



**CITY OF LEAVENWORTH
REQUEST FOR PROPOSAL**

Utility Rate Study

Project No. 2023-005

July 2023

**City of Leavenworth
Department of Public Works
700 US Hwy 2 / P.O. Box 287
Leavenworth, WA 98826
Phone: 509-548-5275**

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REQUEST FOR PROPOSAL (RFP)

1.0 OBJECTIVE

The City of Leavenworth is soliciting proposals from qualified consulting firms to provide professional services to complete a utility rate study for the City's water, sanitary sewer, stormwater, and commercial solid waste (garbage and cardboard) services. The rate study will be based upon a comprehensive review of the City's water, sanitary sewer, stormwater, and commercial garbage budgets, customer classes, current usage data, future growth, facility plans and studies, and any other information deemed necessary. The proposed rate analysis will provide a minimum six-year horizon (2024 – 2029).

2.0 BACKGROUND

The City of Leavenworth developed rapidly as a railroad and lumber town in the early 1900s, reaching a peak population of 5,500 by the 1920s. Following the closure of the lumber mill in addition to the rerouting of the railroad in the 1920s, the population declined. Leavenworth then became a small town with a population under 1,000 and was based on fruit, forest products, and local trade.

The revitalization effort began with a study in 1962 that resulted in the creation of the Bavarian theme. This included the remodeling of the buildings located in the downtown commercial district, pursued public facility improvements, and the inception of seasonal festivals. This effort resulted in the tourism-based economy and subsequent growth that is today. Currently, the population of Leavenworth approximately 2,500 permanent residents. In terms of tourism, Leavenworth experiences approximately 2.5 million visitors annually.

Regarding municipal services, Leavenworth's Public Works Department operates water, sanitary sewer, stormwater, and commercial solid waste programs. These programs are all supported by separate enterprise funds. Recently, in terms of water, the City embarked on an advanced metering infrastructure (AMI) "smart" Kamstrup water meter project. These new AMI meters have the ability to read and transmit data remotely at frequent intervals. It is the City's desire to explore alternative rate structures to incentivize water conservation (e.g., eliminating 7,500 gallon base amount, pay per gallon of use, peak time rate vs off peak rate, etc.). Lastly, the City's System Development Charges (SDC) were last adopted in 2008. Subsequent to 2008, SDCs were reevaluated in 2011 and were deemed adequate. It is the City's desire to reevaluate SDCs for water, sanitary sewer, and stormwater utilities.

3.0 SCOPE OF WORK

The Scope of Work will include, at a minimum, the following elements:

- General
 - Project Management

- Study Requirements
 - The recommended rates shall be based on the cost of service and shall be sufficient to meet the revenue requirements of the City;
 - Separate from the rate study alternatives noted below, the study shall identify up to four (4) restructuring methods of user charges associated with water as appropriate to incentivize water conservation based on Kamstrup AMI smart meter capabilities;
 - The study shall evaluate current System Development Charges for water sanitary sewer, and stormwater and recommend an update based on future capital needs;
 - The study shall recommend rates and, if necessary, rate structures that consider and provide for the following factors:
 - Current and future costs of providing water, sanitary sewer, stormwater, and commercial solid waste services in accordance with established and anticipated standards, regulations, facility, and capital improvement plans. Please note we are currently partway through a Water System Plan update with the anticipation of a fall 2023 completion. In addition, we have secured funding for an updated General Sewer Plan with the anticipation of a fall 2024 completion;
 - Projected demands;
 - Age and condition of infrastructure and systems as identified in respective Capital Improvement Programs;
 - Funding requirements for all current and long-term liabilities and debt obligations;
 - System reinvestment equal to annual depreciation expense; and
 - Fair allocation of costs to appropriate customer categories.
 - The study shall provide direct identification of revenues appropriate to major funding activities and infrastructure;
 - The recommended rate structure(s) shall be planned for at least six (6) years;
 - The study shall provide at least two (2) rate alternatives for water, sanitary sewer, stormwater, and commercial solid waste programs; The consulting firm shall recommend the alternative that best meets the study objectives defined above. Generally, the Two (2) alternatives requested for each water, sanitary sewer, stormwater, and commercial solid waste funds are as follows:
 - Alternative that considers no rate increases over a five-year period. The analysis will include the implications that a rate freeze would pose, including but not limited to Utility financial sustainability, system, reinvestment, operations, and maintenance program

impacts, debt service, capital improvement and facility planning, growth planning, and regulatory compliance.

- Alternative that considers rate increases over a six-year period (immediate and/or gradual implementation), annual inflationary/indexed adjustments, approved Capital Improvement Plans, and System Development Charges.
- Coordination (either in-person or virtual)
 - Bi-Weekly City update meetings
 - Gather public input at one (1) Community Engagement Night meeting
 - Develop informational/outreach materials for engaging the community regarding restructuring methods associated with water and proposed rate increases
 - Attend 30, 60, and 90 Percent City study review meetings
 - Two (2) City Council presentations
- Completion Schedule
 - The study shall be completed, including all community outreach, by October 31, 2024 with new rate structures and rates taking effect January 1, 2025.

4.0 ESTIMATE

The total cost for Professional Services described herein is currently budgeted at \$123,000.

5.0 PROPOSAL PROCESS

Proposal Submission Procedure

Submissions shall be sent **electronically** to Andrea Fischer, City Clerk, at afischer@cityofleavenworth.com by **2:00:00 PM on Friday, July 28, 2023**. Late or incorrectly submitted submissions will be automatically disqualified from consideration. Any proposal received after the specified date and time will automatically be rejected and will not receive any further consideration by the City.

Consultant Selection Schedule

The solicitation, receipt, and evaluation of submittals and the selection of the Consultant are anticipated to conform to the following schedule. Please note that these dates are subject to change and are only provided for preliminary purposes.

Proposal Due.....	July 28, 2023
Proposal Review.....	August 18, 2023
Consultant Selection Completed	August 25, 2023
City Council Approval	September 12, 2023
Notice to Proceed Issued	September 13, 2023

Addendums to the Request for Proposal

Any revisions, updates and/or clarifications of the Request for Proposal will be posted on the City's webpage at:

<https://cityofleavenworth.com/documents/category/requests-for-bids-proposals/>

Proposal Format and Content Requirements

The following requirements must be met in all proposals submitted:

- Submittal shall have a maximum page limit of 10 pages (5 pages if double-sided) excluding title page and/or cover letter.
- **Cover Letter:** Provide a cover letter that, at a minimum, is:
 - On Consultant Firm letterhead
 - Includes "Utility Rate Study" in the subject heading
 - A maximum of two (2) pages long
 - Signed by an individual authorized to bind the Consultant to the proposal for a period of 90 days with corresponding contact information
- **Project Approach:** Describe methods and plan for carrying out the Scope of Work. Provide information on all of the services proposed to be provided as part of this contract and which are identified in the RFP. The Scope of Work should express specific ideas for the work that will be proposed and why those ideas are the best solution. Any additional or optional recommended tasks should also be included.

List any information and tasks expected from the City. Any information or tasks needed but not listed will be the responsibility of the selected Consultant.

- **Project Schedule:** Provide a proposed draft project timeline including the key milestones:
 - Contract Execution
 - 60 Percent Study
 - 90 Percent Study
 - Final Study
- **Qualifications and Experience:** This section shall contain the following:
 - Type of organization.
 - Size (i.e. local office and total firm size).
 - Number of years as a firm.

- Name, qualifications, and experience of personnel assigned to the Project, including professional registrations and affiliations. When listing sub-consultants, describe the listed experience and the exact tasks that each entity will perform.
 - Outline of recent projects completed that are similar to this Project.
 - Client references from recent similar projects, including name, address and telephone number of agency contact(s).
- **List of Project Responsible Personnel:** This list should include the identification of the project manager or contact person with primary responsibility for this contract, the personnel proposed for this contract, and any supervisory personnel, including partners and/or sub-consultants, and their individual areas of responsibility.

Consultant agrees to provide all professional staff necessary to perform the scope of work, including key individuals named in Consultant's proposal. These key personnel shall remain assigned for the duration of the contract, unless otherwise agreed to in writing by the City. In the event Consultant proposes to substitute any key personnel, the individual(s) proposed must demonstrate similar qualifications and experience as required to successfully perform such duties. The City shall have the sole right to determine whether key personnel proposed as substitutes are qualified to work on the project.

- **Organization Chart:** An organization chart containing the names of all key personnel, joint venture partners, and sub-consultants with titles and their specific task assignment for this contract shall be provided in this section.
- **Successful Past Projects:** A list of similar completed projects with original completion dates and actual completion dates. This list may be used as a reference list and, when possible, should include contact information for the respective city/agency.

6.0 CONSULTANT EVALUATION AND SELECTION PROCESS

A committee comprised of City staff will evaluate and may select a short list of up to three consultants to make an oral presentation, or may make a selection based only on the following criteria of the proposals:

A committee comprised of City staff will evaluate and rate the proposals to the following criteria:

Criteria.....	Total Possible Points
Project Approach.....	30 points
Qualifications and Experience.....	15 points
List of Project Responsible Personnel.....	15 points
Organization Chart.....	10 points
Successful Past Projects.....	30 points

7.0 CITY CONTACT INFORMATION

Questions regarding this project should be directed to:

Tom Wachholder
 Public Works Director
 Phone: (509) 548-5275
 Email: twachholder@cityofleavenworth.com

Mailing Address:
 P.O. Box 287
 Leavenworth, WA 98826
 Physical Address:
 700 US Hwy 2
 Leavenworth, WA 98826

8.0 TERMS AND CONDITIONS

The City of Leavenworth exercises its discretion in selecting a firm or individual that presents the proposal that, in sole judgement of the City, best serves the interest of the City. The City reserves the right to waive minor irregularities in any proposal, reject any proposal that fails to meet the proposal requirements in any respect, to reject all proposals for any reason, or to cancel in part or in its entirety the Request for Proposals.

This Request for Proposal does not commit the City to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. The City reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified firm or to modify or cancel in part or in its entirety the proposal if it is in the best interest of the City to do so.

All costs for developing a response to this request are the obligation of the respondent and are not chargeable to the City. The respondent must bear all costs associated with the preparation of the submittal and of any oral presentation requested by the City. All responses and accompanying documentation will become property of the City and will not be returned. Proposals may be withdrawn at any time prior to the published close

date, provided notification is received in writing to the City Contact listed in Section 7.0 of this Request for Proposal. Proposals cannot be withdrawn after the published close date.

The City of Leavenworth, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all consultants that will affirmatively ensure that any contract entered into pursuant to this request for qualifications, disadvantaged business enterprises will be afforded full and fair opportunity to submit proposal in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

9.0 ATTACHMENTS

- Sample Professional Services Agreement
- Current Rate and Fee Schedule
- 2020 - 2024 Biennial Budgets

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF LEAVENWORTH, WASHINGTON
AND _____
FOR CONSULTANT SERVICES**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the City of, Leavenworth Washington, a Washington State municipal corporation (“City”), and _____, a Washington _____ (“Consultant”) [**LEGAL STATUS OF ENTITY SHOULD BE INSERTED i.e., LLC; Sole Proprietor; LLP; Inc., P.S.; Partnership, Foreign Corporation licensed to do business in Washington State**] .

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding [**INSERT SHORT GENERAL DESCRIPTION OF WHAT SERVICES ARE REGARDING**] as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit “A”** and incorporated herein by this reference (“Scope of Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work,

even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

III.3 TERM. The term of this Agreement shall commence on _____ and shall terminate at midnight, _____. The parties may extend the term of this Agreement by written mutual agreement.

III.4 NONASSIGNABLE. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 EMPLOYMENT.

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the of the Consultant.

b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

_____ No employees supplying work have ever been retired from a Washington state retirement system.

_____ Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid,

Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney's fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

III.6 INDEMNITY.

a. **Indemnification / Hold Harmless.** Consultant shall defend, indemnify and hold the Public Entity, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Public Entity.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the Public Entity, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

III.7 INSURANCE.

a. **Insurance Term**

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

b. **No Limitation**

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

c. **Minimum Scope of Insurance - Consultant shall obtain insurance of the types described below:**

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Public Entity shall be named as an additional

insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

d. The minimum insurance limits shall be as follows:

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

e. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Consultant's insurance and shall not contribute with it.

f. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

g. Verification of Coverage

The Consultant shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

h. Notice of Cancellation.

The Consultant shall provide the Public Entity with written notice of any policy cancellation within two business days of their receipt of such notice.

i. Failure to Maintain Insurance.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums

so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Consultant from the Public Entity.

j. **Public Entity Full Availability of Consultant Limits**

If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified-and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Chelan County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and

assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall be responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY

IV.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall

the compensation paid to Consultant under this Agreement exceed \$_____ without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the Cities. The Consultant shall maintain time and expense records and provide them to the Cities upon request.

c. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS.

a. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

b. Public Records

The parties agree that this Agreement and records related to the performance of the Agreement are with limited exception, public records subject to disclosure under the Public Records Act RCW 42.56. Further, in the event of a Public Records Request to the City, the City may provide the Consultant with a copy of the Records Request and the Consultant shall provide copies of any City records in Consultant's possession, necessary to fulfill that Public Records Request. If the Public Records Request is large the Consultant will provide the City with an estimate of reasonable time needed to fulfill the records request.

ARTICLE V. GENERAL

V.1 NOTICES. Notices to the City shall be sent to the following address:

**City of Leavenworth
Attn:
PO Box 287
Leavenworth, WA 98826**

**Accounts Payable via email:
Brandi Mynatt – ap@cityofleavenworth.com**

Notices to the Consultant shall be sent to the following address:

**[INSERT NAME
TITLE
ADDRESS OF CONSULTANT
CONTACT]**

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 TERMINATION. The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section IV.1.

V.3 DISPUTES. The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

V.4 EXTENT OF AGREEMENT/MODIFICATION. This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

V.5 SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

V.6 NONWAIVER. A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

V.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

V.8 **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

V.9 **VENUE.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Chelan County, Washington.

V.10 **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

V.11 **AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this _____ day of _____, 2023.

CITY OF LEAVENWORTH

[INSERT TRUE AND ACCURATE NAME OF COMPANY]

By

By

Carl J. Florea, Mayor

[PRINT OR TYPE NAME AND TITLE]

Approved as to form:

Thomas H. Graafstra, City Attorney

Exhibit A
Scope of Services

RESOLUTION NO. 03-2023

**A RESOLUTION OF THE CITY OF LEAVENWORTH, WASHINGTON,
AMENDING RATES AND FEES.**

BE IT RESOLVED by the Mayor and the City Council of the City of Leavenworth, as follows:

Section 1. The rates, fees, and charges as set forth on the attached Exhibit "A", which is incorporated herein, are hereby adopted by this reference and new charges, fees, and rates will be effective April 25, 2023 unless otherwise noted within a specific item/section.

Section 2. Resolution 16-2022 is hereby amended to be consistent with this resolution.

Section 3. This resolution and any amendment thereto shall be published in summary form in the official newspaper of the City of Leavenworth.

Passed by the City Council of the City of Leavenworth and approved by the Mayor in an open public meeting on the 25th day of April, 2023.

APPROVED:



Carl J. Florea, Mayor

ATTEST:



Andrea Fischer, City Clerk

Effective 4/25/2023

CITY OF LEAVENWORTH FEE SCHEDULE

Exhibit A

Each Department Head shall be granted the authority of interpretation of the portions of this resolution, which fall under the authority of their Department.

COMMUNITY DEVELOPMENT DEPARTMENT

RATES, FEES, AND CHARGES

GENERAL INFORMATION ON FEES

- A. Payment of the base fee for applications is required at the time of application submission. Payment of base fees for annexations, vacations, and other related activities, which do not require submittal of permit applications, are due prior to commencement of any staff work on the activity. Typically, this would be following submission of an initial letter of interest and/or petition. Payment of all fees will also be required regardless of approval/non-approval of the activity.
- i. Hourly fees are in addition to the underlying permit/action base fees.
 - ii. Hourly fees are typically billed on a monthly basis.
 - iii. Any billing more than 30 days overdue shall result in progress on the application ceasing and/or withholding of final approval/permit issuance.

B. Outsourcing:

The City may outsource work to agencies, firms, and individuals at its discretion for any type of permit related activities. The types of activities include, but are not limited to, the work of attorneys, planners, engineers, geotechnical experts, biologists, etc. Outsourcing *typically* occurs when a project has a component which requires review by persons with special expertise, the city must outsource based on staffing, and/or workloads, or an applicant has requested and has been granted expedited review.

Outsourcing based on City Determination of Need:

If the City determines that work must be outsourced based on the need for specialized study, input from persons with expertise, or for other reasons; the City retains the authority to determine that this action is required, but will provide notification in either email or written format to the applicant of the action prior to authorizing the expenditure. The City is not required to receive an authorization from the applicant prior to authorizing to proceed, but simply to notify. The following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in administering the work of the consultant.

If the City determines that work must be outsourced based on staffing levels, workload, or for other reasons (not including permit expedition requests), the consultant's work will be billed to the applicant at the same rate as City staff time. If the fee schedule indicates there is no hourly fee charged for a specific type of application, even if outsourced, hourly fees will not be charged.

Please note that all other requirements of the City's fee schedule apply.

Outsourcing by Request of the Applicant:

An applicant may submit a written request to outsource a permit application (or portions thereof) for purposes of permit expedition or for other reasons. The City reserves the right to approve, approve with conditions, or deny outsourcing requests. If approved, the following shall apply:

The applicant shall be responsible for all consultant costs, any related staff time and a ten percent administrative fee for other City expenses involved in working with the consultant and the applicant.

Please note that all other requirements of the City's fee schedule apply.

- C. Any direct cost beyond \$750 for the Hearing Examiner's work on a case shall be billed to and paid by the applicant. This shall be in addition to any other fees.
- D. Applications that require both City and County approval are still subject to the City's fees.
- E. All project types may not be listed here. If they are not, fees will be applied as determined by the Community Development Director.

BUILDING AND FIRE PERMITS FEES

The following fees are required with the submittal of application or at issuance, at the city's discretion. Additional fees, outsourcing (passthrough) and hourly staff time may apply.

1. Building fees shall be based on the Total Valuation of the construction. The building valuation data from the International Code Council and other valuation criteria will be used to determine the value of construction. The permit fee shall then be calculated utilizing the following table:
2. Plan review fees shall be calculated at 65 percent of the building permit fee. Plan review fees are separate from and in addition to permit fees and are required to be paid at the time of permit submittal. The plan review fee for pre-approved Accessory Dwelling Unit shall be \$200.

Total Valuation	Fee
\$1 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof

3. Mechanical permit fees shall be calculated based on the following fees with a minimum fee of \$50 for mechanical permits:

Item	Fee
Permit issuance fee (required for all mechanical permits)	\$ 25
Installation/relocation of each forced air or gravity type furnace or burner, including ducts/vents	\$ 25
Installation of each outdoor A/C or Heat Pump	\$ 25
Installation of mini-split	\$ 50
Installation of each vent fan with one duct or appliance	\$ 10
Installation of residential hood with exhaust fan and duct	\$ 25
Commercial kitchen hood with fan and ducts and fire suppression system	\$150
Ventilation systems not part of any heating or cooling system	\$ 50
Roof Top Unit or Packaged HVAC unit, less than 2000 CFM	\$ 50
Roof Top Unit or Packaged HVAC unit, 2000 CFM or more	\$150
Installation of wood or gas fireplace	\$ 50
Installation/relocation of domestic-type incinerator	\$ 18
Installation/relocation of commercial or industrial-type incinerator	\$ 50
Miscellaneous equipment or alteration regulated by the Mechanical Code, for which no other fee is listed (per unit)	\$ 25

4. Plumbing permit fees shall be calculated based on the following fees with a minimum fee of \$50 for plumbing permits:

Item	Fee
Permit issuance fee (required for all plumbing permits)	\$ 25
Each plumbing fixture on one trap or a set of fixtures on one trap	\$ 10
Water heater and/or vent	\$ 10
Floor drains/Interior roof drains	\$ 10
Grease traps / grease interceptors	\$ 10
Each installation, alteration or repair of water piping and/or water treating equipment	\$ 10
Repair or alteration of drainage or vent piping (each fixture)	\$ 10
Backflow Protection Devices	25
Graywater system, each	\$ 40
Initial installation and testing for a reclaimed water system	\$ 30
Each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$ 30
Gas piping (pen outlet)	\$ 10
Each additional outlet (over 5)	\$ 5

5. Manufactured or modular single-family structure permit fee shall be\$500
6. Footing and Foundation Permit (allowed only at the discretion of the City):
- a. Residential.....\$100
 - b. Commercial and Multifamily.....\$250
7. Residential Retaining Wall.....\$100
8. Residential Pool.....\$250
9. Commercial poolbased on valuation
10. Work without a permit.....\$500 or Double the basic permit fee (excludes taxes, plan review, and other fees) whichever is greater.
11. Residential Stormwater Plan Review \$outsourse - passthrough
12. Demolition Permit\$200
13. Excavation, Grading, and Fill Permit (IBC Appendix J)\$200
14. Inspections for which no fee is specifically indicated.....\$50/hr (min ½ hr)
15. Reinspection (when corrections are not completed/approved)\$100
16. Fence Permit.....\$50

Fire Code:

17. Decommissioning Tank.....\$150
18. Liquid Petroleum Gas (LPG) and Fuel Tank installation (per tank).
- a. 500 gallons or less.....\$150
 - b. 501 to 5000 gallons.....\$300
 - c. 5001 gallons or more.....\$450

19. Automatic Sprinkler Plan Review & Testing (NFPA 13 or 13R) \$300 plus \$2 per sprinkler head
20. Automatic Sprinkler Plan Review & Testing (NFPA 13D) \$150 plus \$2 per sprinkler head
21. Fire alarm & smoke detection system Plan Review & Testing for more than 10 devices.....\$200 + \$2 / device
22. Commercial kitchen hood fire suppression system.....\$100
23. Fire hydrants and mains plan review.....\$150
24. Fire hydrants and mains inspection.....\$75 per each hydrant or main
25. Commercial IFC application plan review \$150 per building application or \$75 if single component.
26. Commercial IFC component inspections, fee covers two inspections:
 - High piled storage.....\$75
 - Tents and temporary membrane structures.....\$50
 - Tents and temporary membrane structures used for cooking \$100
 - Fireworks Public Display Permit Fee.....\$100
 - Fireworks Public Display Deposit.....\$500
 - Exhibitions (Miscellaneous).....\$75

Residential Misc.:

27. Factory built wood/gas heating appliances, log lighters and inserts.....\$45
28. Factory built gas kitchen range.....\$45
29. Masonry fire place including chimney.....\$45
30. LPG tanks and gas lines for heating and cooking appliances.....\$30
31. Roofing replacement permit including sheathing if necessary.....\$100 per building
32. Pre-Approved Accessory Dwelling Unit.....\$200 per plan review

Commercial Misc.:

33. Commercial kitchen hood Type 1 or 2.....\$150
34. Roofing replacement permit including sheathing if necessary.....\$250 per building
35. Factory built fireplace/heating appliances, log lighters wood or gas (per unit).....\$45
36. LPG gas lines for heating and cooking appliances.....\$45

LAND USE AND LEGISLATIVE PERMIT FEES

Calculation of fees begins following the release of the pre-application meeting notes. If the pre-application meeting requirement has been waived by the Community Development Director, fees will be calculated immediately upon receipt of the application/request. In addition to the base fee, a charge of \$50 per hour will be assessed for each hour of staff time for reviewing the project; however, 50% of the base fee will be credited toward the total dollar amount of the staff hours billed to the applicant. For example, if the base fee is \$800, \$400 worth of staff hours (8 hours) will be credited toward the total dollar amount of staff hours billed. Revisions to any permit will be billed at half the original submission fee and charged at the hourly rate.

State Environmental Policy Act Review

Base Fee

- | | |
|---|-------------------------|
| 1. Environmental Impact Statement | \$1,000 |
| 2. SEPA compliance for non-exempt activities..... | \$350 |
| 3. Co-lead or assumption of lead status (for projects outside of the City’s jurisdiction) following assumption of lead or co-lead status..... | \$50/hr |
| • Recovery of all consultant costs, plus a ten percent administration fee for clerical work related to contract administration | |
| 4. Revisions to approved permits within this category | 50% of the Original Fee |

Miscellaneous land use actions/permits

- | | |
|---|-------------------------|
| 1. Parking Lot Permit (with SEPA)..... | \$350 |
| 2. Parking Lot Permit | \$50 |
| 3. Conditional Use Permits..... | \$1,650 |
| 4. Home Occupations, Group A | No Charge |
| 5. Home Occupations, Group B | \$100 |
| 6. Variances | \$1,650 |
| 7. Site Development..... | \$200 |
| 8. Development Agreement | \$1,800 (includes SEPA) |
| 9. Floodplain Elevation Certificate | \$200 |
| 10. Critical Areas Checklist | No Charge |
| 11. Lighting Permit | \$50 |
| 12. Administrative Deviation..... | \$50 |
| 13. Administrative Interpretation which requires written policy..... | \$800 |
| 14. Administrative Interpretations of decisions/permits..... | \$150 |
| 15. Bed & Breakfast Annual Permit | \$100 |
| 16. Revisions to approved permits within this category (as necessary) 50% of the Original Fee | |

Subdivision permits

1. Short Subdivisions.....\$800, plus \$50 per lot
2. Major Subdivisions.....\$1,650, plus \$50 per lot
3. Final Plat (Short or Major Subdivision)\$350
4. Planned Development.....\$1,650, plus \$50 per lot
5. Binding Site Plans (plats).....\$1,100, plus \$50 per lot
6. Binding Site Plans (condominiums)..... \$800, plus \$50 per lot
7. Plat Alteration.....\$650
8. Boundary Line Adjustments\$300
9. Boundary Line Adjustments - Lot line elimination / consolidation\$150
10. Revisions to approved permits within this category 50% of the Original Fee

Shoreline permits

1. Substantial Development Permit\$850
2. Shoreline Conditional Use Permit.....\$300 (requires SDP)
3. Shoreline Variance \$1,350 (standalone) or \$500 (with SDP)
4. Shoreline Exemption\$50
5. Shoreline Revisions.....\$100

Legislative Action

1. Right-of-way vacation investigation\$100
 - Appraisal costs, legal fees, and cost of property will be due if approved for vacation
 - If multiple property owners initiate vacation activity the activity will be treated as a joint application with the cost split among property owners.
2. Annexation\$300
 - Costs for annexation studies shall be fully reimbursed by the applicant
3. Developer reimbursement and collection agreements.....\$1,100
 - Costs for consultant work shall be fully reimbursed by the applicant
4. Comprehensive Plan amendment/rezone
 - a. Phase 1 – Initial Application for Docket.....\$300

- b. Phase 2 – If approved for docket, fee for review process.....\$800
 (Note: Payment does not constitute approval of a proposed amendment)
- 5. LMC text amendment (Titles 12, 13, 14, 15, 16, 17, 18).....\$1,100
- 6. LMC text amendments (Titles 1, 2, 3, 5, 6, 8, 9, 10, 21).....\$600
- 7. Shoreline Master Program text amendment\$1,100
- 8. Shoreline Master Program environment designation amendment\$1,800
- 9. Revisions to approved permits within this category50% of the Original Fee

Appeals to the Hearing Examiner:

- 1. Appeal\$1,500*
- 2. Motion for Reconsideration.....\$100

* Appeal fees do not apply for a first hearing on the record in a city-initiated enforcement case.

Hearing Examiner and related Legal, Specialized Study and Staff Services (For proceedings and appeals not covered in the Community Development Section of the Fee Schedule):

The appellant, applicant, and/or involved party shall reimburse the City for all costs billed to the City by the Hearing Examiner, staff time, and if utilized, for City legal counsel and/or specialized study services reasonably required by the appeal. Staff time involved shall be billed at \$50/hr.*

* Appeal fees do not apply for a first hearing on the record in a city-initiated enforcement case.

Archiving Fee: (for Land Use, Special Use Permits, Building Permits, Fire and Design Review fees over \$74).....\$10

PRE-APPLICATION MEETING FEES

The purpose of the preapplication meeting is to provide the applicant with the best available information regarding the development proposal and application processing requirements, and to assure the availability of complete and accurate development information necessary for review prior to the applicant's expenditure of application fees and the scheduling of the application review process. Answers to any questions requiring engineering calculations for the availability of water and sewer are not included in these meetings. Charges incurred to provide this information will be passed on to the applicant.

The City will perform a Courtesy Consultation Meeting prior to the required pre-application meeting at the request of the applicant. Items discussed at this meeting will be for information gathering purposes only. Attendance at a Courtesy Consultation Meeting does not eliminate the requirement to attend a pre-application meeting. Please note: The City will not provide notes from this meeting, but will provide a copy of the City's Fee Schedule to the applicant.

Pre-Application Meeting (s):

Subdivision	No Charge
Commercial and Multifamily New Construction.....	No Charge
Other, as determined necessary by Community Development Director.....	No Charge

DESIGN REVIEW FEES

1. Design review book
 - a. Refundable deposit..... \$100
 - b. Purchase\$100
 - c. CD:\$5

Architectural Design:

2. New design for, or changes to, a structure valued under \$5K.....\$100
3. New design for, or changes to, a structure valued \$5K - \$50K \$150
4. New design for, or changes to, a structure valued \$50,001 + \$200
5. Changes to building color, roofing, or murals (includes mural additions), or other individual elements - when no other improvements are proposed.....\$50
6. Submittal of revisions to a design approved in the prior 12 months..... \$100
7. Re-submittal of projects after being cited for non-compliance with original design approval..... \$175
8. Fence design, tables, chairs, umbrellas, or other similar elements when no other improvements are proposed.....\$50
9. Administrative Approval, change of design or of individual elements such as landscaping structures, lighting, fences or fence-type walls, garbage enclosures, walkways, plazas, or similar structures when they are not proposed in conjunction with a larger project or that would require design review board review.....\$50

Sign:

10. Sign - first sign:\$75
11. Each additional sign (applied for at the same time)\$35
12. Sign permit revision.....\$25
13. Placement of sign without a permit \$500 (per occurrence)

Miscellaneous:

Any time an application requires a second meeting by the Design Review Board due to actions of the applicant, including withdrawal, requesting continuance, design changes, or non-attendance, payment shall be made prior to further review by the Design Review Board in the amount of

..... ½ of original application fee

Any time an application requires more than two meetings by the Board in order to review changes, whether proposed by the applicant or requested by the Design Review Board, payment shall be made prior to further review by the Board in the amount of

.....\$50

WATER RATES, FEES, AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a charge to cover the cost of labor, equipment, and materials to install the meter, a Utility Reimbursement Agreement charge if applicable to the property location, and a surcharge for customers located outside City limits.

Monthly fees include a base rate and 7,500 gallons of water. Use above 7,500 gallons per month is subject to an overage charge.

In 2017 the City Council approved Resolution 20 – 2017 which identified and approved annual percentage rate increases for each utility 2018 through 2022. These utility rate increases are based on the Utility Rate Study that was completed by HDR, Inc. in 2017/2018. 2023 rates have been incorporated on a balanced budget perspective with a new Utility Rate Study anticipated to be completed in 2023 for new 2024 rates. The Utility Rate Study is a review of operating costs, debt service costs and future capital improvement costs; using those numbers annual rates are then calculated to ensure the revenues for each utility equal the expenditure for each utility.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC) for Residential and Commercial:

Meter Size based on ERU

5/8" or 3/4" (1.0 ERU).....	\$3,898.80
1" (1.7 ERU).....	\$6,510.75
1 1/2" (3.3 ERU).....	\$12,983.30
2" (5.3 ERU).....	\$20,780.90
3" (11.7 ERU).....	\$45,498.80
4" (20 ERU).....	\$77,976.15
6" (41.7 ERU).....	\$162,424.80

2. Meter charge (not including installation)

Meter Size

3/4"	\$ 550
1"	\$ 700
1 1/2"	\$ 1,000
2"	\$ 1,500
3"	Provided by contractor per City Specifications
4"	Provided by contractor per City Specifications
6"	Provided by contractor per City Specifications

3. Water service connection charges

a. Installation Labor, Equipment, and Administrative charges \$1,172.30

(Excavation and restoration are contractor/owner responsibility)

b. Titus Road Connection Charge (No Expiration)\$225

Note: Titus Road: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

4. Utility Reimbursement Agreements

a) Leavenworth 24, LLC Utility Reimbursement Agreement (URA) (see Leavenworth 24, LLC agreement – Expires 5/15/2023), this flat fee includes the 10% administrative fee as defined in the URA:

For each water service hookup (1.0 ERU)\$2,781.27

b) DNR, LLC Utility Reimbursement Agreement (URA) (see DNR, LLC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA. – Expires 9/30/2031)

c) Cascade Medical Center (CMC) Utility Reimbursement Agreement (URA) (see CMC agreement for flat fee as identified for various parcels, this flat fee includes the 10% administrative fee as defined in the URA. – Expires 9/29/2031)

5. Local Facility Charges

a) Chumstick Connection Charge (See Ordinance 1556 – No Expiration)\$1,333

6. Irrigation meter - An irrigation meter fee is the same as a meter charge. No additional buy-in fee will be charged if the property already has a meter, and the irrigation represents no increase in water use based on billing data.

7. Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of water main line extension dedicated to the City will be reduced from the “System Development Charge” not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Water Rates

8. The monthly minimum residential charge includes an allowance of 7,500 gallons per month per meter. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$30,000 per year or less. To qualify for the additional hardship low-income senior or disabled discount, you must have an income of \$15,000 or less per year with no other assets, to apply for either discount, applicants must fill out and return an application for a utility discount, for review and approval by the City.

a. Inside city limits

i. ¾” meter.....\$73.68

ii. Qualified low-income seniors or disabled\$36.09

iii. Additional hardship low income seniors or disabled.....\$18.79

iv. 1” meter.....\$73.68

v. 1 ½” meter.....\$239.94

b. Outside city limits (rates are 25% higher than inside city rates)

- i. 3/4" meter.....\$92.10
 - ii. Qualified low-income senior or disabled\$45.11
 - iii. Additional hardship low-income seniors or disabled.....\$23.49
 - iv. 1" meter.....\$92.10
 - v. 1 1/2" meter.....\$299.93
- c. Overage: For water use above the allotted 7,500 gallons per month, the following rates shall apply:
- i. 0 - 7,500 \$0 per 1,000 gallons
 - ii. 7,501 – 15,000.....\$1.03 per 1,000 gallons
 - iii. 15,001 – 25000 \$2.27 per 1,000 gallons
 - iv. Above 25,000.....\$2.81 per 1,000 gallons

Multifamily (3 units or more) Water Rates

9. The monthly minimum multifamily charge includes an allowance of 7,500 gallons per month per meter. Base rates are based on a monthly unit charge, regardless of size of meter, multiplied by the number of units.

- a. Inside city limits – monthly unit charge.....\$17.02
 - b. Outside city limits (rates are 25% higher than inside city rates) – monthly unit charge\$21.28
- c. Multifamily overage: For water use above the allotted 7,500 gallons per month, the following rates shall apply:
- i. 0 – 7,500.....\$0 per 1,000 gallons
 - ii. Above 7,500.....\$1.22 per 1,000 gallons

Commercial Water Rates

10. The monthly minimum commercial charge includes an allowance of 7,500 gallons per month per meter.

- a. Inside city limits - monthly minimum charge per meter:
 - i. 3/4" meter.....\$43.31
 - ii. 1" meter\$72.31
 - iii. 1 1/2" meter\$144.20
 - iv. 2" meter\$230.80
 - v. 3" meter\$433.00
 - vi. 2" x 6" fire service meter\$459.33
- b. Outside city limits (rates are 25% higher than inside city rates):
 - i. 3/4" meter\$54.14
 - ii. 1" meter.....\$90.39

- iii. 1 ½” meter.....\$180.25
- iv. 2" meter.....\$288.50
- v. 3” meter\$541.25
- vi. 2" x 6" fire service meter\$574.16
- c. Commercial coverage: For water use in the commercial zone above the allotted 7,500 gallons per month, the following rates shall apply to commercial users:
 - i. Inside City Commercial..... \$1.22 1,000 gallons
 - ii. Outside City Commercial..... \$1.53 1,000 gallons

Miscellaneous fees

- 11. Fire hydrant use fee..... \$4.25 per 100 Cubic Feet / minimum charge of \$10 per day
- 12. Fire hydrant meter installation/removal charge.....\$57.33
- 13. Fire hydrant installation charge \$361.10 inspection and buy in
- 14. Fire flow installation charge \$350.90 (\$222.80 buy-in, \$128.10 inspection)
- 15. Turn on/off charge (during business hours only)
 - a. In City:\$63 each trip
 - b. Outside City:.....\$77.25 each trip
- 16. Late fee.....\$15
- 17. Late payment turn-on fee \$60 (\$120 for after-hours turn-on)
- 18. Charge to remove / reinstall meter..... \$75 removal or reinstallation
- 19. Installed, with a meter and no consumption (for construction or irrigation purposes only)
 - a. In City:\$22.71
 - b. Outside City:\$28.39
- 20. Application Service Charge (LMC 13.04.100)\$10
- 21. Customer Requested Meter Test Fee per LMC 13.04.210..... \$15
- 22. Customer Requested Meter Relocation.....Charge based on City standard materials, labor and equipment rates (see section on Fees and Charges for Equipment Rental, Traffic Control, Work in the Right of Way).
- 23. Non-Compliance Fee: Failure to complete required backflow assembly testing within 45 days following three written notices\$500 per Month

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

SANITARY SEWER RATES, FEES, AND CHARGES

The charges that each property owner shall pay to the City for access to the City main shall include a system buy-in charge, a Utility Reimbursement Agreement charge if applicable to the property location, and a charge to cover the cost of labor, equipment, and materials to hook-up.

In 2017 the City Council approved Resolution 20 – 2017 which identified and approved annual percentage rate increases for each utility 2018 through 2022. These utility rate increases are based on the Utility Rate Study that was completed by HDR, Inc. in 2017/2018. 2023 rates have been incorporated on a balanced budget perspective with a new Utility Rate Study anticipated to be completed in 2023 for new 2024 rates. The Utility Rate Study is a review of operating costs, debt service costs and future capital improvement costs; using those numbers annual rates are then calculated to ensure the revenues for each utility equal the expenditure for each utility.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge (SDC):
 - a. **Residential:** For the purposes of calculating the sewer SDC the definition of an ERU is one residential dwelling unit at 175 gallons per day.
 - b. **Multifamily:** Dwelling units in multifamily residential structures are assigned an ERU value of less than one to reflect the fewer number of occupants typically residing in each unit, and an assumed proportionate resulting reduction in wastewater production (1990 US Census Report and 1996 Comprehensive Plan).
 - c. **Motels, Restaurants, Bars:** ERU's are based on the number of motel rooms and the number of seats respectively as defined in the Washington State Department of Ecology *Criteria for Sewage Works Design*.
 - d. **Other Commercial:** For other types of non-residential sewer connections, each equivalent 3/4-inch water meter is considered one ERU using American Water Works Association defined meter capacity to determine the factor for the number of ERU's for each non-residential meter size above 3/4 inch. In no case shall less than 1 ERU be assigned to any proposed connection.
 - e. **Summary:** Based on the above figures, the following charges shall apply:

Restaurant Category 1 – Take Out / Ice Cream shop / Yogurt shop (no dishwasher, no fryer, no public restrooms less than 400 sq. ft.) (1.0 ERU)\$2,620.40

For Category 1 - Additional square foot areas beyond 400 sq. ft. are calculated at \$6.55/sq. ft.

Restaurant Category 2 – Average Size (If two of the three following criteria apply: dishwasher required, fryer, public restrooms required then restaurant is considered a Category 2) (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU) \$10,481.70

Bakery (retail) - (Up to 1,000 sq. ft. including kitchen, dining area and restrooms) (4.0 ERU) \$10,481.70

For Category 2 and Bakeries – For additional areas in excess of 1,000 sq. ft. which includes the kitchen and restrooms square footage; the additional square foot areas are calculated at \$6.55/ sq. ft.

Bars - (yes-dishwasher, no food /no fryer, yes-public restrooms) (Up to 1,000 sq. ft. including seating area and restrooms) (1.17 ERU) \$3,065.90

For Bars larger than 1,000 sq. ft as described above - Additional square foot areas are calculated at \$6.55/ sq. ft.

Motel (.5 ERU/Room)\$1,310.15/RM

Over 4 Units (.54 ERU/DU)\$1,414.20/DU

5/8” or ¾” (1.0 ERU, includes single, duplex, 3-plex, 4-plex)\$2,620.45

1” (1.7 ERU) \$4,376.20

1 ½’ (3.3 ERU) \$8,725.90

2” (5.3 ERU) \$13,966.75

3” (11.7 ERU)..... \$30,580.45

4” (20 ERU)..... \$52,408.45

6” (41.7 ERU)..... \$109,166.60

f. Special conditions: For special conditions the city will determine the SDC based on either the ERU table, on estimated wastewater flow, or on a combination of both methods at the city’s sole discretion. Flow will be based on either estimated peak day flow or maximum month average day flow at the sole discretion of the city. Special conditions include the following:

- i. Structures with more than one of the occupancy types listed above.
- ii. As determined by the city upon review of an applicant’s administrative appeal.
- iii. As determined by the city upon its sole judgment that the specifics of the proposed occupancy and/or its characteristics warrant special determination of the SDC.

g. Administrative Appeal: An applicant for sewer connection may appeal the SDC determination to the Mayor or City Administrator within thirty (30) working days of receiving the initial SDC determination from the City. The decision of the Mayor or City Administrator shall be provided within thirty (30) working days of the appeal and shall serve as the final SDC determination.

h. Change of Occupancy Type: If, in the sole judgment of the city, a proposed change in occupancy type for an existing structure already connected to the sewer system will substantially increase the amount or character of wastewater flow over that for the previous occupancy, and the SDC for the proposed occupancy would result in a greater SDC than for the previous occupancy, and the change of occupancy requires a building permit, then the use of the structure for the proposed occupancy type shall be contingent upon payment to the city of an SDC determined in accordance with this resolution. The additional SDC charge shall be added to any city permit fees or charges applicable to the proposed occupancy.

- i. Inspection, patching and administrative charge.....\$764.39
- ii. Titus Road Connection Charge (No Expiration)\$225

Note: Beginning at north property line of lot 2, SS 3264 to north end of Aldea Village

- iii. Chumstick Connection Charge (See Ordinance 1556 – No Expiration)\$2,000

Upon receipt of proof of payment (canceled check), a credit equal to the cost of construction of sanitary sewer main line extension dedicated to the City will be reduced from the “System Development Charge” not to exceed the value of one ERU. This credit shall be applied to subdivisions which create two to four lots.

Residential Monthly Rates

2. For monthly sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit with a reduced rate per unit. Qualifying low-income senior and disabled citizens receive a discount off the monthly minimum residential charge. To qualify for the discount, applicants must be 62 years of age or older or disabled, and must have a total household income of \$30,000 per year or less. To qualify for the additional hardship low-income senior or disabled discount, you must have an income of \$15,000 or less per year with no other assets, to apply for either discount applicants must fill out and return an application for a utility discount, for review and approval by the City.

- a. Residential Customers:.....\$64.45 per dwelling unit
- b. Multifamily Customers (3 units or more): \$35.52 per dwelling unit
- c. Low-income senior or disabled citizen.....\$36.20 per dwelling unit
- d. Additional hardship low-income senior or disabled.....\$13.44 per dwelling unit
- e. Outside of City limits:.....twenty-five percent (25%) surcharge on the above rates.

Commercial Monthly Rates

3. Base rate: Monthly charge of \$68.60 per Equivalent Residential Unit (ERU) of water used, with a minimum charge of one ERU per month. Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

4. Food Service Surcharge: An additional surcharge will be assessed to food service establishments with grease fryers to account for the loading of the sewer plant associated with grease. The surcharge shall be seventy-five percent (75%) of the base rate as calculated above, which is equivalent to \$51.45. Food service establishments without an individual water meter (a shared meter) shall be based on a calculation of one ERU per 5 seats or seventy-five percent (75%) of the total water use associated with the shared meter, as decided by the building owner.

5. School District: Monthly charge of \$68.60 per Equivalent Residential Unit (ERU) of water used, excluding irrigation meters and water use in June, July, and August associated with watering ball fields.

6. City Pool: During the months of January through May and October through December when the pool is not in use there will be no sewer rate applied. For the months of June through

September, the pool rate charged will be equivalent to 10% of the monthly charge of \$68.60 (Residential Customer Charge) per Equivalent Residential Unit (ERU) of water used will apply.

Water use shall be based on the average monthly water use between October 1 of the previous year and September 30 of the current year. One ERU is equivalent to 7,500 gallons of water use.

Miscellaneous fees

- 7. Late Fee.....\$15
- 8. Non-Compliance Fee: Food Service Establishments without grease traps per month.....\$500

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

STORM SEWER FEES, RATES, AND CHARGES

The charges that each property owner shall pay to the City for Storm Sewer access to the City main shall include a system buy-in charge, and a charge to cover the cost of labor, equipment, and materials to hook-up.

In 2017 the City Council approved Resolution 20 – 2017 which identified and approved annual percentage rate increases for each utility 2018 through 2022. These utility rate increases are based on the Utility Rate Study that was completed by HDR, Inc. in 2017/2018. 2023 rates have been incorporated on a balanced budget perspective with a new Utility Rate Study anticipated to be completed in 2023 for new 2024 rates. The Utility Rate Study is a review of operating costs, debt service costs and future capital improvement costs; using those numbers annual rates are then calculated to ensure the revenues for each utility equal the expenditure for each utility.

Charges to be paid by new customers to receive service (applicable to all customer classes):

1. System Development Charge for Residential & Commercial: (Per ERU) \$1,034.40
2. Street patching and Inspection\$525.14

For System Development Charges, one ERU equates to 4,000 square feet of impervious area. Residential lots developed will be charged as one ERU, unless determined otherwise by the City Engineer. Commercial properties developing an area larger than 4,000 square feet of impervious area will be charged based on the number of ERU's (calculated to one-tenth of an ERU) times the charge for one ERU. Example, if a property has 10,000 square feet of impervious area $10,000/4,000 = 2.5$ ERU's, times the rate per ERU.

Monthly Residential and Commercial Rates

3. For monthly Storm Sewer rate purposes, each unit of a multi-family dwelling is considered a dwelling unit.
 - a. Residential..... \$5.87
 - b. Commercial Low Impact \$5.87
 - c. Commercial Medium Impact \$24.65
 - d. Commercial High Impact.....\$38.73
 - e. Late Fee \$15.00

The rates and service charges shall be based on the service provided and relative contribution of surface and storm water runoff from a given parcel to the storm water control facilities. The average estimated percentage of impervious surfaces on the parcel, the land use classification, the total parcel acreage, and/or measured impervious surface area will be used to determine the relative contribution of surface and storm water runoff from the parcel. For detailed analysis and definitions required for residential and commercial low, medium and high impact rate structures see Leavenworth Municipal Code section 13.90.050.

50% Residential Rebate: For those single-family residential property owners that have addressed and provided run off mitigation for the 25-year storm event onsite; a 50% reduction in the Storm Sewer monthly rate is available. Property owner must apply to the City for review and rebate approval. Renewal is required once every five years. Rebate is limited to fees paid after January 1, 2015.

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

GARBAGE RATES, FEES, AND CHARGES

In 2017 the City Council approved Resolution 20 – 2017 which identified and approved annual percentage rate increases for each utility 2018 through 2022. These utility rate increases are based on the Utility Rate Study that was completed by HDR, Inc. in 2017/2018. 2023 rates have been incorporated on a balanced budget perspective with a new Utility Rate Study anticipated to be completed in 2023 for new 2024 rates. The Utility Rate Study is a review of operating costs, debt service costs and future capital improvement costs; using those numbers annual rates are then calculated to ensure the revenues for each utility equal the expenditure for each utility.

Commercial and Multifamily Residential (Weekday’s pickup)

1. Scheduled Collections

- a. 64-gallon tote container: \$38.63 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300-gal container will be charged the base garbage rate for each housing unit.
- b. 96-gallon tote container: \$57.85 per month multiplied by the number of times per week that the garbage is collected. Multifamily residential complexes not using a 300-gal container will be charged the base garbage rate for each housing unit.
- c. 300 Gallon Containers: \$87.70 per month for each 300-gal (1.5 cubic yard) container, multiplied by the number of times per week that the container is emptied.
- d. Per bag per collection.....\$5.30
- e. Overloaded 64-gallon tote container \$5.30 per occurrence
- f. Overloaded 96-gallon tote container.....\$7.87 per occurrence
- g. Overloaded 300-gallon tote container.....\$14.00 per occurrence

2. Non-scheduled or additional collection of garbage in proper containers (this rate is ½ the monthly weekday rate to account for additional staff time to schedule, collect, and bill; customers can reduce use of this by scheduling ongoing additional collections on a one-time monthly basis):

- a. Per 64-gal tote container per collection...\$19.32
- b. Per 96-gal tote container per collection.....\$28.93
- c. Per 300-gal container per collection...\$43.85
- d. Per bag per collection.....\$2.65

3. 300-gallon Container Rental (for garbage) without caster wheels.... \$35.00 /container/ month 300-gallon Container Rental (for garbage) with caster wheels.... \$50.00 /container/ month

Commercial (Weekend’s pickup – 30% increase over weekday)

1. Scheduled collections - Entitles user to a collection of one container per month multiplied by the number of times per weekend day that the garbage is collected.

- a. 64-gallon tote container: \$50.22 per month

- b. 96-gallon tote container:..... \$75.21 per month
 - c. 300-gallon container \$114.01 per month
 - d. Per bag per collection.....\$6.89
 - e. Overloaded 64-gallon tote container\$6.89 per occurrence
 - f. Overloaded 96-gallon tote container.....\$10.23 per occurrence
 - g. Overloaded 300-gallon tote container.....\$18.20 per occurrence
2. Non-scheduled collection or additional collection of garbage in proper containers (this rate is ½ the monthly weekend rate to account for additional staff time to schedule, collect, and bill; customers can reduce use of this by scheduling ongoing additional collections on a one-time monthly basis):
- a. Per 64-gal tote container per collection\$25.11
 - b. Per 96-gal tote container per collection.....\$37.61
 - c. Per 300-gal container per collection\$57.01
 - d. Per bag per collection\$3.45
3. 300-gallon Container Rental (for garbage) without caster wheels..... \$35 /container/ month
 300-gallon Container Rental (for garbage) with caster wheels..... \$50 /container/ month

Commercial Cardboard Service

1. Commercial Cardboard collection: As of July 1, 2018, all commercial accounts will be assessed a monthly fee for the service of cardboard collection depending on the location of the business (See sections a and b).
- a. Front Street Alley Core – Any business bordering Front Street (South Side)/Commercial Street (North Side) alley from 10th Street traveling west to termination of the alley way (approximately 621 Front Street).
 - b. Stand-Alone Cardboard – Any business/Institution not in the Front Street Alley Core.
2. Front Street Alley Core will be assessed a \$20.40 per month surcharge per each business as defined above in sections a and b. This fee will cover unlimited use of one common 300-gallon cardboard container which will be placed in an approved, specified location within the alleyway. Servicing will take place two times per week, or as needed by the Public Works Department.
3. Stand-Alone Cardboard will be assessed a \$27.20 per month surcharge as defined above in sections a and b. Commercial Stand-Alone Customers will be provided with a 300-gallon container. Servicing will take place one time per week, unless scheduled otherwise by the business or institution.
- i. Additional Scheduled Pickup.....\$19.80
 - ii. Additional Unscheduled Same Day Pickup.....\$72.60

iii. In the event any Commercial Stand-Alone customer within the City permits cardboard to accumulate thereon, or fails to place the same conveniently for loading, the City, at its discretion, may collect and remove such cardboard, and in such case the entire expense of the collection and removal thereof, as determined by the City, shall be charged against such premises, and against the owner or occupant, in addition to the regular charge for collection and disposal of such cardboard.

Containers will be serviced regularly to maintain sanitary and aesthetic conditions. Proper maintenance of the container is to ensure that discarded commercial cardboard pertaining to the business operation is placed securely inside the container. If materials other than recyclable cardboard are discarded in the containers, the City may not service the container until these items are removed. The City of Leavenworth is not responsible for removing refuse or discarded items around the container or enclosure, the commercial customer is responsible for removing the items for the City to continue regular service. In the event any Commercial Stand-Alone customer within the City permits cardboard to accumulate thereon, or fails to place the same conveniently for loading, the City, at its discretion, will remove such cardboard, and in such case the entire expense of the collection and removal thereof, shall be charged against the owner or occupant, in addition to the regular charge for collection and disposal of such cardboard per the current rate and fee schedule.

a. If recycling containers are contaminated with trash, there is a \$25 fee to have the refuse truck return and re-service the recycle container as trash.

b. The City of Leavenworth is not responsible for spilled trash caused by weather, animals, birds, overfilled containers, or containers with open lids. Any material outside of its container will billed to the business at a rate of \$55 per hour/per employee used to clean the area. Any equipment deemed necessary for the clean-up will be charged directly to the business at \$100 per hour.

c. In the event problems persist with the maintenance of the containers by the Commercial Stand-Alone Business, the City reserves the right to remove the recycle container, in which the business will lose the right to this service and must dispose of their materials at their own discretion.

Miscellaneous

Dirty refuse totes or containers: Customers are responsible for keeping their City issued refuse totes and containers clean and sanitary. If you wish to have the City clean your existing tote or container, there is an additional fee:

64/96-gallon Tote Container Cleaning Fee.....\$27.56

300-gallon Container Cleaning Fee\$55.17

Damaged or lost totes or containers replacement fees:

64/96-gallon Tote Container Replacement Fee\$146

300-gallon Container Replacement Fee.....\$588

Commercial Account/300-Gal Dumpster Surcharge (Street Can Service)\$17.68/Account

Late Fee \$15

Final or closing utility bill: The City does not pro-rate utility bills. Accounts involving new owners, the pro-ration is between the previous owner and the new owner. In the event a previous balance is on the account, the City will make every effort to collect from the previous owner. However, the new owner is ultimately responsible for the bill, as the utility account stays with the property. The City suggests contacting the title company used in the real estate transaction for further remedy. In a landlord-tenant situation the landlord is ultimately responsible for the utility bill.

Additional Charge For Pickup For Noncompliance: In the event any owner or occupant of premises within the City permits garbage to accumulate thereon, and fails or refuses to deposit such garbage in suitable containers in accordance with the provisions of this resolution, or fails to place the same conveniently for loading, the City, at its discretion, may collect and remove such garbage, and in such case the entire expense of the collection and removal thereof, as determined by the City, shall be charged against such premises, and against the owner or occupant, in addition to the regular charge for collection and disposal of such garbage.

CEMETERY RATES, FEES AND CHARGES

Lot Prices

	<u>Inside City</u>	<u>Cascade School District</u>	<u>Outside Cascade S.D.</u>
1. Adult Lots.....	\$750.....	\$800.....	\$1175
2. Youth/Infant Lots.....	\$400.....	\$450.....	\$500
3. 18” x 24” Cremains Lots... ..	\$475.....	\$525.....	\$690

***Endowment Care, Vase, Vase Setting fee, & Temporary Markers are all included in the total sale price of the above listed lots.**

4. Niches			
a. First Row (top).....	\$500.....	\$540.....	\$1150
b. Second Row.....	\$475.....	\$515.....	\$1000
c. Third Row.....	\$450.....	\$490.....	\$900
d. Fourth Row.....	\$425.....	\$465.....	\$850

***Endowment Care is included in the total sale price of the above listed lots.**

***The City will allow the burial of one (1) adult casket and one (1) cremain in each burial lot. The City will also allow the burial of two (2) urns per cremains lot.**

5. Companion or extended use, per Niche, Cremains, or burial lot.....	\$275
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Opening and Closing Fees

	<u>Weekday</u>	<u>Saturday</u>
6. Adult/Youth lots.....	\$400.....	\$600
7. Infant lots	\$200.....	\$350
8. Cremains lots	\$175.....	\$350
9. Niches	\$125.....	\$300
10. Disinterment.....	\$650.....	\$800
11. Disinurnment (Ground).....	\$250.....	\$350
12. Disinurnment (Niche).....	\$125.....	\$200

Stone Setting/Miscellaneous

- 13. Marker Survey Fee..... \$100
- 14. Marker Setting Fee..... \$200
- 15. Niche Delivery Fee\$100
- 16. Veterans Bronze Marker Setting.....No Charge
- 17. Transfer of Ownership..... \$25

Payment of Lots

A cemetery lot must be paid for in full before interment. The City will hold a cemetery lot for a purchaser upon receipt of a twenty percent (20%) down payment, provided the balance is paid within one (1) year. A service fee of \$15 shall be charged for the delayed payment.

Repurchase of Lots

In the event that the owner of a lot has been buried elsewhere and the lot is no longer needed, the City will repurchase the lot from the heir(s) at the original cost, minus a \$15 administrative fee. Certification of the owner's death is required prior to the repurchase by the heir(s).

Fees for Additional Services

Fees and costs in addition to those set forth above may be charged for special circumstances requiring additional City staff time, equipment or resources. These costs would be identified by staff when needed and would be presented to the purchaser prior to charging for any services; such additional charges shall be paid in full prior to any interment or disinterment. Fees will be billed at the current rate of \$50 per hour.

FEES AND CHARGES FOR EQUIPMENT RENTAL, TRAFFIC CONTROL, WORK IN THE RIGHT OF WAY

1. Traffic control signs Deposit Required Rates Listed Below
2. Barricades with flashers Deposit Required Rates Listed Below
3. Wooden barricades Deposit Required Rates Listed Below
4. Traffic cones Deposit Required Rates Listed Below
5. Crew labor cost..... \$55 per hour per employee
6. Overtime labor cost \$82 per hour per employee
7. Heavy equipment (excluding operator) \$100 per hour
8. Right-of-way permit* (temporary limited road/sidewalk closures)\$100
9. Right-of-way permit* (specific for construction work, underground utilities, etc)\$300
10. Utility Extension permit (Water/Sewer/Stormwater)\$300

The City may outsource work to agencies, firms, and individuals at its discretion for any type of the Utility Extension permit related activities i.e. engineers, inspectors. The applicant shall be responsible for all consultant costs.

Deposit Fees for Traffic Control Signs, Barricades (with or without flashers), and Traffic Cones:
 Request for 1-5 signs/barricades/cones.....\$25
 Request for 6 or more signs/barricades/cones\$75

All such chargeable use of City time and equipment is at the City’s discretion. There is a minimum 4-hour requirement for any requests of city owned and operated heavy equipment.

* If Right-of-way permit is issued for areas that restrict access to paid on-street parking stalls, the applicant will be assessed an additional fee of \$20 per day, per paid on-street parking stall for the duration of the restricted access. In addition, if an applicant or applicant’s contractor fails to obtain an approved Right-of-way permit prior to commencing work, the applicant or applicant’s contractor will be assessed a double permit fee after the fact.

POOL FEES

Day-Use Fees

	PRSA resident	Non-PRSA resident
Under two (2) years of Age	No Fee	No Fee
General Admission (Two (2) years and up	\$5	\$9
Senior Citizen (all swims) *	\$3	\$6
Lap Swim/Water Exercise (non-senior)	\$5	\$9

Season Passes

Family Pass	\$165	\$252
Individual Pass	\$100	\$156
Senior Pass	\$60	\$90

*A Season pass includes access to open swim, lap swim and water exercise classes. Lessons are billed separately.

Swim Lessons

Class lessons	\$ 40/per student	\$45/per student
Private Lessons	\$60 per hour, up to two students per hour fee	

Pool Rental (Must be outside regular pool hours)

Rental charge of \$125 plus \$21.00 per lifeguard, per hour. The number of lifeguards shall be determined by the pool manager or assistant pool manager.

*Senior Citizen: age sixty-five (65) or older, proof of age required.

Swim Teams

Swim Team Prep Fee.....	\$65/per person
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LEAVENWORTH FESTHALLE & CIVIC CENTER RENTAL AND DEPOSIT FEES FOR CALENDAR YEAR 2023 - 2024

2023 & 2024 Daily Rentals	For-Profit Event	Non-Profit Event
Fri – Sat	\$2,000	\$1,500
Sun – Thu	\$1,200	\$550
Refundable Deposit*	\$2,000	\$2,000
Table / Chair Rental	\$300	\$300
Event Set Up (5 hrs)	\$175	\$175
Event Take Down (5 hrs)	\$175	\$175
Event Staffing	\$35 / hour	\$35 / hour
Post Event Deep Clean*	\$350	\$350
On Site Janitorial	\$50 / hour	\$50 / hour
Audio Video Package	\$150 / per event	\$150 / per event

Private Event / Celebration Daily Rental	
Fri - Sat	\$4,980
Sun - Thu	\$3,380
Refundable Deposit*	\$2,000
<p>All private event / celebration rentals include room rental plus 10 hours for average event support including:</p> <ul style="list-style-type: none"> • 16 hours of use – check in at 8:00 AM; check out at 12:00 AM • Use of Festhalle tables and chairs • Setup and breakdown of Festhalle tables and chairs • Event Staffing (2 x 9 hours) • Facility deep clean and sanitize • Audio Video Package 	

Hourly Rentals:	Sun - Thu
Lobby	\$100 / hour
Main Hall	\$150 / hour
Refundable Deposit*	\$500

*Required for all events

*Failure to return keys will result in additional \$250 fee.

Other fees and charges for services related to the Festhalle rental of equipment, chairs, tables, security, kitchen amenities, and janitorial services may apply and are defined within the Festhalle Rental Agreement.

MISCELLANEOUS FEES AND CHARGES

Dog Licenses

- 1. Spayed/Neutered\$10
- 2. Unaltered\$15
- 3. If paid after March 1st (Spayed/Neutered) (Includes \$10 penalty).....\$20
- 4. If paid after March 1st (Unaltered) (Includes \$15 penalty)\$30

NSF / EFT Fee.....\$45

Credit Card Convenience Fee.....3% per transaction

Invoice Late Fee (except for utility billing and parking).....12% per Annum

Copy and Transcription Services

- Printed Copies\$0.15/page
- Scanned into Electronic Format.....\$0.10/page
- Documents Provided Electronically \$0.05/4 files or attachments
- Electronic Transmission Fee.....\$0.10/Gigabyte
- Cassette Tape, USB or CD CopyCity Actual Cost

The City adheres to rules pertaining to RCW 42.56.120(2)(b), (c), and (e) The Public Records Act and as such finds that calculating actual costs would be unduly burdensome; therefore, utilizes the option to charge the above fees per said RCW sections. The City reserves the right to amend changes to this schedule as amended by RCW. The City reserves the right to outsource copying of materials and transcription of tapes. If materials are outsourced, the actual cost for copying and transcription billed to the City shall be the cost reimbursed to the City by the requestor.

Fax Services

- First page.....\$2
- Additional page..... \$.50/each

Consumer Price Index (CPI)

A general rule of the City’s various contracts and agreements may include language for a CPI adjustment on an annual basis. The City will incorporate the use of the Seattle CPI-U for all Urban Consumers when incorporating such language.

Rafting

Commercial Rafting Launch/Take Out Fee.....\$3 per passenger

Tubing, Kayaking, Paddle Boarding

Commercial Tubing Launch/Take Out Fee\$4.50 per passenger

Other Licenses / Permits

Business Licenses:

Number of Persons

1 to 12\$115

13 and Over\$300

Penalty within one month of city notification of delinquency..... 50 % of license fee

Penalty after one month of city notification of delinquency..... 100% of license fee

Temporary Business License (up to 4 months).....\$25 per month

Peddler License (non-profits exempt)\$50

Transient Business.....\$100

Temporary change of occupancy number.....\$100

Vehicle for Hire Licenses:

Motorized vehicle for hire license initial application:\$500

Any new business, part year after January 1 to June 30 ½ Rate

Penalty after July 31 but on or before August 31 50 % of license fee

Penalty after August 31 100% of license fee

Licenses are renewed on or before July 1 of each year at a rate of \$75 per year, per vehicle.

Non-motorized vehicle for hire license:

Non-Motorized vehicle for hire license initial application:\$500

Any new business, part year after January 1 to June 30 ½ Rate

Penalty after July 31 but on or before August 31 50 % of license fee

Penalty after August 31 100% of license fee
 Licenses are renewed on or before July 1 of each year at a rate of \$75 per year, per vehicle.

Special Use Permits:

Special Use Permit fee (when not specified in the Leavenworth Municipal Code)\$100
 Special Use Film Permits\$500 application review, plus \$50 per hour for staff time (review and support activities). Additionally, City may require bonding for cleaning/restoring any public space/right-of-way.
 Special Use Permit Renewals (completed within one month of expiration)\$50
 Park Facility (Front Street Gazebo) Private Use Fee.....\$100
 City Park Right-of-Way Square Footage Rate per Square Foot per month.....\$0.50
 Street Right-of-Way (Festival use) Square Footage Rate per Square Foot per month.....\$0.50
 Offering and/or selling of goods or services in public places and/or street license (year).....\$50
 Festival Fee per LMC 5.38.060.....\$100
 Sidewalk Right-of-Way Square Footage Rate per Square Foot per month.....\$0.75 cents
 Street Right-of-Way (Outdoor seating) Square Footage Rate per Square Foot per month.....\$1.50
 Right-of Way Permit for Street Closure.....\$100
 Festival Food Booth in the Right-of-Way (street or park) up to 30 days.....\$100

Archiving Fee: (for Land Use, Special Use Permits, Building Permits, Fire and Design Review fees over \$74).....\$10

Leasehold Excise Tax: Special Use Permits that exceed \$250, all necessary fees combined, are subject to the State Leasehold Excise Tax of 12.84% that will be added in addition to the fees of the Special Use Permit unless otherwise exempt under WAC 458-29A-400. The City Council and/or City Administrator may reduce certain Special Use Permit fees upon request.

PARKING LOT, METER, AND PERMIT FEES

Parking lot, meter, and permit hours and fees are detailed in the tables below. Permit parking is permitted only in specified stalls in designated parking lots, and enforcement of permit parking shall apply to designated areas owned, leased, managed, or maintained by the City. The Chelan County Sheriff and Mayor's Designee are authorized to issue infraction notices for parking infractions that are in violation of any parking regulations within the Leavenworth Municipal Code (LMC). All cars parked in violation of the parking regulations within the LMC are subject to towing and parking infraction fee(s) as identified below.

Paid Parking Permits

<u>Lot</u>	<u>Monthly Fee</u>
Blewett (P2)	\$139
Dragontail (P4)	\$149
Enchantments (P7)	\$149
Glacier (P6 / DOT)	\$ 40
Residential Zones	\$ 0

Parking Lot Fees

<u>Parking Lot</u>	<u>Hourly Fee</u>		<u>Daily Rate Fee</u>		<u>Large Vehicle Daily Fee</u>	
	<u>Min</u>	<u>Max</u>	<u>Min</u>	<u>Max</u>		
Asgard (P1)	\$1	\$4	\$10	\$30	-	-
Blewett (P2)	\$1	\$4	\$10	\$30	-	-
Colchuck (P3)	\$1	\$4	\$10	\$30	-	-
Dragontail (P4)	\$1	\$4	\$10	\$30	-	-
Enchantments (P7 / City Hall)	-	-	-	-	-	-
Freund (P5 / Pool)	-	-	-	-	-	-
Glacier (P6 / DOT)	-	-	-	-	\$0	\$30

Meter Parking Fees

<u>Meters</u>	<u>Hourly Fees</u>	
	<u>Min</u>	<u>Max</u>
Metered Parking	\$1	\$4.50

Parking Infraction Fees

<u>Fee</u>	<u>Amount</u>
Parking Infraction (paid w/in 48 hours of issuance)	\$39
Parking Infraction (paid between 48 hours and 15 days of issuance)	\$49
Parking Infraction Late Fee (if not paid within 15 days of issuance)	\$25
Parking Infraction Late Fee (if not paid within 45 days of issuance)	\$25

Parking Delinquent Special Collections Fees

If the penalty imposed for any Parking Infraction Fee is not paid within seventy-five (75) days of the date it was imposed, the total amount owed for all Parking Infraction Fees may be turned over to a collection agency for collection and may be subject to an additional surcharge imposed by the collection agency.

Other Parking Regulations

1. All parking lots have hours of 7:00 am – 3:00 am.
2. All parking lots are subject to lot-specific rules detailed below and posted on signs in each lot.
3. Overnight parking is not permitted in City-owned lots, with the exception of:
 - a. Designated permit parking stalls within a parking lot may allow 24-hour parking.
 - b. Glacier lot (see 8. below)
4. The City allows a grace period of fifteen (15) minutes prior to enforcing payment for any parking stall in lots or on-street.
5. No camping or sleeping in vehicles (including RVs and vans) is permitted in City owned lots or on City Street right-of-way.
6. Freund Parking Lot
 - a. No fee is required for use of the parking stalls unless a vehicle is parked in a designated permit parking stall.
 - b. During Pool Season (Memorial Day to Labor Day), the Freund parking lot may be designated for pool patrons only.
 - c. All time restrictions on parking are posted on signs in the lot.
7. Enchantments Parking Lot
 - a. No fee is required for use of the parking stalls unless a vehicle is parked in a designated permit parking stall.
 - b. All time restrictions on parking are posted on signs in the lot.
8. Glacier Parking Lot
 - a. No fee is required for parking in this lot unless a vehicle is parked in a designated permit parking stalls or area, or a vehicle is considered a “large vehicle.”
 - b. Large vehicle parking is permitted in designated areas and may be subject to a daily fee paid through the City’s Paid Parking Program system.
 - c. Large Vehicle parking is only for vehicles that occupy more than one standard parking stall of 8’6” in width and 17’6” in depth. (e.g. RVs, Trucks & Trailers, Busses, etc.).
 - d. RV Parking (without camping) is available in designated parking stalls or area for large vehicle parking for a maximum of 24 hours within a consecutive 7-day time period.
 - e. On an emergency basis, Glacier lot may be used for large vehicle or other parking needs when Stevens Pass is closed.
9. Metered and Lot parking rates to be determined within the rate min/max or lower than the rate minimum by City Administration without notice.
10. Holiday and Festival rates to be determined by City Administration without notice.

5 YEAR BUDGET COMPARISON

City Of Leavenworth

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402 Garbage

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 402 Assigned Beginning Net Cash & Invest	126,684.85	79,491.96	120,067.50	65,172.41	65,172.00	16,143.00	
308 Beginning Balances	126,684.85	79,491.96	120,067.50	65,172.41	65,172.00	16,143.00	
334 03 10 010 Yard Waste Burn - DOE State Grant	5,000.00	0.00	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	5,000.00	0.00	0.00	0.00	0.00	0.00	
343 70 00 000 Garbage Collections	500,732.20	620,294.08	669,304.26	442,564.43	799,380.00	919,287.00	
343 70 01 000 Garbage Collections-Cardboard (Comm Accts)	22,201.26	22,484.78	24,803.09	15,957.18	28,552.00	32,834.00	
340 Charges For Goods & Services	522,933.46	642,778.86	694,107.35	458,521.61	827,932.00	952,121.00	
361 11 04 002 Investment Interest	1,031.72	91.59	1,035.03	2,053.41	750.00	200.00	
369 10 00 000 Recycle-Cardboard (Recycle Ctr)	1,110.64	4,665.26	6,598.70	3,029.43	7,000.00	7,000.00	
360 Interest & Other Earnings	2,142.36	4,756.85	7,633.73	5,082.84	7,750.00	7,200.00	
397 37 00 001 Transfer In-Fm #001 CE	0.00	90,000.00	0.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	90,000.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	656,760.67	817,027.67	821,808.58	528,776.86	900,854.00	975,464.00	
537 80 10 000 Salaries & Wages	154,070.20	157,015.14	162,966.98	107,675.96	199,063.00	209,854.00	
537 80 15 000 Overtime	4,666.42	2,365.48	5,200.38	3,576.75	4,248.00	4,248.00	
537 80 20 000 Benefits	71,273.24	71,911.84	72,615.13	37,694.57	88,135.00	93,377.00	
537 80 25 000 Overtime Benefits	2,270.44	1,120.69	2,289.50	1,356.06	0.00	0.00	
537 80 31 000 Office & Operating Supplies	2,994.17	4,049.47	4,594.20	1,168.22	3,200.00	3,500.00	
537 80 31 001 Recycling Operating Supplies	636.52	292.69	0.00	0.00	1,000.00	1,000.00	
537 80 40 000 Interfund Rentals & Leases	42,500.00	86,500.00	85,000.00	42,500.00	85,000.00	85,000.00	
537 80 40 001 Other Interfund Svs & Chgs	7,219.82	11,900.87	10,690.94	5,767.50	11,535.00	11,750.00	
537 80 40 002 B&O Tax To Current Expense	50,073.22	62,029.41	66,930.43	39,969.00	79,938.00	91,929.00	
537 80 40 004 Dump Fees	166,376.30	208,509.87	265,568.92	86,512.80	275,000.00	288,750.00	
537 80 40 005 Excise Tax-Dept Of Revenue	27,779.40	33,880.21	36,593.03	23,743.88	45,536.00	52,367.00	
537 80 40 006 Intergov Prof Serv-SWAC	9,417.00	9,417.00	4,350.00	2,175.00	9,993.00	10,193.00	
537 80 41 000 ProSvs - Recycle Ctr Mgmt	1,162.50	1,500.00	1,850.00	2,325.00	3,600.00	3,600.00	
537 80 41 001 Recycling Pro-Svs-Attendant	1,728.12	2,288.13	2,738.90	3,120.00	5,400.00	5,400.00	
537 80 41 002 Recycling Dumpster Rental Fee	2,856.36	2,633.69	2,700.90	2,964.75	5,350.00	5,750.00	
537 80 41 003 Recycling Yard Waste Fees	15,050.00	5,700.00	10,592.15	2,891.58	15,000.00	15,000.00	
537 80 41 004 Professional Services - General	0.00	836.72	263.28	0.00	0.00	0.00	
537 80 41 011 Online Bill Pay Charges	1,575.52	1,909.27	2,331.06	1,224.49	2,350.00	2,468.00	

5 YEAR BUDGET COMPARISON

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402 Garbage

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
537 80 42 000 Comm-Phone/Postage/Fx	2,980.89	2,854.41	3,188.02	1,699.41	3,300.00	3,300.00	
537 80 44 000 Advertising	0.00	0.00	0.00	0.00	250.00	250.00	
537 80 46 000 Insurance	2,107.00	2,236.00	1,782.00	4,282.00	6,491.00	6,816.00	
537 80 47 000 Utilities	1,375.56	1,990.16	2,544.12	948.75	2,400.00	2,600.00	
537 80 49 000 Misc-reg/Dues/Subscriptions	75.00	0.00	0.00	0.00	100.00	100.00	
537 Garbage & Solid Waste	568,187.68	670,941.05	744,789.94	371,595.72	846,889.00	897,252.00	
594 37 41 000 Utility Rate Study	0.00	3,700.00	0.00	0.00	15,000.00	0.00	
594 37 41 001 Garbage Waste Assessment	0.00	5,743.57	0.00	0.00	0.00	0.00	
594 37 62 000 PW Site Imp / Recycling	0.00	0.00	7,139.50	0.00	0.00	0.00	
594 37 64 001 Dumpsters-Mach&Equip	9,081.03	16,575.55	4,706.73	8,441.30	8,000.00	8,500.00	
594 Capital Expenditures	9,081.03	26,019.12	11,846.23	8,441.30	23,000.00	8,500.00	
508 51 00 402 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	30,965.00	69,712.00	
999 Ending Balance	0.00	0.00	0.00	0.00	30,965.00	69,712.00	
TOTAL EXPENDITURES:	577,268.71	696,960.17	756,636.17	380,037.02	900,854.00	975,464.00	
FUND GAIN/LOSS:	79,491.96	120,067.50	65,172.41	148,739.84	0.00	0.00	

5 YEAR BUDGET COMPARISON

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403 Water

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 403 Assigned Beginning Net Cash & Invest	863,357.77	717,733.13	1,129,002.54	1,062,486.72	1,062,487.00	667,085.00	
308 Beginning Balances	863,357.77	717,733.13	1,129,002.54	1,062,486.72	1,062,487.00	667,085.00	
331 00 00 000 FEMA - Generators - Federal (need Dept Code)	0.00	0.00	0.00	0.00	300,000.00	0.00	
331 15 00 000 WaterSMART Grant - Federal Direct Department Of Interior	0.00	230,637.12	68,173.88	0.00	0.00	0.00	
334 03 10 001 Icicle Work Group/DOE Grant - State	0.00	347,022.24	42,676.52	0.00	0.00	0.00	
334 03 10 002 Icicle Work Group/DOE Grant - State - Sources	0.00	410,000.00	0.00	0.00	500,000.00	0.00	
334 03 10 004 Icicle Work Group/DOE Grant - State - Drought	0.00	0.00	0.00	0.00	50,000.00	0.00	
334 03 10 006 Icicle Work Group/DOE Grant - State - Rate Study	0.00	0.00	0.00	0.00	23,000.00	0.00	
334 03 10 007 Icicle Work Group/DOE Grant - State - Leak Detection	0.00	0.00	0.00	0.00	9,000.00	0.00	
334 04 90 000 State Grant-DOH Ski Hill Feasibility Study	0.00	10,059.01	19,940.99	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	997,718.37	130,791.39	0.00	882,000.00	0.00	
343 20 00 000 Eng/Developer Reviews	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
343 40 00 000 Water Collections	1,578,178.97	1,750,048.91	1,752,263.10	863,269.09	1,718,298.00	1,787,030.00	
343 40 00 001 Water Taps	127,531.31	145,530.80	91,874.55	10.00	100,000.00	100,000.00	
340 Charges For Goods & Services	1,705,710.28	1,895,579.71	1,844,137.65	863,279.09	1,833,298.00	1,902,030.00	
359 90 00 000 Misc Fines & Penatly/Late Fees	1,701.54	23.74	6,030.00	6,301.80	6,000.00	6,000.00	
350 Fines & Penalties	1,701.54	23.74	6,030.00	6,301.80	6,000.00	6,000.00	
361 11 04 003 Investment Interest	9,715.83	2,024.26	13,978.12	17,543.10	9,000.00	6,000.00	
369 10 00 003 Sale Of Surplus	0.00	0.00	0.00	20.00	0.00	0.00	
360 Interest & Other Earnings	9,715.83	2,024.26	13,978.12	17,563.10	9,000.00	6,000.00	
391 80 00 001 USDA/RD Loan Proceeds (Mainlines)	0.00	0.00	0.00	0.00	200,000.00	400,000.00	
391 80 00 002 DOC/PWB PreCon Loan - Water Trans. Main Wells To Mill	0.00	0.00	0.00	0.00	680,000.00	0.00	
390 Other Financing Sources	0.00	0.00	0.00	0.00	880,000.00	400,000.00	
TOTAL REVENUES:	2,580,485.42	3,613,079.21	3,123,939.70	1,949,630.71	4,672,785.00	2,981,115.00	

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534 80 10 000 Salaries & Wages	303,093.71	329,776.98	415,911.67	269,072.79	493,422.00	520,303.00	
534 80 15 000 Overtime	4,540.40	8,640.89	10,771.30	7,663.33	16,018.00	16,018.00	
534 80 20 000 Benefits	138,380.60	148,452.00	180,361.10	97,024.40	215,236.00	228,179.00	
534 80 25 000 Overtime Benefits	2,151.69	3,886.31	4,544.65	2,934.60	0.00	0.00	
534 80 31 000 Operating Supplies-Distribution	37,730.36	43,466.58	16,550.20	7,231.00	50,000.00	55,000.00	
534 80 31 001 Software Water	2,164.00	9,254.73	9,460.65	110.00	9,000.00	1,500.00	
534 80 32 000 Operating Supplies-Trtmnt Plnt	16,284.26	28,594.62	27,420.01	15,367.50	29,000.00	31,000.00	
534 80 35 000 Small Tools & Minor Equipment	655.86	2,712.91	1,547.26	1,994.03	2,700.00	2,800.00	
534 80 40 000 Interfund Rentals & Leases	65,431.00	71,903.00	70,764.00	37,151.00	74,302.00	76,531.00	
534 80 40 001 Other Interfund Svs & Chgs	11,298.88	19,584.57	16,471.04	12,191.00	24,382.00	18,663.00	
534 80 40 002 Interfund Tax-B&O To Curr Exp	157,817.90	175,004.89	175,226.31	85,915.00	171,830.00	178,703.00	
534 80 40 003 Water-NPDS Discharge Permit	5,763.10	5,763.10	5,802.70	3,926.70	8,000.00	8,000.00	
534 80 40 005 Water-Excise Tax-Dept. Revenue	76,134.20	83,151.75	83,825.70	39,895.50	81,823.00	84,916.00	
534 80 41 000 Water Testing	3,376.35	4,295.00	4,492.49	3,913.47	6,000.00	6,000.00	
534 80 41 003 Pro Svs - General	11,871.71	24,560.82	33,911.68	10,339.64	15,000.00	15,000.00	
534 80 41 004 ProSvs - Engineer On-Call	0.00	1,972.51	0.00	0.00	8,000.00	8,000.00	
534 80 41 005 Pro Svs - Developer Review	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
534 80 41 006 Pro Svs - Intake Screen Revision	5,850.00	0.00	0.00	0.00	0.00	0.00	
534 80 41 009 Pro Svs - Backflow Program	1,145.00	725.00	982.05	0.00	6,900.00	6,900.00	
534 80 41 011 Online Bill Pay Charges	3,938.65	4,773.14	5,828.35	3,061.25	6,000.00	6,300.00	
534 80 41 012 Legal-ProSvs-Water Rights	24,189.79	4,631.00	2,199.00	8,644.50	0.00	0.00	
534 80 41 014 Pro.Svs. Non-Reimbursed (GIS)	1,367.21	1,300.40	1,300.40	0.00	1,500.00	1,500.00	
534 80 42 000 Comm-Phone/Postage/Fx	7,236.94	8,933.50	10,282.68	5,043.75	12,000.00	12,000.00	
534 80 43 000 Travel-Lodging/Meals/Mileage	255.95	61.60	146.12	671.83	3,000.00	3,000.00	
534 80 43 001 One Time Training For Operator	0.00	71.50	0.00	0.00	3,000.00	3,000.00	
534 80 44 000 Advertising	465.50	484.47	1,210.31	343.04	750.00	800.00	
534 80 45 000 Operating Rentals & Leases	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
534 80 46 000 Insurance	52,171.00	82,353.00	37,289.00	60,434.00	57,729.00	60,615.00	
534 80 47 000 Utilities	23,588.36	21,539.76	20,957.53	8,324.26	21,000.00	22,000.00	
534 80 48 000 Repairs & Maintenance	11,607.83	14,630.25	5,026.01	1,649.65	16,000.00	17,000.00	
534 80 49 000 Misc/Reg/Dues/Subscriptions	2,395.44	1,586.80	4,435.55	1,714.52	2,500.00	2,500.00	
534 Water Utilities	970,905.69	1,102,111.08	1,146,717.76	684,616.76	1,351,592.00	1,402,728.00	
591 34 78 002 Debt Redemp-Prin/04 Reserv Ln	79,844.57	79,844.56	79,844.56	0.00	79,845.00	0.00	
591 34 78 003 Debt Redemp-Prin/05 Reservoir Ln	27,661.57	27,661.57	27,661.58	27,661.57	27,662.00	27,662.00	
591 34 78 004 Debt Redemp-Prin/05 Res Ln	87,133.30	87,133.29	87,133.29	0.00	87,133.00	87,133.00	
591 34 78 005 Debt Redemp-Prin/09 PWTF Loan	9,868.42	9,868.42	9,868.42	9,868.42	9,868.00	9,868.00	
591 34 78 006 Debt Redemp-Prin/11 Revenue Bond	50,000.00	50,000.00	50,000.00	0.00	50,000.00	55,000.00	
591 34 78 007 Debt Redemp-Prin 2012 PWTF Loan	5,454.17	5,454.17	5,454.16	5,454.17	5,454.00	5,454.00	
591 34 78 008 Debt Redemp-Prin 2013 PWTF Loan	35,699.36	35,699.36	35,699.37	35,699.37	35,699.00	35,699.00	
591 34 78 009 Debt Redemp-Prin ROW Land Purchase	7,700.00	0.00	0.00	0.00	0.00	0.00	

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591 Debt Service - Principal Repayment	303,361.39	295,661.37	295,661.38	78,683.53	295,661.00	220,816.00	
592 34 83 002 Debt Redemp-Int/04 Reserv Loan	3,193.78	2,395.34	1,596.89	0.00	798.00	0.00	
592 34 83 003 Debt Redemp-Int/05 Reservoir	829.85	691.54	553.23	414.92	415.00	277.00	
592 34 83 004 Debt Redemp-Int/05 Res Ln DWSRF	5,228.00	4,356.66	3,485.33	0.00	2,614.00	1,743.00	
592 34 83 005 Debt Redemp-Int/09 PWTF Loan	493.42	444.08	394.74	345.40	345.00	296.00	
592 34 83 006 Debt Redemp-Int/11 Revenue Bond	13,725.00	12,162.50	10,600.00	4,300.00	8,600.00	6,600.00	
592 34 83 007 Debt Redemp-Int/2012 PWTF Loan	490.87	463.60	436.33	409.06	409.00	382.00	
592 34 83 008 Debt Redemp-Int/2013 PWTF Loan	2,320.45	2,141.95	1,963.48	1,784.98	1,785.00	1,606.00	
592 34 83 009 Debt Redemp-Int/ROW Land Purchase	192.50	0.00	0.00	0.00	0.00	0.00	
592 34 89 000 Other Debt Service Costs	300.00	300.00	300.00	0.00	300.00	300.00	
592 Debt Service - Interest Costs	26,773.87	22,955.67	19,330.00	7,254.36	15,266.00	11,204.00	
594 34 41 001 Water System Plan Update	0.00	0.00	82,934.54	44,734.22	72,065.00	0.00	
594 34 41 002 Utility Rate Study	0.00	0.00	0.00	0.00	58,000.00	0.00	
594 34 41 003 Water Plant Assessment	868.20	0.00	0.00	0.00	0.00	0.00	
594 34 41 004 WTP Essential Improvements	10,964.10	19,195.90	0.00	0.00	0.00	0.00	
594 34 41 006 Water Plant Imp - P&D - Alternative Analysis	0.00	16,478.52	5,811.06	0.00	100,000.00	0.00	
594 34 41 007 City-wide Mainline Eval/Prioritize	0.00	0.00	8,860.00	0.00	80,000.00	0.00	
594 34 41 008 Ski Hill Feasibility Study	0.00	28,959.91	1,040.09	0.00	0.00	0.00	
594 34 41 009 Source Swap Feasibility (IWG Funding)	0.00	0.00	365.70	14,521.41	500,000.00	0.00	
594 34 41 010 Conserv. Drought Planning (IWG Funding)	0.00	0.00	0.00	0.00	50,000.00	0.00	
594 34 41 011 Leak Detection (IWG Funding)	0.00	0.00	0.00	0.00	9,000.00	0.00	
594 34 41 012 Link Roundabout Watermain Design	0.00	0.00	0.00	0.00	11,500.00	0.00	
594 34 62 046 Well Pump Repairs (1&2)	0.00	26,336.81	152,210.33	0.00	0.00	0.00	
594 34 62 047 Well Pump Repairs (3)	0.00	0.00	0.00	0.00	0.00	50,000.00	
594 34 62 048 Well Site Repairs (Security Fencing In 23)	0.00	0.00	0.00	0.00	30,000.00	0.00	
594 34 62 049 Backwash Basin/Pond.Imp.	0.00	0.00	0.00	0.00	15,000.00	0.00	
594 34 62 051 Plant/Basement Improvements	70,471.33	164,782.83	13,438.51	0.00	40,000.00	0.00	
594 34 62 052 Fish Screen / Boulder Project	240,778.00	409,999.97	0.00	0.00	0.00	0.00	
594 34 62 054 Ski Hill Booster Telemetry Upgrade	0.00	27,858.62	-9,338.36	0.00	0.00	0.00	
594 34 62 055 Stafford Street Dev. Agree.	0.00	0.00	53,000.00	0.00	0.00	0.00	
594 34 62 057 Generators (\$300K FEMA Grant Req.)	0.00	0.00	0.00	174.00	350,000.00	0.00	
594 34 62 058 Control System (Res./Booster/Plant)	0.00	0.00	0.00	15,750.67	50,000.00	100,000.00	
594 34 63 000 Old Pipe Removal	0.00	15,624.10	0.00	0.00	0.00	0.00	
594 34 63 052 14th Street Water Line Improvement	0.00	0.00	141,954.95	0.00	0.00	0.00	

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Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
594 34 63 053 Water Main Trans.-Wells To Icicle Res. (Loans)	0.00	0.00	0.00	203.00	200,000.00	400,000.00	
594 34 64 001 Water Zone 2 Booster Pump Upgrade	0.00	0.00	0.00	0.00	0.00	50,000.00	
594 34 64 002 PRV Between Zone 1 & 2	0.00	0.00	0.00	0.00	0.00	50,000.00	
594 34 64 005 Water Plant Meters/Pumps	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
594 34 64 006 Filter Media Rehab	0.00	0.00	0.00	0.00	5,000.00	0.00	
594 34 64 008 Clean/Inspect Reservoirs	0.00	0.00	0.00	5,587.75	17,000.00	0.00	
594 34 64 010 Fencing & Expand Sedimentation Pond	0.00	16,255.83	0.00	0.00	0.00	0.00	
594 34 64 011 Fire Hydrant Stolz Fittings	0.00	0.00	29,020.03	6,586.57	15,000.00	15,000.00	
594 34 64 033 Meter Upgrades	3,989.45	-2,866.58	10,088.25	7,814.17	15,000.00	15,000.00	
594 34 64 040 Water Meter Citywide Replacements	234,640.26	340,722.64	106,150.70	0.00	0.00	0.00	
594 34 64 041 WTP Pickup	0.00	0.00	0.00	44,307.05	45,000.00	0.00	
594 Capital Expenditures	561,711.34	1,063,348.55	595,535.80	139,678.84	1,677,565.00	695,000.00	
597 34 00 002 Transfers-Out-To#204 LID Guaranty	0.00	0.00	4,208.04	0.00	0.00	0.00	
597 Interfund Transfers	0.00	0.00	4,208.04	0.00	0.00	0.00	
508 51 00 403 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	1,332,701.00	651,367.00	
999 Ending Balance	0.00	0.00	0.00	0.00	1,332,701.00	651,367.00	
TOTAL EXPENDITURES:	1,862,752.29	2,484,076.67	2,061,452.98	910,233.49	4,672,785.00	2,981,115.00	
FUND GAIN/LOSS:	717,733.13	1,129,002.54	1,062,486.72	1,039,397.22	0.00	0.00	

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Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 404 Assigned Beginning Net Cash & Invest	1,953,641.02	2,649,852.64	3,642,765.73	3,753,602.32	3,753,602.00	2,056,584.00	
308 Beginning Balances	1,953,641.02	2,649,852.64	3,642,765.73	3,753,602.32	3,753,602.00	2,056,584.00	
331 10 00 001 USDA Grant (Federal-Direct)	0.00	148,026.92	1,314,592.78	151,926.13	5,774,380.00	0.00	
334 03 10 005 DOE Grant - State - Capacity	0.00	0.00	0.00	0.00	150,000.00	0.00	
330 Intergovernmental Revenues	0.00	148,026.92	1,314,592.78	151,926.13	5,924,380.00	0.00	
343 20 00 001 Eng/Developer Reviews	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
343 50 00 000 Sewer Collections	1,551,502.53	1,515,485.48	1,574,811.65	880,695.49	1,630,000.00	1,630,000.00	
343 50 00 001 Sewer Taps	126,634.20	98,651.15	61,946.85	4,010.25	50,000.00	50,000.00	
340 Charges For Goods & Services	1,678,136.73	1,614,136.63	1,636,758.50	884,705.74	1,695,000.00	1,695,000.00	
359 90 00 001 Mis. Fines & Penalty/Late Fees	1,701.54	23.74	6,030.00	0.00	6,000.00	6,000.00	
350 Fines & Penalties	1,701.54	23.74	6,030.00	0.00	6,000.00	6,000.00	
361 11 04 004 Investment Interest	17,756.97	6,429.07	22,619.60	31,453.71	12,000.00	6,000.00	
360 Interest & Other Earnings	17,756.97	6,429.07	22,619.60	31,453.71	12,000.00	6,000.00	
391 70 00 000 USDA/RD Interim Finance Loan Proceeds	6,383,100.24	5,762,899.76	0.00	0.00	0.00	0.00	
391 80 00 000 USDA/RD Loan Proceeds	0.00	12,145,700.00	300.00	0.00	0.00	0.00	
390 Other Financing Sources	6,383,100.24	17,908,599.76	300.00	0.00	0.00	0.00	
TOTAL REVENUES:	10,034,336.50	22,327,068.76	6,623,066.61	4,821,687.90	11,390,982.00	3,763,584.00	
535 80 10 000 Salaries & Wages	259,530.43	274,301.73	335,421.48	227,607.18	390,364.00	411,292.00	
535 80 15 000 Overtime	9,345.57	11,550.64	13,749.80	7,819.88	11,785.00	11,785.00	
535 80 20 000 Benefits	116,618.12	123,958.12	142,554.59	78,752.29	167,736.00	177,723.00	
535 80 25 000 Overtime Benefits	3,967.03	4,784.13	5,204.57	1,960.39	0.00	0.00	
535 80 31 000 Operating Supplies-Collection	3,882.39	3,542.23	4,856.41	1,822.65	5,500.00	6,000.00	
535 80 31 001 Software Sewer	0.00	0.00	0.00	0.00	2,000.00	0.00	
535 80 32 000 Operating Supplies-Trtmnt Plnt	33,579.13	61,705.02	97,158.87	24,119.43	120,000.00	130,000.00	
535 80 35 000 Small Tools & Minor Equipment	616.44	1,038.28	3,375.07	1,291.19	3,500.00	3,750.00	
535 80 40 000 Interfund Rentals & Leases	91,603.00	101,183.00	99,069.00	52,011.00	104,022.00	107,143.00	
535 80 40 001 Other Interfund Svs & Chgs	12,885.02	18,251.80	18,339.80	10,810.00	21,620.00	19,857.00	
535 80 40 002 Interfund Tax-B&O To Curr Exp	155,150.25	151,548.55	157,481.16	81,500.00	163,000.00	163,000.00	
535 80 40 003 NPDS Permit	5,618.23	6,520.20	6,461.26	4,099.93	7,500.00	7,500.00	
535 80 40 004 Sludge Disposal Fees	9,716.61	9,765.20	10,509.19	5,476.17	12,000.00	13,000.00	

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535 80 40 005 Excise Tax-Dept Of Revenue	34,877.02	34,728.27	33,336.80	18,251.98	37,800.00	37,800.00	
535 80 40 006 Lab Accreditation Permit	600.00	600.00	600.00	0.00	1,000.00	1,000.00	
535 80 41 000 Professional Services	13,100.63	21,745.17	23,818.44	17,410.91	20,000.00	20,000.00	
535 80 41 004 ProSvs - Engineer On-Call	0.00	7,823.69	0.00	0.00	5,000.00	5,000.00	
535 80 41 005 ProSvs-Developer Review	0.00	0.00	0.00	0.00	15,000.00	15,000.00	
535 80 41 011 Online Bill Pay Charges	3,938.81	4,773.18	5,828.36	3,061.25	6,000.00	6,300.00	
535 80 41 014 Pro.Svs. Non-Reimbursed (GIS)	1,367.20	1,300.39	1,300.38	0.00	1,500.00	1,500.00	
535 80 41 015 Legal - Pro Svs- WWTP Upgrade	30,143.41	22,957.00	31,939.00	7,094.78	5,000.00	0.00	
535 80 42 000 Comm-Phone/Postage/Fx	8,037.41	9,242.73	9,527.05	5,228.88	10,000.00	10,000.00	
535 80 43 000 Travel-Lodging/Meals/Mileage	547.57	714.10	1,212.09	0.00	3,000.00	3,000.00	
535 80 44 000 Advertising	148.59	0.00	297.66	0.00	500.00	500.00	
535 80 45 000 Operating Rentals & Leases	152.29	155.49	320.85	0.00	200.00	200.00	
535 80 46 000 Insurance	82,793.00	87,623.00	76,154.00	265,247.00	253,375.00	266,044.00	
535 80 47 000 Utilities	36,064.22	52,015.04	60,366.58	28,245.51	55,000.00	57,750.00	
535 80 48 000 Repairs & Maintenance	10,389.52	21,382.51	15,360.84	4,203.87	20,000.00	20,000.00	
535 80 49 000 Misc/Reg/Dues/Subscriptions	714.62	1,896.87	1,842.24	2,216.66	2,000.00	2,000.00	
535 Sewer	925,386.51	1,035,106.34	1,156,085.49	848,230.95	1,444,402.00	1,497,144.00	
591 35 78 000 Debt Redemp-Prin/09 PWTF Loan	9,868.42	9,868.42	9,868.42	9,868.42	9,868.00	9,868.00	
591 35 78 005 Debt Redemp-Prin 2000 DOE Loan	59,000.00	0.00	0.00	0.00	0.00	0.00	
591 35 78 006 Debt Redemp-Prin 2012 PWTF Loan	1,983.33	1,983.33	1,983.34	1,983.33	1,983.00	1,983.00	
591 35 78 007 Debt Redemp-Prin ROW Land Purchase	12,100.00	0.00	0.00	0.00	0.00	0.00	
591 35 78 009 Debt Redemp-Prin 2016 SRLF DOE Loan	22,172.24	22,439.78	22,710.54	11,457.83	22,985.00	0.00	
591 35 78 010 Debt Redemp-Prin / Interim Const. Financing	0.00	12,146,000.00	0.00	0.00	0.00	0.00	
591 35 78 011 Debt Redemp-Prin 2022 USDA Loan	0.00	0.00	235,998.00	0.00	238,948.00	241,935.00	
591 Debt Service - Principal Repayment	105,123.99	12,180,291.53	270,560.30	23,309.58	273,784.00	253,786.00	
592 35 83 002 Debt Redemp-Int/09 PWTF Loan	493.42	444.08	394.74	345.40	345.00	296.00	
592 35 83 004 Debt Redemp-Int/2012 PWTF Laon	178.50	168.58	158.66	148.75	149.00	139.00	
592 35 83 007 Debt Redemp-Int/ROW Land Purchase	302.50	0.00	0.00	0.00	0.00	0.00	
592 35 83 009 Debt Redemp-Int/2016 SRLF DOE Loan	1,019.92	752.38	481.62	138.25	208.00	0.00	
592 35 83 010 Debt Redemp - Int./ Interim Const. Financing	2,600.80	147,862.74	0.00	0.00	0.00	0.00	
592 35 83 011 Debt Redemp-Int/ 2022 USDA Loan	0.00	0.00	151,825.00	0.00	148,875.00	145,888.00	
592 Debt Service - Interest Costs	4,595.14	149,227.78	152,860.02	632.40	149,577.00	146,323.00	
594 35 41 000 TMDL Upgrades - Bond Counsel	7,200.00	29,000.00	0.00	0.00	0.00	0.00	

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594 35 41 003 Utility Rate Study	0.00	0.00	0.00	0.00	35,000.00	0.00	
594 35 41 004 Citywide Sewer Mainline (Eval & Prioritize)	0.00	0.00	0.00	0.00	80,000.00	0.00	
594 35 41 005 WWTP Capacity Analysis	0.00	0.00	0.00	2,622.54	200,000.00	0.00	
594 35 41 007 TMDL Engineering / Design	641,677.18	614,078.79	256,609.05	66,397.38	721,960.00	0.00	
594 35 41 008 Waterfront Restroom Sewer Relocation Eng/Design	0.00	0.00	99,845.52	20,867.15	20,916.00	0.00	
594 35 62 054 Waterfront Restroom Sewer Relocation	0.00	0.00	24,106.00	365,160.43	448,456.00	0.00	
594 35 63 000 Old Pipe Removal	0.00	44,184.32	0.00	0.00	0.00	0.00	
594 35 64 001 WWTP - Equipment Replacement	0.00	8,985.59	21,085.43	14,862.57	40,000.00	40,000.00	
594 35 64 003 WWTP - Construction - 2019-2021	3,630,901.84	4,271,756.48	858,740.29	34,582.09	413,000.00	0.00	
594 35 64 006 WWTP - Pista Grit	223,514.34	0.00	0.00	0.00	0.00	0.00	
594 35 64 007 WWTP - Lift Station Pump	18,415.02	0.00	0.00	0.00	0.00	0.00	
594 35 64 008 WWTP - South Interceptor Construction	1,806,792.87	263,599.54	0.00	0.00	0.00	0.00	
594 35 64 009 WWTP - Phase III Capital Improvements	0.00	18,072.66	5,645.67	6,727.06	4,634,420.00	0.00	
594 35 64 010 KOA Liftstation Rehab	17,468.50	0.00	0.00	0.00	25,000.00	100,000.00	
594 35 64 011 Collection System Video Inspections	0.00	0.00	0.00	0.00	3,000.00	0.00	
594 35 64 012 WWTP - Asphalt Patching	3,408.47	0.00	14,984.44	0.00	0.00	0.00	
594 35 64 013 WWTP Bobcat	0.00	0.00	0.00	0.00	45,000.00	0.00	
594 Capital Expenditures	6,349,378.22	5,249,677.38	1,281,016.40	511,219.22	6,666,752.00	140,000.00	
597 35 00 002 Transfers-Out-To #204 LID Guaranty	0.00	0.00	8,942.08	0.00	0.00	0.00	
597 35 00 005 Trans Out-To #406 Sewer Bond Reserve	0.00	70,000.00	0.00	275,000.00	275,000.00	0.00	
597 Interfund Transfers	0.00	70,000.00	8,942.08	275,000.00	275,000.00	0.00	
508 51 00 404 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	2,581,467.00	1,726,331.00	
999 Ending Balance	0.00	0.00	0.00	0.00	2,581,467.00	1,726,331.00	
TOTAL EXPENDITURES:	7,384,483.86	18,684,303.03	2,869,464.29	1,658,392.15	11,390,982.00	3,763,584.00	
FUND GAIN/LOSS:	2,649,852.64	3,642,765.73	3,753,602.32	3,163,295.75	0.00	0.00	

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405 Water Bond Reserve

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308 51 00 405 Assigned Beginning Net Cash & Invest	132,023.85	132,023.85	132,023.85	132,023.85	132,024.00	132,024.00	
308 Beginning Balances	132,023.85	132,023.85	132,023.85	132,023.85	132,024.00	132,024.00	
TOTAL REVENUES:	132,023.85	132,023.85	132,023.85	132,023.85	132,024.00	132,024.00	
508 51 00 405 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	132,024.00	132,024.00	
999 Ending Balance	0.00	0.00	0.00	0.00	132,024.00	132,024.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	132,024.00	132,024.00	
FUND GAIN/LOSS:	132,023.85	132,023.85	132,023.85	132,023.85	0.00	0.00	

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406 Sewer Bond Reserve

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308 31 01 406 Restricted Beginning Net Cash & Invest.	59,000.00	0.00	0.00	0.00	0.00	477,024.00	
308 51 00 406 Assigned Beginning Net Cash & Invest	73,023.84	132,023.84	202,023.84	202,023.84	202,024.00	0.00	
308 Beginning Balances	132,023.84	132,023.84	202,023.84	202,023.84	202,024.00	477,024.00	
397 35 00 005 Trans In-Fm Sewer Fund	0.00	70,000.00	0.00	275,000.00	275,000.00	0.00	
397 Interfund Transfers	0.00	70,000.00	0.00	275,000.00	275,000.00	0.00	
TOTAL REVENUES:	132,023.84	202,023.84	202,023.84	477,023.84	477,024.00	477,024.00	
508 31 00 406 Restricted Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	477,024.00	
508 51 00 406 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	477,024.00	0.00	
999 Ending Balance	0.00	0.00	0.00	0.00	477,024.00	477,024.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	477,024.00	477,024.00	
FUND GAIN/LOSS:	132,023.84	202,023.84	202,023.84	477,023.84	0.00	0.00	

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410 Stormwater

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308 51 00 410 Assigned Beginning Net Cash & Invest	47,268.86	92,347.96	148,243.46	202,904.68	202,905.00	117,256.00	
308 Beginning Balances	47,268.86	92,347.96	148,243.46	202,904.68	202,905.00	117,256.00	
343 10 00 000 Stormwater Collections	116,645.20	127,570.70	138,918.24	73,762.85	135,395.00	142,165.00	
343 10 00 001 Stormwater Taps	0.00	2,586.00	0.00	0.00	250.00	250.00	
340 Charges For Goods & Services	116,645.20	130,156.70	138,918.24	73,762.85	135,645.00	142,415.00	
361 11 04 010 Investment Interest	462.07	191.98	2,106.62	4,710.26	1,800.00	1,500.00	
360 Interest & Other Earnings	462.07	191.98	2,106.62	4,710.26	1,800.00	1,500.00	
TOTAL REVENUES:	164,376.13	222,696.64	289,268.32	281,377.79	340,350.00	261,171.00	
531 30 10 000 Salaries & Wages	19,344.55	18,965.04	21,015.77	15,585.88	27,519.00	28,955.00	
531 30 15 000 Overtime	273.47	130.79	318.49	156.30	345.00	345.00	
531 30 20 000 Benefits	7,580.51	7,805.92	8,477.95	5,089.05	10,863.00	11,453.00	
531 30 25 000 Overtime Benefits	127.42	56.96	127.06	55.57	0.00	0.00	
531 30 31 000 Office & Operating Supplies	1,873.31	1,771.11	1,918.41	809.78	2,000.00	2,000.00	
531 30 35 000 Small Tools And Minor Equipment	0.00	0.00	0.00	0.00	500.00	500.00	
531 30 40 000 Interfund Rentals & Leases	19,629.00	21,210.00	21,229.00	11,145.00	22,290.00	22,959.00	
531 30 40 001 Other Interfund Svs & Chgs	1,921.59	1,206.58	1,157.62	600.00	1,200.00	1,200.00	
531 30 40 002 B & O Tax To Current Expense	11,664.52	12,757.07	13,891.82	6,770.00	13,540.00	14,217.00	
531 30 40 005 Excise Tax-Dept Of Revenue	1,934.62	2,255.83	2,427.55	1,255.86	2,031.00	2,132.00	
531 30 41 000 Professional Services	252.80	836.72	263.28	0.00	1,000.00	1,000.00	
531 30 41 004 ProSvs - Engineer - On-Call	0.00	0.00	7,950.00	0.00	0.00	0.00	
531 30 41 011 Online Bill Pay Charges	393.88	477.33	582.84	306.15	600.00	630.00	
531 30 41 014 Pro.Svs. Non-Reimbursed (GIS)	1,367.21	1,300.39	1,300.39	0.00	750.00	750.00	
531 30 42 000 Communications-Phone/Postage Etc	260.71	299.65	348.45	182.12	300.00	300.00	
531 30 48 000 Repairs & Maintenance	0.00	0.00	0.00	0.00	5,000.00	5,000.00	
531 Storm Water Services	66,623.59	69,073.39	81,008.63	41,955.71	87,938.00	91,441.00	
591 31 78 000 Debt Redemp-Prin/2012 PWTF Loan	4,958.33	4,958.33	4,958.34	4,958.33	4,958.00	4,958.00	
591 Debt Service - Principal Repayment	4,958.33	4,958.33	4,958.34	4,958.33	4,958.00	4,958.00	
592 31 83 000 Debt Redemp-Int/2012 PWTF Loan	446.25	421.46	396.67	371.88	372.00	347.00	
592 Debt Service - Interest Costs	446.25	421.46	396.67	371.88	372.00	347.00	
594 31 41 003 Utility Rate Study	0.00	0.00	0.00	0.00	15,000.00	0.00	
594 31 41 005 Stormwater Plan	0.00	0.00	0.00	0.00	100,000.00	0.00	

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410 Stormwater

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594 31 63 001 Chumstick Road Upsize Line To Alpensee	0.00	0.00	0.00	0.00	17,000.00	0.00	
594 Capital Expenditures	0.00	0.00	0.00	0.00	132,000.00	0.00	
508 51 00 410 Assigned Ending Fund Balance	0.00	0.00	0.00	0.00	115,082.00	164,425.00	
999 Ending Balance	0.00	0.00	0.00	0.00	115,082.00	164,425.00	
TOTAL EXPENDITURES:	72,028.17	74,453.18	86,363.64	47,285.92	340,350.00	261,171.00	
FUND GAIN/LOSS:	92,347.96	148,243.46	202,904.68	234,091.87	0.00	0.00	

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Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated
402 Garbage	656,760.67	817,027.67	821,808.58	528,776.86	900,854.00	975,464.00
403 Water	2,580,485.42	3,613,079.21	3,123,939.70	1,949,630.71	4,672,785.00	2,981,115.00
404 Sewer	10,034,336.50	22,327,068.76	6,623,066.61	4,821,687.90	11,390,982.00	3,763,584.00
405 Water Bond Reserve	132,023.85	132,023.85	132,023.85	132,023.85	132,024.00	132,024.00
406 Sewer Bond Reserve	132,023.84	202,023.84	202,023.84	477,023.84	477,024.00	477,024.00
410 Stormwater	164,376.13	222,696.64	289,268.32	281,377.79	340,350.00	261,171.00
	13,700,006.41	27,313,919.97	11,192,130.90	8,190,520.95	17,914,019.00	8,590,382.00
402 Garbage	577,268.71	696,960.17	756,636.17	380,037.02	900,854.00	975,464.00
403 Water	1,862,752.29	2,484,076.67	2,061,452.98	910,233.49	4,672,785.00	2,981,115.00
404 Sewer	7,384,483.86	18,684,303.03	2,869,464.29	1,658,392.15	11,390,982.00	3,763,584.00
405 Water Bond Reserve					132,024.00	132,024.00
406 Sewer Bond Reserve					477,024.00	477,024.00
410 Stormwater	72,028.17	74,453.18	86,363.64	47,285.92	340,350.00	261,171.00
	9,896,533.03	21,939,793.05	5,773,917.08	2,995,948.58	17,914,019.00	8,590,382.00
FUNDS GAIN/LOSS:	3,803,473.38	5,374,126.92	5,418,213.82	5,194,572.37	0.00	0.00