



RECORDS FEE SCHEDULE

Description	Unit	Fee Amount
Records available on MRSC website	N/A	No fee
Photocopy or Printed Copy Fee (black and white or color; 8x11, 8x14, 11x17)	Per page	\$0.15
Scanned Records	Per page	\$0.10
Electronic Records	Per each 4 electronic files or attachment uploaded to an electronic delivery service	\$0.05
Electronic Transmission of Records	Per gigabyte (GB)	\$0.10
Customized Service Charge (requests requiring information technology expertise to prepare data or provide customized electronic access)	N/A	Actual cost
Digital Device for Transfer (e.g., USB flash drive)	Per device	Actual cost
Postage	Per item	Actual cost
Mailing Materials	Per item/amount used	Actual cost

MRSC may waive any charge assessed when the payment due is less than \$2.00.