



City of Colville Municipal Services

170 S. Oak, Colville, WA 99114

January 24, 2017

The City of Colville is requesting bids for the removal of certain trees and pruning of trees as marked to improve the health of the existing stand in Yep Kanum Park. The contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment, and services, including utility and transportation services, and perform and complete all work required for the safe removal of these trees as well as required supplemental work for the completion of this project, all in strict accordance with the Contract, including all Addenda. The Department of Natural Resources has evaluated the site and the tree removal and concluded that no forest practice permit is required for the removal of the trees. The City will provide proper documentation if the successful bidder intends to market the timber. For the safety of the public, hours of work in the park will be restricted to daylight hours only.

Specifications:

- **Tree Removal**

- a) Trees will be clearly marked with spray paint. The City will review the manner of marking with the contractor. If there is any doubt, the contractor is to review any questions with the City before proceeding.
- b) Only rubber tired skidders will be allowed to remove the trees from the park to the staging areas (see attached exhibit.)
- c) Before starting tree removal, the contractor shall check to determine all utilities are either de-energized or disconnected from structures if needed. The contractor shall clearly mark the locations of these services (i.e. water, sewer) and preserve and protect them. All remaining trees are to be protected from damage from neglect, such as broken limbs or scraped bark. The City shall determine what damage, if any, is the responsibility of the contractor. Repair of damaged utilities shall be the sole responsibility and at the expense of the contractor.
- d) Trees shall be removed in such a manner as to avoid hazards to persons and property, interference with the use of adjacent buildings, and interruptions of free passage to and from such buildings.
- e) When work is not in progress adequate barricading and/or fencing will be in place to protect the public.
- f) All trees shall be completely razed and removed from the site. Razing shall include tree removal, including all branches and debris.
- g) All debris shall be disposed of in accordance with applicable statues, ordinances and regulations of the State of Washington and the City of Colville or any other municipality in which the debris is disposed.

- **Removal of debris, cleaning, etc.**

- a) The Contractor shall periodically, or as directed during the progress of the work, remove and legally dispose of all limbs and debris, and keep the Project Site and public rights-of-way reasonably clean. Upon completion of the work, he/she shall remove all temporary work, and put the whole site of the work and public rights-of way in a neat and clean condition.
- b) The Contractor is responsible to pay for all disposal fees if any.

- **Traffic/Site Control**

- a) The Contractor shall at all times so conduct his/her work as to ensure the least possible obstruction to traffic. The safety and convenience of the general public and the residents in or adjacent to the Project Site and the protection of persons and property shall be provided for by the Contractor. The Contractor shall provide and maintain adequate barricade, signs, lights and flags to warn and guide the public. Flagmen and watchmen shall be provided when needed or when so ordered by the City. The Contractor shall be responsible for compliance with this Item by all Subcontractors as well.

- **Cleanliness**

- a) Contractor shall remove all debris and equipment and dispose of all material from the project site, and leave the ground clear of all materials, rubbish or debris and in a clean and neat condition.

- **Stump Grinding**

- a) Tree stumps shall be ground to 12” below surface level and grindings removed and disposed of in accordance with applicable statues, ordinances and regulations of the State of Washington and the City of Colville or any other municipality in which the debris is disposed.

- **Tree Pruning**

- a) Pruning of trees consist of removing all dead limbs 2” or greater. Remove and dispose of all limbs and debris.

- **Permits and Codes**

- a) The Contractor shall give all notices required by and comply with all applicable laws, ordinances and codes of the local government. All construction work and/or utility installations shall comply with all applicable ordinances and codes including all written waivers.

- b) All permits if required are the responsibility of the Contractor. The Contractor shall at his/her own expense secure and pay for all necessary permits to execute the work from each involved governmental unit, whether it be the City of Colville, Stevens County or State of Washington.
- c) The Contractor shall comply with applicable local and state laws and ordinances governing the disposal of surplus excavation materials, debris and rubbish on the Project Site and commit no trespass on any public or private property in any operation due to or connected with the improvements embraced in this Contract.

Informal bids shall be submitted by 2:00 p.m. on Tuesday, February 7, 2017 to Municipal Services Administrative Assistant Erica Schauls by one of the following:

By email - erica@colville.wa.us

By standard mail – 170 S. Oak, Colville, WA 99114

By fax – 509-684-1130

Delivered to the Municipal Services office at 1044 N. Lincoln, Colville, WA 99114

Questions can be addressed to Ron Frostad at 509-684-1489. The Contractor shall have a 2017 Small Works Roster application in place with the City of Colville prior to the bid opening date in order to be considered for this project.

The Contractor will have 20 working days from the issuance of the Notice to Proceed to complete the project. Contractor must be licensed, bonded, and insured in the State of Washington. Performance and payment bonds in the amount of 100% of the contract will be required for this project. Bid bonds are not required. Contractor will be required to pay Stevens County Prevailing Wage Rates as of February 7, 2017. The Stevens County rates are available at the Dept. of Labor and Industries website at: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

Rejection of Bids: The City shall have the right to reject any or all bids in any way incomplete or irregular.

CITY OF COLVILLE
2017 Yep Kanum Park Tree Maintenance Project

BIDDER: _____

Base Bid:

	Item	Quantity	Unit	Unit Price	Total Cost
1	Tree Removal	48	Per Each	\$	\$
2	Stump Grinding	48	Per Each	\$	\$
3	Tree Pruning	22	Per Each	\$	\$
4				\$	\$
5				\$	\$
				Subtotal	\$
				Tax 7.6%	\$
				Total Cost	\$

Payment:

All tree removal, stump grinding, and pruning will be payed per each based on individual unit cost. The city reserves the right to increase or decrease quantities as needed.

Yepkanum Park Tree Removal



E ELEP AVE

SELM ST

SWALNUT ST

E GLENN AVE

Legend



Staging Areas

Treatment



Cut, W larch

Comment



Prune, D-fir

▲ Cut, D-fir



Prune, P-pine

● Cut, P pine





City of Colville Municipal Services

170 S. Oak, Colville, WA 99114

SMALL WORKS ROSTER APPLICATION

COMPANY NAME: _____

OWNER NAME: _____

SITE ADDRESS: _____

MAILING ADDRESS: _____

PHONE #: (____) _____ CELLULAR# (____) _____

FAX #: (____) _____ EMAIL ADDRESS: _____

Type of Ownership:

Corporation Single Proprietorship Partnership

Minority/Women-Owned Business Status (if applicable) _____

Certification No.: _____

UNIFIED BUSINESS IDENTIFIER (UBI): ____ - ____ - ____

CONTRACTOR'S LICENSE NO: _____

FEDERAL TAX ID NUMBER: _____

DUNS NUMBER: _____ CAGE CODE: _____

Insurance Co.: _____

Agent's Name _____

Address _____

Phone No. _____

NOTE: Contractor must be able to provide as a minimum, the following insurance policy: Automobile Liability of \$1,000,000 covering all owned, non-owned, hired, and leased vehicles; commercial general Liability of \$1,000,000 single limit and \$2,000,000 aggregate; and Professional Liability of \$1,000,000. Failure to provide proof is grounds for disqualification from the roster. **SUBMIT A COPY OF YOUR BUSINESS' CERTIFICATE OF LIABILITY INSURANCE.**

Bonding Co.: _____

Contact Name: _____

Address: _____

Phone No.: _____

State your bonding capacity: \$ _____

As provided by Title VI of the Civil Rights Act of 1964, and the Civil rights Restoration Act of 1987, the contractor, with regard to work performed by it during the contract, shall not discriminate on the grounds of race, color, sex or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment.

Check boxes that describe the types of work your firm qualifies to perform:

- | | |
|---|---|
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Building |
| <input type="checkbox"/> Concrete Placement Finishing | <input type="checkbox"/> Electrical |
| <input type="checkbox"/> Heating | <input type="checkbox"/> Masonry |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Paving |
| <input type="checkbox"/> Road Grading | <input type="checkbox"/> Cleaning/Grubbing |
| <input type="checkbox"/> Waterfront or Marina | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Roofing | <input type="checkbox"/> Storm Drainage |
| <input type="checkbox"/> Sewer Systems | <input type="checkbox"/> Street Repair & Construction |
| <input type="checkbox"/> Illumination | <input type="checkbox"/> Water Systems |
| <input type="checkbox"/> Other _____ | |

Optional: Comments regarding your firm's ability to satisfactorily perform a contract:

List five (5) references:

1. _____
2. _____
3. _____
4. _____
5. _____

By signature below, I acknowledge that I have read and understand the requirements described in this application and to the best of my knowledge the information provided is a true representation of the named firm's ability to perform any contracts which may result by submittal of this application.

Typed Name & Title of Preparer

Signature

Date submitted: _____