



CITY OF BREMERTON
invites applications for the position of:

Police Officer - WA State Certified

SALARY: \$31.09 - \$33.76 Hourly

OPENING DATE: 01/10/14

CLOSING DATE: Continuous

GENERAL FUNCTION:

This recruitment is open until closed by the Civil Service Officer.

Provides emergency aid, security and protection to the citizens of Bremerton by patrolling business and residential areas, responding to requests for information and assistance, investigating criminal activity and otherwise ensuring the proper enforcement of laws and regulations.

REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES:

(Note – This list is intended only to illustrate the various types of work that may be performed. The omission of specific statements does not exclude them from the position.)

Example of Duties:

Patrols as directed in preventing crime and to enforce federal, state and city laws and regulations.

Observes, reports, and acts on conditions conducive to crime and danger such as checking buildings for security, assisting other officers on traffic stops and checking suspicious persons and vehicles. Reports traffic hazards and directs traffic flow when necessary.

Determines the nature of a call, investigates the circumstances, and takes any necessary and prudent action, such as making arrests and transporting prisoners. Searches prisoners, collects personal effects and assures proper safeguarding of personal effects.

Provides assistance to the public in emergency and non-emergency situations. Administers first aid and requests medical service. Performs crisis intervention in sensitive situations such as family disputes. Provides general information to the public on laws and ordinances. Assists persons with complaints and inquiries or directs them to the appropriate authorities.

Prepares a variety of records and reports, such as reports on arrests, property impounded, accidents, offenses, and damage to property; assists in searching, booking, processing and supervising prisoners.

Performs investigative assignments on serious crimes. Conducts interviews of victims, witnesses and suspects and submits progress reports on cases under investigation. Collects and documents evidence and may arrest suspects.

Appears in court, and is available to testify in matters which the officer has knowledge of. Maintains proficiency in the use of police related equipment.

Prepares and maintains legible, concise and understandable activity logs and other related or similar types of information as a personal reference record of incidents and details.

May perform special assignments including investigation, crime prevention, traffic control, or K-9.

May assist in the training of new employees and reserves.

Checks business and private property for security. Investigates such conditions as open doors, broken windows, vehicles parked in suspicious places.

Other Duties

Regular attendance is an essential requirement
Performs related work as assigned and/or required

QUALIFYING EDUCATION AND EXPERIENCE (MINIMUM REQUIREMENTS):**Minimum Requirements:**

Successful completion of the Washington State Criminal Justice Training Commission Basic Law Enforcement Training Academy or equivalency certificate.

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Current and valid Peace Officer Certification through the Washington State Criminal Justice Training Commission.

Pass a comprehensive background investigation including financial investigation, polygraph and/or truth verification examination, psychological and medical evaluations.

High School diploma or General Education Degree (GED) is required. College level work in law enforcement or related field and specialized law enforcement training are highly desired.

Read, speak and write the English language.

A valid Washington State driver's License with a good driving record is required.
Must be a US Citizen.

Must be twenty-one (21) years of age at time of hire.

NOTE: Within six (6) months of hire, employee must live no farther than 30 minutes normal response time of City Hall, unless otherwise approved by the Chief of Police.

EXAMINATION PROCESS:

Appraisal of Experience and Education/Training: Application packets will be evaluated on the basis of information provided. Applicant's education, training, and experience will be assessed. The passing score is 70%. The top qualifying candidates will be invited to participate further in the examination process. Meeting or exceeding qualifications does not guarantee the applicant will be invited to participate in the oral examination process.

Oral Examination: An examination panel will evaluate applicant's education and experience through an Oral Examination.

Placement on the Civil Service Register is determined by weighted examination scores as follows:

Appraisal of Experience and Education/Training - Passing Score 70% - Weight 40%

Oral Board Examination - Passing Score 70% - Weight 40%

Required Application Materials: On-line or paper application, personal résumé and a copy of your Washington State Peace Officer Certification are required. Incomplete application packets will not be considered. The City of Bremerton is NOT responsible for errors of any kind with faxed or e-mailed application packets. Original signature is required on paper application forms. It is the responsibility of the applicant to carefully list all pertinent experience and training.

NOTE: Any applicant who wishes to appeal any part of an examination shall file an appeal in writing with the Civil Service Officer within five (5) working days (Civil Service Rule 9.23A) following administration of the examination.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.ci.bremerton.wa.us>

Position #2013-00005
POLICE OFFICER - WA STATE CERTIFIED
LD

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