Lodging Tax Reporting System

Mark Fleming
Steven Meyeroff

Staff to the Joint Legislative Audit & Review Committee
December 15, 2014
The road to here

- Data collection mandated by ESHB 1253 (2013)
  - Assigned responsibility of collecting lodging tax information to JLARC
  - Supersedes reporting requirement established in 2007
- JLARC designed reporting system with input from jurisdictions
  - Comments on initial reporting led to web-based system
  - Pre-tested web-based data entry with volunteer localities
The road to there

- Data will be reported as submitted by municipalities
  - JLARC’s role is to collect and report data, not audit
  - Accountability is responsibility of Lodging Tax Advisory Committees and local governing bodies
  - SAO includes lodging taxes in local government audits

- Reporting calendar year: January 1 through December 31, 2014

- JLARC report will be in database available to public
Information flow

Lodging Tax Data Collection System → Public reporting database

Municipality → Municipality → Municipality

Org → Org → Org → Org → Org → Org → Org → Org → Org
Reporting system overview
http://walodgdatacoll.net

Log in screen

Recipient information

Click for helpful info

FAQs linked on each page
Creating user account

1 – Click Create Account

2 – Enter your info

Be sure to select your municipality from the drop-down before clicking “Signup”
Creating user account, continued

3 – check your email, click link to verify

Mon 12/8/2014 8:40 AM
noreply@walodgdatacoll.net
JLARC Municipality Reporting E-Mail Confirmation

To  Fleming, Mark

Retention Policy Delete Inbox 6 Months (6 months) Expires

Thanks for signing up for JLARC Municipality Reporting! Please confirm your e-mail

http://walodgdatacoll.net/signup-confirm.amp?Email=mark.fleming@leg.wa.gov&

Thank you!

4 – Log in

Just in case...

JLARC Municipality Reporting

E-mail: someone@democity.net
Password: •••••

Forgot your password? Create Account

Copyright © 2014 Joint Legislative Audit and Review Committee (JLARC).
All rights reserved. Frequently Asked Questions
Live demonstration

http://walodgdatacoll.net
Parting words

- Reporting deadline: March 15, 2015 for calendar year 2014 data
- FAQs – link available on every screen

For assistance with:
- Technical issues: email jlarc@leg.wa.gov
- Estimating attendance
  - Visitor centers or convention bureaus
  - Commercial firms specializing in estimating tourism impact
  - AWC or WSAC
Questions?