

PULLMAN-MOSCOW REGIONAL AIRPORT CLASS SPECIFICATION

AIRPORT MAINTENANCE WORKER

6101

GENERAL PURPOSE:

Performs a variety of airport facility maintenance duties at the Pullman-Moscow Regional Airport. The airport maintenance worker is also a certified aircraft rescue firefighter. Work performed includes but is not limited to ARFF duty, carpentry, electrical, plumbing, and mechanical duties. Work also includes operation of airport snow removal and aircraft rescue firefighting equipment.

CLASSIFICATION SUMMARY:

The principal function of an employee in this class is to perform manual and semi-skilled work associated with the construction, repair and maintenance of the airport's buildings and facilities. The work is performed under the supervision of the airport manager. The principal duties of this class are performed in an outdoor environment, which may involve adverse weather conditions and related hazards. The Airport Maintenance Worker reports to the airport manager who assigns work tasks. Airport ARFF, maintenance, and snow removal duties are performed independently, using skills brought to the job.

ILLUSTRATIVE EXAMPLE OF ESSENTIAL DUTIES AND RESPONSIBILITIES:

Operates and maintains airport equipment and vehicles.

Repairs, replaces, and installs a wide range of electrical components including electrical motors, circuits, wires, outlets, fixtures, appliances, ballasts, HVAC, runway lights, and building lights.

Schedules projects and work arrangements to provide minimum interference with airport operational duties and assignments.

Negotiates and develops informal agreements on project scope, work to be performed, and materials used.

Repairs, replaces, and installs plumbing fixtures and appliances.

Lifts and moves furniture within and between buildings.

Provides remodeling services requiring carpentry skills; fastens cabinets to walls, replaces doors and locks.

Attends work on a regular and dependable basis.

Interacts in a professional and respectful manner with airport and airline staff and the public.

Travels from one building to the next as the vehicle driver or a passenger.

Performs preventative maintenance duties such as changing filters and lubricating equipment.

Responsible for heating/cooling diagnosis and problem solving under supervision of the airport manager.

OTHER JOB FUNCTIONS:

Performs other tasks as assigned.

SELECTION FACTORS:

(Applicants should describe their previous experience and training for each of the following selection factors. These factors will be the basis for selecting the most qualified applicants to be interviewed. Candidates selected for employment must satisfactorily demonstrate possession of these factors during a prescribed probationary period, and afterwards, for continued employment.)

Knowledge of:

- Aircraft Rescue and Firefighting;
- The standards, methods, materials, tools, equipment and safety processes used in vehicle maintenance as well as electrical, plumbing, HVAC, and carpentry trades and crafts;
- Equipment and supplies used in performing janitorial duties;
- Occupational hazards and safety precautions involved in general building and maintenance work;

Ability to:

- Perform aircraft rescue and firefighting duties;
- Perform general maintenance and repair work involving vehicles, plumbing, carpentry, mechanical, and electrical skills;
- Understand and execute oral and written instructions and to read and understand equipment diagrams and maintenance instructions;
- Lift and carry 50 pounds safely;
- Bend, stoop, reach, and work safely from ladders;
- Work independently or cooperatively as a member of a team to complete work on schedule and according to quality control standards;
- Identify and recommend improved methods of performing the work;
- Establish and maintain effective working relationships with supervisor, co-workers, airport tenants, and the public;
- Provide quality services in a cost-effective manner and to recommend improved methods of performing the work;
- Physically perform the essential functions of the job;
- Pass a FBI fingerprint-based criminal history records check;
- Obtain and maintain a valid driver's license and a safe driving record.

MINIMUM QUALIFICATIONS:

(Persons applying for a position of this class should have any combination of the following experience and training.)

One year of general maintenance experience involving vehicle, plumbing, electrical, carpentry, and mechanical skills or substituting any equivalent combination of experience and training; physical strength and agility required by the position.

TOOLS AND EQUIPMENT USED:

25-range electrical multimeter; handtools including, but not limited to, hammer, drill, sawpipe, wrenches, screwdrivers, pliers, various saws; plumbing equipment; electrical components; motor vehicle; welding apparatus.

WORK ENVIRONMENT:

(The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee works near moving mechanical parts and is often exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift weights up to 100 pounds.

The noise level in the work environment ranges from moderately quiet to extremely noisy depending on the task being performed.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA Classification: Non-Exempt