



## POLICY & PROCEDURE

<b>Subject:</b> LOBBYING BY A COUNCILMEMBER			<b>Index: LEGISLATIVE</b> <b>Number: 800-08</b>	
<b>Effective Date:</b> 12/10/2018	<b>Supersedes:</b> 8/1/1985	<b>Page:</b> 1 of 2	<b>Staff Contact:</b> CAO	<b>Approved By:</b> Resolution #4363 on 12/10/2018

### 1.0 **PURPOSE:**

To assure that the official policies of the City Council are properly and consistently expressed by members of the City Council in all public forums.

### 2.0 **ORGANIZATIONS AFFECTED:**

City Councilmembers

### 3.0 **REFERENCES:**

RCW 42.17A.635

### 4.0 **POLICY:**

- 4.1 No testimony or statement, written or oral, from a member of the City Council shall be in conflict with the policies set forth by formal Council action (motion, resolution or ordinance) when such Councilmember is acting as an official representative of the City.
- 4.2 When time constraints do not allow formal action by the City Council prior to public testimony related to a particular issue, and when such statements made by a Councilmember may have been interpreted to represent the position of the City Council, a summary of the remarks or a copy of any written statement will be provided to the full Council in a timely manner.
- 4.3 Councilmembers who testify or provide statements supporting his or her personal position on a public issue shall not represent himself or herself as an elected official with the City of Renton unless all information given is in compliance with policy.

4.3.1 If, during the course of an appearance or verbal interchange, the fact emerges that the person is an elected official, or it is likely that he or she is recognized as an elected official, a disclaimer will be issued that the information or testimony given represent his or her personal views and not that of the City.

4.3.2 If information or testimony is given that is known to be contrary to official policies of the City, then a statement to that effect will be given.

## 5.0 **DEFINITIONS:**

5.1 **Lobby and Lobbying:** For the purposes of this policy, lobby and lobbying each mean attempting to influence the acceptance, passage, or defeat of any legislation or the adoption or rejection of any rule, rate, or other legislative enactment that will or could have an impact on the City of Renton.

## 6.0 **PROCEDURES:**

6.1 All Councilmembers lobbying before the State legislature who expend funds in such an effort shall file with the Public Disclosure Commission in accordance with RCW 42.17A.635.