fund	\$ 12,030.00



# Budget 2020 Water Fund

## Revenues

The estimated Water Fund revenues for the fiscal year 2020 are:

Beginning Balance	85,141.00
Water Hookup Fees	2,000.00
Water Usage Revenue	520,000.00
Utility Services Misc.	1,500.00
Interest Income	30.00
Service Charges	1,400.00
Termination Notices	4,800.00
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Total estimated Water Fund revenues	\$ 614,871.00

## Expenses

The estimated Water Fund expenditures for the fiscal year 2020 are:

Administration	\$ 261,200.00
Facility	30,500.00
Operations	148,502.00
Projects	50,000.00
Loan Payments	124,669.00
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Total estimated Water Fund expenditures	614,871.00
Total Water Fund	\$ 614,871.00

**Budget 2020  
Worksheet  
Water Fund**

**Revenues**

Beginning Balance	\$85,141.00
Water Hookups	2,000.00
Water Usage	520,000.00
Utility service charges	1,400.00
Utility Services Miscellaneous	1,500.00
Interest Income	30.00
Termination Notices	4,800.00
Total Estimated Water Fund Revenues	\$614,871.00

**Expenses**

Salaries	\$205,000.00
Benefits	56,200.00
Miscellaneous Expense	7,000.00
Office Supplies	1,000.00
Postage	2,000.00
Attorney Fees	300.00
Rich of Way & Easements	1,000.00
Schooling/training	2,000.00
Annual Operating Permits	3,500.00
Dues/Certifications	1,500.00
Excise Tax	24,000.00
Telephone	2,800.00
Insurance Premiums	26,502.00
Electricity	15,500.00
Equipment Repair	10,000.00
Software/computer upgrades	5,000.00
Projects/Water Comp Plan	50,000.00
Chemicals	14,000.00
Gasoline/Diesel	3,300.00
Computer Maintenance	100.00
Inventory	12,000.00
Water Testing	4,000.00
New Equipment	11,000.00
Tools	2,000.00
Plant repair and maintenance	27,000.00
Headworks repair	2,000.00
Reservoir Repair & Maint	1,500.00
Engineering	0.00
Loan	124,669.00
Subtotal Water Expenses	614,871.00
<b>TOTAL WATER FUND</b>	<b>614,871.00</b>

# Budget 2020

## Sewer Fund Revenues

The estimated Sewer Fund revenues for the fiscal year 2020 are as follows:

Beginning Balance	54,231.00
Sewer Hookup Fees	3,600.00
Sewer Charges	440,000.00
Miscellaneous Services	2,000.00
Interest Income	30.00

Total estimated Sewer Fund revenues	<u>\$ 499,861.00</u>
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The estimated Sewer Fund expenses for the fiscal year 2020 are as follows:

Administration	\$ 236,525.00
Facility	80,500.00
Operations	100,801.00
Capital Outlay (Loan Payment)	77,035.00
Projects	5,000.00

Total estimated Sewer Fund expenses	<u>499,861.00</u>
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Total Sewer Fund	\$499,861.00
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**Budget 2020  
Worksheet  
Sewer Fund**

**Revenues**

Beginning Balance	\$54,231.00
Sewer Hookups	3,600.00
Sewer Usage Revenue	440,000.00
Ecology Project 53	0.00
Ecology Project 26	0.00
Utility Services Miscellaneous	2,000.00
Interest Income	30.00

Total Estimated Sewer Fund Revenues \$499,861.00

**Expenses**

Salaries	\$189,000.00
Benefits	43,025.00
Miscellaneous Expense	25,000.00
Office Supplies	1,000.00
Postage	1,700.00
Ecology project 26	0.00
Ecology project 53	0.00
Ecology project 53 engineer	0.00
Schooling/training	2,000.00
Annual Operating Permits	2,500.00
Dues/Certifications	500.00
Excise Tax	20,000.00
Telephone	2,000.00
Insurance Premiums	27,001.00
Electricity	15,100.00
Equipment Repair	10,000.00
Sewer Cleaning	2,000.00
Projects	5,000.00
Chemicals	40,000.00
Gasoline/Diesel	5,500.00
Computer Maintenance	500.00
Inventory	500.00
Lab Tests	6,000.00
Biosolids Disposal	6,000.00
New Equipment	5,000.00
Tools, Lab Equip, Equip Certification	4,000.00
Sewer Plant Repairs	2,000.00
Lift Station Repairs	6,000.00
Loan Payments	77,035.00
Engineering	0.00
Software/computer upgrades	1,000.00
Backflow device inspections	500.00
Subtotal Sewer Expenses	499,861.00

TOTAL SEWER FUND \$499,861.00