



801 228th Avenue SE, Sammamish, Washington 98075-9509
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Applicant Declaration for Assessment and Collection of Impact Fees

Name (printed):

Company (if applicable):

Preliminary Plat Name:

Number of Lots:

Pursuant to Sammamish Municipal Code (SMC) 14A.15.020(6) and 14A.25.030(2), final plat and building permit applicants must declare, at the time of such application, their desired option for the payment of impact fees. The Code provides three options for the payment of impact fees:

	Platted Development	Nonplatted Development
Option 1 – Application	Impact fees assessed and collected at final plat application	Impact fees assessed and collected at building permit application
Option 2 – Issuance	Impact fees assessed and collected at building permit issuance	
Option 3 – Deferral* <i>*Limited to 20 lots per applicant per year</i>	Impact fees assessed at time of request and collected at final inspection or closing of the first sale of the property occurring after the issuance of the applicable building permit, whichever comes first. A request for deferral of impact fees shall be made at the time of final plat application.	Impact fees assessed at time of request and collected at final inspection or closing of the first sale of the property occurring after the issuance of the applicable building permit, whichever comes first. A request for deferral of impact fees shall be made at the time of building permit application.

Under SMC 14A.25, applicants for single-family attached or single-family detached residential building permits within short or regular subdivisions may request to defer payment of required impact fees **until the sooner of** (a) final inspection; or (b) the closing of the first sale of the property occurring after the issuance of the applicable building permit.

Any request for impact fee deferral must be accompanied by an administrative fee in an amount equal to one hour at the City’s hourly rate for planning as stated in the City’s current fee schedule. The amount of impact fees to be deferred shall be assessed as of the date the request for deferral is submitted.

An applicant requesting a deferral must grant and record a deferred impact fee lien, in an amount equal to the deferred impact fees as determined under SMC 14A.25.030(3), against the property in favor of the City in accordance with the requirements of RCW 82.02.050(3)(c). Upon receipt of final payment of all deferred impact fees for the property, the City shall execute a release of deferred impact fee lien for the property. At the time of the release, the property owner is responsible, at his or her own expense, for recording the lien release. The term of an impact fee deferral may not exceed 18 months from the date the building permit is issued.

Does the applicant plan to defer payment of impact fees? Yes No

If yes, write the number of lots for which the payment of impact fees be deferred (maximum of 20): _____

Description of deferred lots (phase & lot numbers, or attach list of parcel numbers):

For all impact fees not deferred, select option for payment:

- Option 1 – Application (impact fees assessed and collected at time of final plat or building permit application)
- Option 2 – Issuance (impact fees assessed and collected at time of building permit issuance)

If deferring payment of impact fees:

I understand that by deferring payment of impact fees for up to 20 lots, I am responsible for paying 100% of traffic, school, and parks impact fees for the deferred lots either at the time of final inspection or the closing of first sale of the property, whichever occurs first.

Signature

Date

If not deferring payment of any or all impact fees:

I understand that by not deferring payment of impact fees, I am responsible for paying 100% of traffic, school, and parks impact fees at final plat / permit application, or at building permit issuance, as indicated above.

Signature

Date

STAFF USE ONLY

Related Permit Numbers: