

**RESOLUTION NO. 720**

**A RESOLUTION OF THE CITY COUNCIL OF WOODLAND, WASHINGTON CONFIRMING THE DECLARATION OF AUTHORITY TO MANAGE THE SAFETY, RESPONSE AND STABILIZATION OF THE ISSUES RESULTING FROM THE COVID-19 PANDEMIC, TO INCIDENT COMMANDER DAVE LAFAVE AND HIS INCIDENT MANAGEMENT TEAM (IMT).**

WHEREAS, Mayor Finn declared a civil emergency on March 13, 2020; and

WHEREAS, City Council adopted Resolution 719 that declared a civil emergency on March 16, 2020; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death, and can easily spread from person to person; and

WHEREAS, on February 29, 2020, the Governor of the State of Washington proclaimed that a State of Emergency exists in all counties in the State of Washington; and

WHEREAS, measures must be taken to protect public health, safety and welfare within the City of Woodland; and

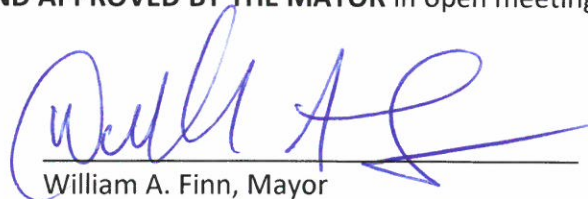
WHEREAS, Cowlitz County and all Cities in Cowlitz County have signed onto the Declaration of Authority to the IMT; and

WHEREAS, Mayor Finn signed the Declaration of Authority on March 18, 2020 and is requesting City Council confirmation; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:**

The City Council of Woodland declares confirmation of the attached Declaration of Authority effective 8:00 am on March 20, 2020.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR** in open meeting  
this 6<sup>th</sup> day of April, 2020.

  
William A. Finn, Mayor

Attest:

  
Mari E. Ripp, Clerk-Treasurer

Approved as to form:

A handwritten signature in blue ink, appearing to read 'F. Randolph', is written above a horizontal line.

Frank F. Randolph, City Attorney

**Delegation of Authority  
Cowlitz County, Washington and the Cities of Longview, Kelso,  
Woodland, Kalama and Castle Rock  
March 2020 COVID-19 Outbreak**

Effective 8:00 a.m., March 20, 2020, We, the undersigned Board of County Commissioners for Cowlitz County, Washington, in cooperation with the Cowlitz County Sheriff and the Mayors for the Cities of Longview, Kelso, Woodland, Kalama and Castle Rock have collectively delegated authority to manage the response to the COVID-19 outbreak occurring in our community to Incident Commander, Cowlitz 2 Fire and Rescue Chief, Dave LaFave and his Incident Management Team (IMT). This has been done pursuant to our authority and responsibility for emergency management as provided by State law and each individual jurisdictions' applicable code.

Our considerations for management of this event are:

1. Provide for the Safety of Responders and the Public related to response to the COVID-19 outbreak.
2. All necessary resources are available to the IMT for the accomplishment of incident objectives.
3. Manage and track all extraordinary costs associated with the event while considering cost containment. Coordinate cost expenditures taking into consideration the impacts to involved agencies.
4. Provide thresholds and trigger points that allow each involved agency to function as close to normal as possible and to minimize disruption to normal activities.
5. Provide coordination with Cooperating and Assisting Agencies related to the COVID-19 outbreak.
6. Provide an effective and proactive public relations and information strategy related to the COVID-19 outbreak.
7. Identify critical infrastructure and develop specific Branch Planning as needed to protect infrastructure and minimize impacts to life safety and property.
8. Provide emergency response to incidents related to this event.

The Incident Commander shall have authority to incur expenses in connection with the performance of functions under this delegation up to the sum of \$100,000.00, as authorized by the action of the Cowlitz County Board of County Commissioners, Cowlitz County Sheriff and the Mayors for the Cities of Longview, Kelso, Woodland, Kalama and Castle Rock, with allocation of any such expenses to be made consistent with the

provisions of the Interlocal Emergency Management Agreement by and between Cowlitz County and the incorporated cities of Cowlitz County.

**City of Woodland  
Council Agenda Summary Sheet**

**Agenda Item:**

Resolution 720 – Confirming the Declaration of Authority to Manage the Safety, Response and Stabilization of the Issues Resulting from the COVID-19 Pandemic, to Incident Commander Dave LaFave and His Incident Management Team (IMT) .

**Agenda Item #:** Consent (G)

**For Agenda of:** 04-06-20

**Department:** Administration

**Date Submitted:** 4-2-20

**Cost of Item:** \_\_\_\_\_

**Amount Budgeted:** \_\_\_\_\_

**Unexpended Balance:** \_\_\_\_\_

**BARS #:**

**Description:**

**Department Supervisor Approval:** Pete Boyce, City Administrator

**Committee Recommendation:** \_\_\_\_\_

**Agenda Item Supporting Narrative:**

- 1) Resolution 720
- 2) Declaration of Authority

**Summary Statement:** Due to the COVID-19 pandemic Cowlitz County, the Cities of Woodland, Longview, Kelso, Kalama and Castle Rock have executed the Delegation of Authority to the Cowlitz County IMT. A coordinated countywide response is critical for protecting the health of the community, providing public information and providing emergency response to the incidents related to this event.

Executive staff requests city council confirm the Declaration of Authority to the IMT.