



INVITATION TO BID

TOWN OF COULEE DAM, WA
PUBLIC WORKS

USED MECHANICAL STREET SWEEPER
March 11, 2015

Sealed bids will be accepted in the Town of Coulee Dam Clerk's Office, 300 Lincoln Ave., Coulee Dam, WA 99116, attn: Stefani Bowden, Clerk/Treasurer until 12:00pm (noon), March 11, 2015 for procurement of one (1) used mechanical street sweeper with water spray bar for dust control. Three-wheel style with airtight cab preferred. Award of contract to purchase will be based on a scoring system as noted on the Bid Proposal.

Barry Peacock, Public Works Superintendent is the contact person for questions regarding the specifications for this invitation to bid. Telephone 509-633-0320, Fax 509-633-3252, email bpmaint@couleedam.org. The Town of Coulee Dam reserves the right to inspect the street sweeper and to have an independent evaluation by a mechanic of its choice before acceptance and delivery.

Bidding Instructions:

- Fill in completely the attached Sweeper Specification Form (Attachment A) to submit the base bid.
- Any deviations from the listed specifications shall be noted as an exception and fully explained on the attached sheet. For bids submitted with alternative specifications, or deviations from the specifications, the Town of Coulee Dam will make the final determination as to the acceptability or rejection of the alternate specifications.
- Include complete information on equipment guarantees and copies of all equipment warranties.
- The Town of Coulee Dam will not pay any costs incurred by bidder in submission, preparation and presentation of the bid.
- Bids may be withdrawn or modified by delivering a signed letter of withdrawal or modification to the Stefani Bowden, Clerk/Treasurer prior to the bid deadline.
- In the event that it is necessary to amend, revise or supplement any part of the Invitation to Bid, the Town will make a reasonable effort to provide the addenda to all bidders to whom the Town provided the initial Invitation to Bid.
- The Town of Coulee Dam may reject any or all bids not in compliance with all prescribed procedures and requirements, waive minor irregularities not affecting substantial rights and may for good cause, reject any or all bids upon a finding of the Town of Coulee Dam is in the public interest to do so.

Schedule for Selection Process:

Invitation to Bid Advertised	February 25, 2015 and March 4, 2015
Invitation to Bid close	March 11, 2015 12:00 pm (noon)
Intent to Award	March 12, 2015 (approximate)
Award	March 13, 2015 (approximate)

USED MECHANICAL STREET SWEEPER
Minimum Specifications

It is the intention of the Town of Coulee Dam to purchase one (1) used three-wheel style mechanical street sweeper with water spray bar and airtight cab.

- | <u>I. General Specifications</u> | <u>Meets Specifications</u> |
|--|-----------------------------|
| A. General | |
| 1. One (1) used three wheel style mechanical street sweeper with water spray bar and airtight cab be furnished and delivered. | ___ Yes ___ No |
| 2. The unit furnished, including all equipment and accessories, shall comply with Washington State requirements, current federal motor vehicle safety standards and OSHA. | ___ Yes ___ No |
| B. Each bidder shall attach to their proposal and make a part thereof, such data as are necessary to show the dimensions, arrangement, type and material of the component parts, as well as all other pertinent data necessary for a complete understanding and evaluation of their bid. | ___ Yes ___ No |
| C. The bidder shall furnish to the Town of Coulee Dam Public Works Department one set each of service/overhaul manuals, detailed parts books and operating manuals covering all supplied components. | ___ Yes ___ No |
| D. | |
| 1. Town of Coulee Dam desires to take delivery of this Equipment as soon as possible, but in any case, Delivery should be no more than 30 days. | ___ Yes ___ No |
| 2. Equipment shall be delivered to 300 Lincoln Ave Coulee Dam, WA 99116 | ___ Yes ___ No |
| E. Payment of Invoices will not be processed prior to Receipt of ownership documents. | ___ Yes ___ No |
| <u>II. Water Spray System</u> | |
| A. Water Tank shall not be less than 250 gallons | ___ Yes ___ No |
| B. Water fill hose shall be not less than 15' in length | ___ Yes ___ No |

DEVIATIONS

Specify and explain below:

BID PROPOSAL

MECHANICAL STREET SWEEPER

1. _____
MAKE MODEL YEAR HOURS MILEAGE

TOTAL BID \$ _____

*****Note: The Town of Coulee Dam will use a scoring method to determine the bidder offered award. Scoring sheet is attached.**



Attachment B

Authorization to Legally Bind Proposer

The person executing this proposal and the instruments referred to herein on behalf of the Proposer have the legal power, right and actual authority to submit this proposal and to bind the Proposer to the terms and conditions of this proposal.

Signature of person authorized to bind Proposer

Dated

Print Name of Person signing as authorized to bind Proposer

Title

Firm Name

Phone

Address

Fax

City/State/Zip Code

Email address

Scoring Sheet

Criteria		Points	Bidder A	Bidder B	Bidder C	Bidder D
Model Year						
	2005 or earlier	10				
	2006	30				
	2007	50				
	2008	80				
	2009	90				
	2010 or later	100				
Hours						
	Over 1600	0				
	1200 - 1600	20				
	800-1200	75				
	0-700	100				
Mileage						
	20,000 and over	0				
	10,000 – 20,000	30				
	3,000-10,000	60				
	0-3,000	90				
Price						
	Other Bids	0				
	3 rd Low Bid	25				
	2 nd Low bid	50				
	Lowest Bid	75				
Total Score (Highest Score is Successful)						