

# CITY OF MESA

## ORDINANCE NO. 18-02

### AN ORDINANCE ADOPTING THE 2019 BUDGET

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MESA:

**SECTION 1.** The budget for the City of Mesa, Washington, for the year 2019 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Mesa 2019 Budget, a copy of which is file in the Office of the Clerk.

**SECTION 2.** Estimated resources for each separate fund of the City of Mesa, and aggregate expenditures for all such funds for the year 2019 are set forth in a summary form below, and are hereby appropriated for expenditure at the fund level during the year 2019 as set forth in the City of Mesa 2019 Budget.

FUND	REVENUES	EXPENDITURES
GENERAL FUND	\$ 359,008.00	\$ 359,008.00
STREET FUND	\$ 77,822.00	\$ 77,822.00
WATER FUND	\$ 293,329.00	\$ 293,329.00
SEWER FUND	\$ 470,114.00	\$ 470,114.00
GARBAGE FUND	\$ 86,341.00	\$ 86,341.00
CUSTOMER DEPOSIT	\$ <u>9,360.00</u>	\$ <u>9,360.00</u>
TOTAL ALL FUNDS	\$ 1,295,974.00	\$ 1,295,974.00

**SECTION 3.** The City Clerk is directed to transmit a copy of the budget hereby adopted to the Franklin County Commissioner's Office, State Auditor's Office, and to the Association of Washington Cities.

**SECTION 4.** This Ordinance shall be in force and take effect five (5) days after its publication according to law.

**PASSED BY THE CITY COUNCIL** of the City of Mesa **AND APPROVED** by the Mayor this 20<sup>th</sup> day of December 2018.

  
Patti Bailie, Mayor

ATTEST:

  
Gayle Carrasco, Clerk Treasurer

REVENUES

001 -GENERAL FUND

308.10.00 Beginning Reserved	0	
308.80.00 Beginning Unreserved	138,674	
	<u>138,674</u>	
<b>Taxes - 001</b>		
311.10.00 General Property Taxes	55,595 (estimate)	
313.11.00 Retail Sales/Use Taxes	77,000	
313.15.00 Public Safety	11,000	
313.71.00 Local Crime Justice	6,500	
317.20.00 Local Leasehold	410	
317.34.00 Local R.E. Excise Taxes	200	
	<u>200</u>	150,705
<b>License &amp; Permits - 002</b>		
321.99.00 Business Licenses	1,750	
322.10.00 Building Permits	2,000	
322.30.00 Animal Licenses	1,100	
	<u>1,100</u>	4,850
<b>Intergovernmental Revenue - 003</b>		
335.00.91 PUD Privileges	2,130	
336.00.98 City Assistance	23,520	
336.06.21 Crime Justice-Population	1,000	
336.06.25 Crime Justice-Contracted Services	880	
336.06.26 CJ-Special Programs	520	
336.06.51 DUI-Cities	75	
336.06.94 Liquor Excise Tax	2,428	
336.06.95 Liquor Board Profits	4,140	
	<u>4,140</u>	34,693
<b>Miscellaneous Revenue - 004</b>		
353.70.00 Court Fines	50	
359.90.00 General Fines & Penalties	500	
	<u>500</u>	550
361.11.00 General Investment Interest	700	
361.40.00 Local Sales Interest	130	
362.50.00 Leased Property Rent	14,796	
362.50.01 Leased Property Tax	1,490	
367.00.00 Donations	3,020	
369.91.00 General Miscellaneous Revenue	500	
369.91.10 Photocopies/Fax Fees	300	
369.91.20 Notary Fees	100	
395.10.00 Real Estate Sales	8,500	
	<u>8,500</u>	
		<u>29,536</u>
		<u>220,334</u>
<b>TOTAL GENERAL FUND</b>		
<b>GRAND TOTAL GENERAL FUND</b>		<b>359,008</b>

101 - STREETS

308.80.00 Beginning Unreserved	65,507	
	<u>65,507</u>	65,507
336.00.71 Multimodal Transportation City	690	
336.00.87 City Streets Fuel Tax	10,256	
336.00.87 Increased Gas Tax	919	

361.11.00 City St. Investment Interest	450		
369.91.00 Streets Miscellaneous Revenues	<u>0</u>		
<b>TOTAL STREETS</b>		12,315	
<b>GRAND TOTAL STREETS FUND</b>			<b>77,822</b>
<b>400 - WATER FUND</b>			
308.80.00 Beginning Unreserved	<u>170,354</u>		
		170,354	
343.40.00 Water Sales	119,608		
343.90.00 Hookup Charges	50		
359.90.00 Fines & Late Charges	1,770		
361.11.00 Water Investment Interest	1,000		
361.11.10 Customer Deposit Investment Interest	2		
369.91.00 Miscellaneous Revenues	500		
379.34.00 Assessment Fees	<u>45</u>		
<b>TOTAL WATER REVENUE</b>		122,975	
<b>GRAND TOTAL WATER FUND</b>			<b>293,329</b>
<b>401 - SEWER FUND</b>			
308.80.00 Beginning Unreserved	<u>380,896</u>		
		380,896	
343.50.00 Sewer Sales	84,318		
343.90.00 Hookup Charges	50		
359.90.00 Fines & Late Charges	1,770		
361.11.00 Sewer Investment Interest	3,000		
369.91.00 Miscellaneous Revenues	35		
379.35.00 Assessment Fees	<u>45</u>		
<b>TOTAL SEWER REVENUE</b>		89,218	
<b>GRAND TOTAL SEWER FUND</b>			<b>470,114</b>
<b>407 - GARBAGE</b>			
308.80.00 Beginning Unreserved	<u>15,341</u>		
		15,341	
343.70.00 Garbage	70,945		
361.11.00 Investment Interest	20		
369.91.00 Miscellaneous Revenues	<u>35</u>		
<b>TOTAL GARBAGE REVENUE</b>		71,000	
<b>GRAND TOTAL GARBAGE FUND</b>			<b>86,341</b>
<b>621 - CUSTOMER DEPOSIT FUND</b>			
308.80.00 Beginning Unreserved	<u>7,530</u>		
		7,530	
389.00.00 Utility Deposits	<u>1,830</u>		
<b>TOTAL CUSTOMER DEPOSITS</b>		1,830	
<b>GRAND TOTAL CUSTOMER DEPOSITS</b>			<b>9,360</b>
<b>GRAND TOTAL REVENUES</b>			<b>1,295,974</b>

EXPENDITURES

Allocated line items \*

001 - GENERAL FUND

508.80.00 Ending Unreserved	<u>143,503</u>	143,503
<b>General Government Services - 001</b>		
511.30.41 Publication-Ord./Resol.	700	
511.60.19 Mayor Salary & Council Comp	5,900	
511.60.49 Training	<u>250</u>	6,850
<b>Financial/Records Services - 002</b>		
514.20.40 Leased Property Tax	1,360	
514.20.49 Service Charges	400	
514.23.41 State Examiner	0	
514.30.41 Codify Ordinances	700	
514.30.49 Records Service	100	
514.40.51 Election Services	650	
514.89.43 Travel Expenses	1,500	
514.89.49 Treasurer Training	<u>250</u>	4,960
<b>Legal Services - 003</b>		
515.30.41 Attorney Fees	<u>20,000</u>	20,000
<b>Employee Benefits - 005</b>		
517.20.20 Deferred Compensation	1,887	
517.30.20 Health Insurance	7,858 *	
517.90.21 Salary Benefits	<u>8,064 *</u>	17,809
<b>Central Services - 006</b>		
518.10.10 Clerk Salary	22,880 *	
518.10.11 Assistant Clerk Salary	9,984 *	
518.10.41 Translator Services	0	
518.30.10 Maintenance Salary	25,204 *	
518.30.11 Maintenance Relief Salary	9,984 *	
518.30.40 City Insurance	8,404 *	
518.40.42 Internet Service	1,300	
518.70.31 Copier Paper & Supplies	500	
518.80.31 Computer Paper & Supplies	500	
518.85.48 Computer-Repair & Maintenance	500	
518.86.41 Software Annual Maintenance	1,880 *	
518.89.41 Computer Training	1,000	
518.90.30 Office Supplies	1,200	
518.90.49 Miscellaneous Expenses	1,000	
518.91.31 Postage	1,000	
518.91.49 Association Dues	<u>1,200</u>	86,536
<b>Law Enforcement - 008</b>		
521.10.52 Public Safety Tax Remittance	10,000	
521.20.50 Franklin Co. Sheriff Contract	6,000	
521.30.51 DARE Program	1,000	
521.70.35 Crime Justice Equipment	<u>5,000</u>	22,000
<b>Emergency Services - 009</b>		
525.10.49 Emergency Fees	150	
522.20.41 Firefighting Services	800	
522.50.47 Electricity	900	

522.51.47 Water/Sewer/Garbage Utilities	900	
		2,750
<b>Community Development - 010</b>		
558.50.41 Bldg Inspector	1,000	
558.60.31 Planning/Zoning	400	
		1,400
<b>Public Health - 011</b>		
557.20.51 Public Health Fees	150	
		150
<b>Judicial Services - 012</b>		
512.50.49 Municipal Court	500	
		500
<b>Facility Expenses - 013</b>		
518.30.31 Maintenance Supplies	750	
518.30.41 Maintenance & Cleaning Services	1,300	
518.30.49 Security System	0	
518.31.41 Plumbing & Electrical	200	
518.90.47 Telephone	550	
518.91.47 Electricity	2,500	
518.92.47 Water/Sewer/Garbage Utilities	2,835	
		8,135
<b>Vehicles &amp; Public Works Equipment - 015</b>		
548.30.31 Tools & Supplies	1,000	
548.40.48 Vehicle Maintenance & Parts	2,200	
548.50.32 Vehicle Fuel	1,200 *	
		4,400
<b>Physical Environment - 018</b>		
554.30.31 Animal Control Expenses	1,275	
		1,275
<b>POE PARK - 020</b>		
576.80.31 Park Maintenance & Supplies-Poe Park	1,850	
576.80.47 Electricity-Poe Park Restroom	255	
576.80.48 Tractor Maintenance & Repair	1,000	
576.81.47 Water/Sewer/Garbage Utilities	9,160	
		12,265
<b>ROSE GARDEN - 021</b>		
576.80.31 Park Maintenance & Supplies-Rose Garden	215	
576.90.47 Electricity-Rose Garden	250	
576.90.48 Tractor Repair-Professional Services	250	
576.91.47 Water Utility	215	
		930
<b>CAPITAL EXPENSES-22</b>		
591.11.70 US Bank General Loan Principal	19,500	
591.18.75 Copier Lease Payment	1,100	
591.18.75.01 VMS Software Payment	0 *	
592.11.83 US Bank General Loan Interest	1,975	
594.18.64 Computer Purchase	0 *	
594.18.30 City Hall Improvements	260	
594.76.62 Play Equipment & Improvements	2,710	
		25,545
<b>TOTAL GENERAL EXPENDITURES</b>		215,505
<b>GRAND TOTAL GENERAL FUND</b>		<b>\$359,008</b>
<b>101- STREETS</b>		
508.80.00 Ending Unreserved	63,280	
		63,280
542.10.41 Planning & Engineering	300	
542.30.10 Maintenance Salary	1,260 *	
542.30.11 Maintenance Relief Salary	499 *	
542.30.20 Salary Benefits	403 *	
542.30.31 Roadside Supplies & Maintenance	400	
542.30.48 Road & Street Maintenance	2,500	

542.63.47 Street Lights - Electricity	5,000	
542.64.35 Traffic Control	250	
542.66.48 Snow & Ice Control	1,000	
543.10.10 Clerk Salary	1,144 *	
543.10.11 Assistant Clerk Salary	499 *	
543.10.31 Street Administration Supplies	200	
543.10.40 Street Pesticide License	150	
543.30.20 Health Insurance	393 *	
543.30.41 Software Annual Maintenance	94 *	
543.30.46 City Insurance	420 *	
543.50.32 Vehicle Fuel	30	
<b>TOTAL STREETS OPERATIONS</b>		14,542
<b>Capital Expenses</b>		
591.46.64 Software Payment	0	
594.44.64 Computer Purchase	0	
<b>TOTAL STREETS CAPITAL EXPENSES</b>		0
<b>TOTAL STREET FUND</b>		14,542
<b>GRAND TOTAL STREET FUND</b>		<b>77,822</b>

**400 - WATER FUND**

508.80.00 Ending Unreserved	172,797	172,797
534.10.10 Clerk Salary	14,300 *	
534.10.11 Assistant Clerk Salary	6,240 *	
534.10.20 Health Insurance	4,911 *	
534.10.31 Administration & Association Fees	1,000	
534.10.41 Software Annual Maintenance	1,175 *	
534.10.46 City Insurance	5,253 *	
534.20.41 Planning/Engineering	1,000	
534.40.49 Training Classes/Licensing	500	
534.50.10 Maintenance Salary	15,753 *	
534.50.11 Maintenance Relief Salary	6,240 *	
534.50.20 Salary Benefits	5,040 *	
534.50.31 Material & Supplies	5,250	
534.50.41 Maintenance & Backhoe Services	10,000	
534.80.32.01 Vehicle Fuel	750 *	
534.80.42 Operations-Telephone	800	
534.80.44 Water Revenue Taxes	4,000	
534.80.47 Operations-Electricity	6,700	
534.80.49 Operations-Water Samples	2,200	
534.90.42 Internet Service	800	
<b>TOTAL WATER OPERATIONS</b>		91,912
<b>Capital Expenses</b>		
591.34.64 Software Payment	0	
594.34.64 Computer Purchase	0	
<b>TOTAL WATER CAPITAL EXPENSES</b>		0
<b>Water Debt Service - 110</b>		
591.32.77 US Bank Water Loan Principal	17,615	
591.34.70 PWTF Loan Principal Payment	6,445	
592.32.89 US Bank Water Loan Interest	3,525	
592.34.80 PWTF Loan Interest Payment	1,035	
<b>TOTAL WATER DEBT SERVICE</b>		28,620
<b>TOTAL WATER FUND</b>		120,532
<b>GRAND TOTAL WATER FUND</b>		<b>293,329</b>

**401 - SEWER FUND**

508.80.00 Ending Unreserved	386,592	386,592
535.10.10 Clerk Salary	14,300 *	
535.10.11 Assistant Clerk Salary	6,240 *	
535.10.20 Health Insurance	4,911 *	
535.10.31 Administration & Association Fees	3,050	
535.10.41 Software Annual Maintenance	1,175 *	
535.10.46 City Insurance	5,253 *	

535.20.41 Planning & Engineering	500	
535.40.49 Training Classes & Licensing	500	
535.50.10 Maintenance Salary	15,753 *	
535.50.11 Maintenance Relief Salary	6,240 *	
535.50.20 Salary Benefits	5,040 *	
535.50.31 Materials & Supplies	2,625	
535.50.41 Maintenance & Backhoe Services	10,000	
535.80.32 Operations-Propane	1,200	
535.80.32.01 Vehicle Fuel	750 *	
535.80.42 Operations-Telephone	780	
535.80.44 Sewer Revenue Taxes	980	
535.80.47 Operations-Electricity	1,000	
535.80.49 Operations-Sewer Samples	2,200	
<b>TOTAL SEWER OPERATIONS</b>		82,497
<b>Capital Expenses</b>		
591.35.64 Software Payment	560 *	
594.35.64 Computer Purchase	465 *	
<b>TOTAL SEWER CAPITAL EXPENSES</b>		1,025
<b>TOTAL SEWER FUND</b>		83,522
<b>GRAND TOTAL SEWER FUND</b>		<b>470,114</b>

**407 - GARBAGE**

508.80.00 Ending Unreserved	15,774	15,774
537.10.10 Clerk Salary	4,576 *	
537.10.11 Assistant Clerk Salary	1,997 *	
537.10.20 Health Insurance	1,572 *	
537.10.30 Garbage Administration	600	
537.10.41 Software Annual Maintenance	376 *	
537.10.46 City Insurance	1,681 *	
537.50.10 Maintenance Salary	5,041 *	
537.50.11 Maintenance Relief Salary	1,997 *	
537.50.20 Salary Benefits	1,613 *	
537.70.47 Garbage Customer Service	47,374	
537.80.32 Vehicle Fuel	240 *	
537.80.44 Garbage Revenue Taxes	2,500	
537.80.49 Compost Facility Maintenance	1,000	
537.90.47 Spring/Fall Cleanup Dumpsters	0	
<b>TOTAL GARBAGE OPERATIONS</b>		70,567
<b>Capital Expenses</b>		
591.37.64 Software Payment	0	
594.37.64 Computer Purchase	0	
<b>TOTAL GARBAGE CAPITAL EXPENSES</b>		0
<b>TOTAL GARBAGE FUND</b>		70,567
<b>GRAND TOTAL GARBAGE FUND</b>		<b>86,341</b>

**621 - CUSTOMER DEPOSIT REFUNDS**

508.80.00 Ending Unreserved	7,860	7,860
589.00.00 Utility Deposit Refund	1,500	1,500
<b>TOTAL CUSTOMER DEPOSIT REFUNDS</b>		9,360
<b>GRAND TOTAL CUSTOMER DEPOSIT REFUNDS</b>		<b>9,360</b>

**GRAND TOTAL EXPENDITURES** **1,295,974**

**City of Mesa  
2019 Salary Schedule**

Ordinance 18-02  
EXHIBIT "B"

**Elected and/or Appointed Officials:**

Mayor \$200 per month \$ 2,400.00 Maximum  
100% General Fund annually

**Council Members**

\$50 per meeting up to 2 meetings a month compensation  
100% General Fund Average \$ 1,200.00 annually per member  
Five Council Members Total \$ 6,000.00 Maximum  
Council meets once a month + 2 extra meetings \$ 5,900.00 Budgeted

Fund and Departments:	General	Streets	Water	Sewer	Garbage	Total
<b>Employee Position:</b>						
Assistant Clerk	\$ 9,984.00	\$ 499.20	\$ 6,240.00	\$ 6,240.00	\$ 1,996.80	\$ 24,960.00
1200 hours total for year	40%	2%	25%	25%	8%	100%
City Clerk Treasurer	\$ 22,880.00	\$ 1,144.00	\$ 14,300.00	\$ 14,300.00	\$ 4,576.00	\$ 57,200.00
Full-time	40%	2%	25%	25%	8%	100%
Maintenance Relief	\$ 9,984.00	\$ 499.20	\$ 6,240.00	\$ 6,240.00	\$ 1,996.80	\$ 24,960.00
1200 hours total for year	40%	2%	25%	25%	8%	100%
Public Works Superintendent	\$ 25,204.00	\$ 1,260.20	\$ 15,752.50	\$ 15,752.50	\$ 5,040.80	\$ 63,010.00
Full-time	40%	2%	25%	25%	8%	100%
<b>TOTALS</b>	<b>\$ 68,052.00</b>	<b>\$ 3,402.60</b>	<b>\$ 42,532.50</b>	<b>\$ 42,532.50</b>	<b>\$ 13,610.40</b>	<b>\$ 170,130.00</b>

**NOTES:**

The City pays 100% of Medical, Dental, and Vision insurance for all full-time employees only. The employee shall bear all charges in excess with respects to the dependent medical coverages.

The City pays 3% on gross pay for a deferred comp plan for all participating full-time employees only. **\$ 1,890.30**

Salary benefits and taxes are included in each fund and department amounts. "Total" column represents the annual amount per employee. Full-time employees wages are calculated at 2,080 hours plus contingent 80 hours of overtime for the year. Allocations to the different funds may be changed if necessary.