

**RESOLUTION NO. 12-786**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AMENDING THE CITY COUNCIL RULES OF PROCEDURES TO ESTABLISH RULES AND PROCEDURES FOR TOWN HALL MEETINGS**

**WHEREAS**, the City of Black Diamond has established rules and procedures governing the conduct of Council meetings, proceedings and business; and

**WHEREAS**, the City Council has established a regular meeting of the City Council for purpose of conducting regularly scheduled informal Town Hall meetings; and

**WHEREAS**, the City Council desires to amend the City Council Rules of Procedure to provide for town hall meetings;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Rules of Procedure of the Black Diamond City Council are hereby amended as follows:

A. Amendment of Rule 2.4 (Schedule of Regular Meetings). Rule 2.4 of the City Council Rules of Procedure is hereby amended to read as follows:

2.4 Schedule of Regular Meetings. In accordance with Section 2.04.010 of the Municipal Code, the regular meetings of the City Council shall be held on the first and the third Thursdays of every month at 7:00 p.m. in the City Hall Council Chambers located at 25510 Lawson Street, Black Diamond, Washington. The regular meeting location may be changed by a majority vote of the City Council. Town Hall meetings shall be held on the second Thursday of every month at 7:00 p.m. at the Black Diamond Community Center located at 31605 Third

Avenue, Black Diamond, Washington; provided that, nothing herein prohibits the City from holding a Town Hall meeting during a special meeting of the City Council.

B. New Rule 3.21 (Town Hall Meetings) Added. Section 3 of the City Council Rules of Procedure is hereby amended by the addition of new rule 3.21 (Town Hall Meetings), reading as follows:

3.21 Town Hall Meetings.

3.21.1 Purpose. Town Hall meetings are intended to be informal meetings of the City Council and members of the community of Black Diamond held for the purpose of providing interested members of the community an opportunity to discuss emerging issues and to voice concerns, opinions and preferences for their community as well as an opportunity for the City to provide information to the community and solicit information and opinions regarding specific topics affecting the community, and to respond to questions. It is not the purpose of Town Hall meetings to take final action on any matter before the City Council.

3.21.2 Town Hall Agenda. The agenda for a Town Hall meeting shall be prepared in conformance with Rule 3.1. The order of the Agenda shall be in conformance with Rules 3.2, 3.3, 3.4, 3.5, 3.17 and 3.19 of the City Council Rules of Procedure; provided that, the public comment period may be limited to specific topics identified in the Town Hall Meeting Agenda. The public comment period shall conform to Section 3.8.5 of the City Council Rules of Procedure. Rules 10.1 and 10.2 of the City Council Rules of Procedure will not be applicable to public comment period during Town Hall meetings. Presentations to be made during a Town Hall meeting shall be scheduled and presented in accordance with Section 3.8.4 of the City Council Rules of Procedure.

The presiding officer shall retain authority to impose rules of procedure to ensure open discussion during the Town Hall meeting, an equal opportunity for people with opposing or different viewpoints to speak, an opportunity for everyone who wants to speak to have a turn before anyone is allowed to speak a second time, and to ensure order and decorum. Where necessary, due to the number or persons who want to speak, the presiding officer shall retain authority to limit all persons' remarks to an equal period of time.

3.21.3 Staffing. City staff and the City Attorney shall not be required attend Town Hall meetings unless otherwise directed by the Mayor; with the exception that, the City Clerk, or designee, shall attend Town Hall meetings for the purpose of keeping a journal of the minutes of the meeting and to act as the City Council's parliamentarian in the absence of the City Attorney.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,  
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 15TH DAY OF MARCH,  
2012.**

CITY OF BLACK DIAMOND:



Rebecca Olness, Mayor

Attest:

  
Brenda L. Martinez, City Clerk