

Municipal Research & Services Center (MRSC) is seeking one-two Public Policy Interns for work this summer. MRSC is a nonprofit organization dedicated to proactively supporting the success of local governments state-wide by providing collaborative consultation and immediate access to a vast research and knowledge base. For more information on MRSC, visit [mrsc.org](http://mrsc.org).

During the COVID-19 pandemic, MRSC staff are working from home with the option of limited work from the Seattle office, meeting the State's safety guidance for office work.

### PRINCIPAL DUTIES

The Public Policy Intern will obtain hands-on experience working directly with MRSC policy staff to research and respond to emerging issues affecting Washington's 39 counties, 281 cities and towns, and hundreds of special purpose districts. These issues span a diverse range of practice areas, including (but not limited to): planning, land use, affordable housing, homelessness, climate change, finance, and general municipal governance.

Although we will make every effort to accommodate personal interests, the Public Policy Intern will be asked to perform research in a wide variety of subject areas and may have the opportunity to respond directly to public officials and employees across the state. The intern may also be asked to help develop aspects of training programs sponsored by MRSC, including webinars, blog posts, presentations, and publications on a variety of local government issues.

### QUALIFICATIONS

The ideal candidate will demonstrate strong research and writing skills, a nimble mind, a commitment to public service, and an interest in local government.

**Benefits:** Compensation is \$20-\$21/hour, depending on qualifications and experience. Applicants who are state work study eligible or on financial aid and can qualify for work study are especially encouraged to apply.

**Inclusion:** Our mission is best advanced by the leadership and contributions of individuals of diverse backgrounds, beliefs, and culture. We encourage applicants from all cultures, races, colors, religions, sexes, national or regional origins, ages, disability status, sexual orientation, gender identity, military, protected veteran status, or other status protected by law.

**Timeline:** Preferred applicants are available to work 36-40 hours per week but must be available at least 20 hours per week during the summer, starting early June 2021. While the term of this internship is currently through mid-September, there may be a possibility of having it continue on a part-time basis through the 2021-22 academic school year.

**TO APPLY:** Submit the following materials in PDF format to Aimy Enriquez at [aenriquez@mrsc.org](mailto:aenriquez@mrsc.org) by **4:00 p.m., Wednesday, May 12:**

1. Cover letter;
2. Resume; and
3. Short writing sample.