

ORDINANCE NO. 2018-04

AN ORDINANCE OF THE CITY OF MORTON ADOPTING THE MONETARY BUDGET FOR THE CALENDAR YEAR 2019, STATING EFFECTIVE DATE OF JANUARY 1, 2019, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORTON, WASHINGTON, AS FOLLOWS:

Section 1. That the amended Monetary budget for the City of Morton, Washington, as approved by the City Council on December 17, 2018, is summarized as follows:

		<u>REVENUES</u>		<u>EXPENSES</u>	
001	CURRENT EXPENSE	\$	886,986.00	\$	886,986.00
101	CITY STREETS		60,100.00		60,100.00
103	CEMETERY		13,965.00		13,965.00
105	DRUG		100.00		100.00
106	TOURISM		74,000.00		74,000.00
107	CAPITAL PROJECTS FUND		12,030.00		12,030.00
400	WATER		567,290.00		567,290.00
401	SEWER		478,714.00		478,714.00
GRAND TOTALS ALL FUNDS		\$	<u>2,093,185.00</u>	\$	<u>2,093,185.00</u>

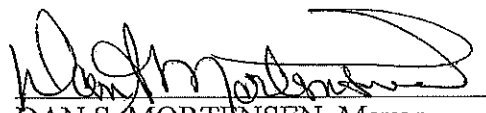
THREE COPIES OF THE BUDGET ARE ON FILE IN THE OFFICE OF THE CITY CLERK IN THE CITY HALL, CITY OF MORTON.

Section 2. That this Ordinance shall become effective upon the first day of January 2019

Section 3. All conflicting articles of other ordinances or parts of ordinances of the City of Morton are repealed.

ATTEST:


TAMARA CLEVINGER, City Clerk


DAN S. MORTENSEN, Mayor

Budget 2019

Current Expense Revenues

Current Expense Revenues support six departments. The departments are:

General Government

- Legislative
- Judicial
- Executive
- Financial and Record Services
- Legal
- Personnel

Police Department

- Law Enforcement
- Emergency Services

Fire Department

- Fire Control
- Ambulance, Rescue and Emergency Aid

Airport

- Operations

Park

- Park Facilities

COMMUNITY CENTER

- Lyle Building

Revenues for funding these departments are realized from:

- Taxes
- Licenses and Permits
- Intergovernmental Revenues
- Charges for Goods & Services
- Fines & Forfeitures
- Miscellaneous Revenues

Estimated Current Expense Revenues for the fiscal year 2019 are:

Beginning Balance	18,200.00
Taxes	624,300.00
Licenses & Permits	15,350.00
DUI Cities	1,500.00
Streamlined Mitigation	3,000.00
Charges for Services	116,636.00
Fines & Forfeits	19,400.00
Miscellaneous	5,000.00
Park	60,500.00
Lyle Building	20,400.00

Airport	2,700.00
TOTAL CURRENT EXPENSE REVENUES	\$ 886,986.00

Budget 2019

Current Expense Expenditures

Current Expense operating expenditures are made up of the following:

- General Government
- Security of Persons & Property
- Transportation
- Debt Service
- Capital Outlay
- Other Financing Uses

The estimated 2019 Budget Expenditures for the Current Expense Fund are:

General Government	\$ 165,000.00
Security of Persons & Property	
Police Department	481,674.00
Fire Department	35,236.00
Transportation	
Airport	10,600.00
Park	115,176.00
Lyle Building	79,300.00
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	\$ 886,986.00
Ending Balance	\$ 0
Total Current Expense Expenditures	\$ 886,986.00

Budget 2019 Worksheet
CURRENT EXPENSE

Revenues

Beginning Balance	\$86,697.00
Property Tax	238,803.00
Sales Tax	200,000.00
CJTC Sales Tax	14,000.00
Local Leasehold Tax	1,500.00
Local PUD Excise Tax	60,000.00
Cell Phone & Cable Tax	28,000.00
Licenses & Permits	15,350.00
Criminal Justice Programs	13,500.00
DUI cities	1,500.00
Streamlined Mitigation	3,000.00
Charges for Services	116,636.00
Fines & Forfeitures	19,400.00
Miscellaneous	5,000.00
Park	60,500.00
Lyle Building	20,400.00
Airport	2,700.00
 TOTAL CURRENT EXPENSE REVENUES	 \$886,986.00

Expenses

General Government	
Legals	\$1,500.00
Ordinance Codification	2,000.00
Tuition/Registration Elected	500.00
Salaries	70,000.00
Telephone	6,000.00
Dues	1,000.00
Equipment Repair	600.00
State Audit	10,000.00
Miscellaneous	7,000.00
Office Supply	4,000.00
New Office Machines	4,000.00
Tuition/Registration staff	1,100.00
Electricity	3,500.00
City Hall Repairs	10,000.00
Postage meter rental fee	700.00
Copy machine maintenance	400.00
Computer maintenance	1,000.00
Software upgrades	1,000.00
Planning	1,000.00
Insurance Premiums	4,100.00
Election Expense	2,000.00
Benefits	17,000.00
Attorney Fees	11,700.00
Contract for Emergency Management	4,000.00

Budget 2019 Worksheet
CURRENT EXPENSE

SW Washington Pollution Control	600.00
Animal Control	300.00

TOTAL GENERAL GOVERNMENT EXPENSES	165,000.00
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Expenses | Police

Court appt attorney fees	20,000.00
WSP Fingerprinting	250.00
Salaries	253,764.00
Benefits	50,050.00
Travel Expenses	600.00
Office supply/Air cards	2,700.00
Uniform allowance-First Officer	800.00
Uniform allowance-Second Officer	800.00
Uniform allowance Third Officer	800.00
Vests	1,500.00
City Attorney Fees	18,000.00
Court filing fees	10,000.00
New Equipment	7,000.00
New Office Equipment	3,000.00
Training Supplies	1,000.00
Schooling	5,000.00
Evidence/supplies/training	800.00
Gas/oil	12,000.00
Insurance Premiums	4,100.00
Electricity	1,500.00
Auto Repair	7,100.00
Building repairs	5,000.00
Radio repairs	500.00
Auto (LOF)Maintenance	1,500.00
Radar Repair/Certification	900.00
Copy Machine Maintenance	100.00
Computer Mainenance	1,000.00
Miscellaneous/vaccines	6,500.00
Telephone	7,000.00
Prisoner Billing	25,000.00
Prisoner Medical Expenses	500.00
Dispatch Scan Fees	27,500.00
Community Policing	5,410.00

Total Police Department Expenses	481,674.00
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Expenses Fire Department

Salary	2,680.00
Benefits	1,000.00
Fire Contract	6,336.00
Physicals/Vaccination	500.00
Dues	1,000.00
Training	300.00

Budget 2019 Worksheet
CURRENT EXPENSE

Gas/oil	1,000.00
Insurance Premiums	9,100.00
Electricity	4,800.00
Equipment Maintenance	500.00
Payment for Water Usage	420.00
Firehall Repairs	500.00
Miscellaneous	500.00
Ambulance Contract Fee	3,600.00
Contract for Fire Investigations	3,000.00
 Total Fire Department Expenses	 35,236.00

Expenses Airport

Insurance	5,400.00
Electricity	700.00
Miscellaneous Repairs	4,000.00
Light Replacement	500.00
 Total Airport Expense	 10600.00

Expenses Park

Salary	49876.00
Benefits	6500.00
Miscellaneous Expense	4300.00
Office Expense	1000.00
Excise Tax	6000.00
Insurance Premiums	15900.00
Electricity	6000.00
Improvements	2000.00
Telephone	1200.00
Garbage Service	3400.00
Gasoline/Propane	2000.00
Equipment Repair	4000.00
New Equipment	1000.00
Jubilee Exp	1500.00
Loan repayment	10500.00
 Total Park	 115176.00

Expense Community Center

Salaries	1000
Benefits	300
General Operations/supplies	500
Miscellaneous Expense	5000

Budget 2019 Worksheet
CURRENT EXPENSE

Electricity	3000
Insurance Premiums	10800
Janitors Wage	1900
Equipment & Building Repairs	1000
USDA Loan Payments	24000
Damage Deposit Refund	1800
Appliance & Equipment purchase	30000
Total Community Center Expense	79300
EndingBalance	0
Total Current Expense Expenditures	\$886,986.00

Budget 2019

City Streets Fund

Revenues

Taxes

Retail Sales & Use Tax (12%)

State Shared Revenues: MVFT, Liquor Excise &

Profit Tax.

The estimated City St Fund revenues for the fiscal year 2019 are as follows:

Taxes	30,000.00
State Shared Revenue	30,000.00
Miscellaneous Revenue	50.00
Investment Interest	50.00
Total estimated City St Fund revenues	<u>\$ 60,100.00</u>

Expenses

The estimated City St Fund expenses for the fiscal year 2019 are as follows:

Maint. Administration	\$17,000.00
Road and Street Maint.	22,600.00
Traffic Control & Pedestrian Safety Projects	17,000.00
	1000.00
Total estimated City St Fund expenses	<u>57,600.00</u>
Ending Balance	2,500.00
Total City St Fund	\$60,100.00

**Budget 2019
Worksheet
City Street Fund**

Revenues

Sales Tax	30,000.00
Motor Vehicle Fuel Tax	22,000.00
Liquor Excise Tax	2,000.00
Liquor Profit Tax	6,000.00
Miscellaneous Revenue	50.00
Interest Earnings	50.00
TOTAL CITY STREET REVENUES	\$60,100.00

Expenses

Equipment	\$1,000.00
Gasoline/Oil	2,500.00
Equipment Repair	4,000.00
Storm Drain Maint. & Repair	1,000.00
Street Construction & Repair	6,000.00
Projects	1,000.00
Street Lighting	16,000.00
Street Signs	1,000.00
Salaries	13,000.00
Benefits	4,000.00
Miscellaneous	4,000.00
Insurance Premiums	4,100.00
Subtotal City Street Expenses	57,600.00
Ending Balance	2,500.00
TOTAL CITY STREETS	\$60,100.00

Budget 2019

Cemetery Fund

Revenues

The estimated Cemetery Fund revenues for the fiscal year 2019 are:

Sales tax 3%	7000.00
Sale of Lots & Niches	4000.00
Niche Opening & Closing	2000.00
Investment Interest	30.00
Misc.	935.00
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Total Cemetery Revenues	\$ 13,965.00

Expenses

The estimated Cemetery expenditures for the fiscal year 2019 are:

Maintenance Administration	\$ 8,300.00
Facilities	1,700.00
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Total Cemetery Expenditures	\$ 10,000.00
Ending Balance	3965.00
Total Cemetery Fund	\$ 13,965.00

**Budget 2019
Worksheet
Cemetery Funds**

Revenues Cemetery Fund

Sales tax 3%	7,000.00
Sale of Lots and Niches	4,000.00
Niche Opening/Closing	2,000.00
Investment Interest	30.00
Misc	935.00
TOTAL CEMETERY MAINTENANCE REVENUE	\$13,965.00

Expenses Cemetery Fund

Salary	\$4,000.00
Benefits	800.00
Niche Opening Expense	2,500.00
Caretaker Contract	0.00
Excise Tax	500.00
Miscellaneous	500.00
Gasoline/Oil	300.00
Insurance	1,600.00
Equipment Repair	300.00
New Equipment (grass catcher, trailer)	100.00
Total Cemetery Expenses	\$10,600.00
Ending Balance	3,365.00
Total Cemetery Fund	\$13,965.00

Budget 2019

Drug Fund

Revenues

The estimated Drug Fund revenues for the fiscal year 2019 are as follows:

Restitution/Seizures/Forfeitures	100.00
Total estimated Drug Fund revenues	<u>\$ 100.00</u>

Expenses

The estimated Drug Fund expenditures for the fiscal year 2019 are:

Operations	\$ 50.00
Training and Travel	50.00
Total estimated Drug Fund expenditures	<u>\$ 100.00</u>
Ending Balance	0.00
Total Drug Fund	\$ 100.00

Budget 2019

Tourism

Revenues

The estimated Tourism Fund revenues for the fiscal year 2019 are as follows:

Beginning Balance	44,000.00
Lodging Tax	15,000.00
Stadium Tax	15,000.00
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Total estimated Tourism Fund revenues	\$ 74,000.00

Expenses

The estimated Tourism Fund expenditures for the fiscal year 2019 are:

Administration	\$ 25,000.00
Advertising	4,000.00
Miscellaneous	5,000.00
Projects	40,000.00
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Total estimated Tourism Fund expenditures	\$ 74,000.00
Total Tourism Fund	\$ 74,000.00

**Budget 2019
Tourism Worksheet
Fund**

Revenues

Beginning Balance	\$44,000.00
Hotel/Motel Taxes	30,000.00
TOTAL TOURISM REVENUES	\$74,000.00

Expenses

Salaries	\$25,000.00
Advertising	4,000.00
Miscellaneous Exp	5,000.00
Projects	40,000.00
TOTAL TOURISM EXPENSES	\$74,000.00
TOTAL TOURISM FUND	\$74,000.00

Budget 2019

Capital Project Fund/Revenues & Expenses

Revenues

The estimated revenues for the fiscal year 2019 are as follows:

Real Estate Excise Tax	\$ 12,000.00
Interest	30.00
Total estimated Capital Project revenues	<u>\$ 12,030.00</u>

Expenses

The estimated Capital Project expenditures for the fiscal year 2019 are:

Operations	\$ 0.00
Training and Travel	0.00
Total estimated Capital Project Fund expenditures	<u>\$ 0.00</u>
Ending Balance	12,030.00
Total Capital Project Fund	\$ 12,030.00

Budget 2019

Water Fund

Revenues

The estimated Water Fund revenues for the fiscal year 2019 are:

Beginning Balance	42,360.00
Water Hookup Fees	2,000.00
Water Usage Revenue	520,000.00
Utility Services Misc.	1,500.00
Interest Income	30.00
Service Charges	1,400.00

Total estimated Water Fund revenues \$ 567,290.00

Expenses

The estimated Water Fund expenditures for the fiscal year 2019 are:

Administration	\$ 287,000.00
Facility	67,790.00
Operations	96,500.00
Projects	76,000.00
Loan Payments	40,000.00

Total estimated Water Fund expenditures 567,290.00

Total Water Fund \$ 567,290.00

**Budget 2019
Worksheet
Water Fund**

Revenues

Beginning Balance	\$42,360.00
Water Hookups	2,000.00
Water Usage	520,000.00
Utility service charges	1,400.00
Utility Services Miscellaneous	1,500.00
Interest Income	30.00
Total Estimated Water Fund Revenues	\$567,290.00

Expenses

Salaries	\$200,000.00
Benefits	51,200.00
Miscellaneous Expense	7,000.00
Office Supplies	1,500.00
Postage	2,000.00
Attorney Fees	300.00
Rich of Way & Easements	1,000.00
Schooling/training	2,000.00
Annual Operating Permits	3,500.00
Dues/Certifications	1,500.00
Excise Tax	20,000.00
Telephone	2,800.00
Insurance Premiums	25,290.00
Electricity	18,000.00
Equipment Repair	10,000.00
Software/computer upgrades	10,000.00
Projects/Water Comp Plan	76,000.00
Chemicals	20,000.00
Gasoline/Diesel	3,300.00
Computer Maintenance	100.00
Inventory	12,000.00
Water Testing	4,300.00
New Equipment	11,000.00
Tools	2,000.00
Plant repair and maintenance	39,000.00
Headworks repair	2,000.00
Reservoir Repair & Maint	1,500.00
Engineering	0.00
Loan	40,000.00
Subtotal Water Expenses	567,290.00
TOTAL WATER FUND	567,290.00

Budget 2019

Sewer Fund Revenues

The estimated Sewer Fund revenues for the fiscal year 2019 are as follows:

Beginning Balance	33,084.00
Sewer Hookup Fees	3,600.00
Sewer Charges	440,000.00
Miscellaneous Services	2,000.00
Interest Income	30.00
Total estimated Sewer Fund revenues	<u>\$ 478,714.00</u>

The estimated Sewer Fund expenses for the fiscal year 2019 are as follows:

Administration	\$ 285,725.00
Facility	77,489.00
Operations	84,100.00
Capital Outlay (Loan Payment)	26,400.00
Projects	5,000.00
Total estimated Sewer Fund expenses	<u>478,714.00</u>
Total Sewer Fund	\$478,714.00

**Budget 2019
Worksheet
Sewer Fund**

Revenues

Beginning Balance	\$33,084.00
Sewer Hookups	3,600.00
Sewer Usage Revenue	440,000.00
Ecology Project 53	0.00
Ecology Project 26	0.00
Utility Services Miscellaneous	2,000.00
Interest Income	30.00
 Total Estimated Sewer Fund Revenues	 \$478,714.00

Expenses

Salaries	\$199,000.00
Benefits	53,025.00
Miscellaneous Expense	7,000.00
Office Supplies	1,000.00
Postage	1,700.00
Ecology project 26	0.00
Ecology project 53	0.00
Ecology project 53 engineer	0.00
Schooling/training	1,000.00
Annual Operating Permits	3,500.00
Dues/Certifications	500.00
Excise Tax	18,000.00
Telephone	2,000.00
Insurance Premiums	25,789.00
Electricity	15,100.00
Equipment Repair	16,000.00
Sewer Cleaning	2,000.00
Projects	5,000.00
Chemicals	50,000.00
Gasoline/Diesel	5,500.00
Computer Maintenance	600.00
Inventory	600.00
Lab Tests	10,000.00
Biosolids Disposal	4,000.00
New Equipment	6,000.00
Tools, Lab Equip, Equip Certification	6,000.00
Sewer Plant Repairs	2,000.00
Lift Station Repairs	13,000.00
Loan Payments	26,400.00
Engineering	0.00
Software/computer upgrades	3,000.00
Backflow device inspections	1,000.00
Subtotal Sewer Expenses	478,714.00

TOTAL SEWER FUND	\$478,714.00
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