



## **NOTICE OF PUBLICATION**

### **CITY OF WALLA WALLA CDBG 2018 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT**

NOTICE IS HEREBY GIVEN that the City of Walla Walla's Community Development Block Grant (CDBG) Program's 2018 Consolidated Annual Performance and Evaluation Report (CAPER) is available for review on the city's website, <https://bit.ly/CAPER2018>. Copies of the plan are available upon request at the City of Walla Walla Support Services Department, 15 N. 3<sup>rd</sup> Ave., Walla Walla, WA, 99362, by calling 509-527-4540 or by writing [jbeckmeyer@wallawallawa.gov](mailto:jbeckmeyer@wallawallawa.gov). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 7-1-1. Written comments on the CAPER will be accepted through March 28, 2019 at the Support Services Department.

Si necesita esta o cualquier otra información acerca del Informe Anual de Evaluación de Rendimiento de 2018 del Programa de Desarrollo Comunitario en español puede hablar con Jennifer al 509-524-4496.

Dated this 11th day of March, 2019.



# **2018 CDBG Consolidated Annual Performance Evaluation Report (CAPER)**

**Support Services Department  
Community Development Block Grant (CDBG)  
Program  
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## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This overview includes major initiatives and highlights that were proposed and executed throughout the program year.

Accomplishments for the 2018 Program Year consisted of:

- Micro-Business Assistance Program was launched by the City of Walla Walla and multiple other local governmental and private partners. 15 new and existing businesses owned by low- to moderate-income individuals were assisted through this program in 2018
- Continued success of the public service activities in 2018 and continuing to exceed the Strategic Plan goals
- Walla Walla's first shelter for underage youth opened in 2018, a project that was funded by CDBG in 2016 and 2017
- Work was completed on two homes and was started on one additional home as part of the Home Repair program
- Assessment of Fair Housing was adopted as the City's Analysis of Impediments for the 2019-2023 period
- 2019-2023 Consolidated Plan was drafted and adopted by City Council
- Updated the City's 20-year Comprehensive Plan that included a major overhaul to the zoning code
- Outreach to individuals, public and private agencies, and neighborhood groups with a focus on assessing the needs of persons with low incomes, substandard housing, disabilities, and at-risk of becoming homeless continued throughout the year with overall success
- Citizen engagement in both English and Spanish
- Participation by the City of Walla Walla in the restructuring of the local Continuum of Care and formation of the Council on Housing to oversee the implementation of Walla Walla County's 5-year Plan to End Homelessness
- Strengthened communication with other city departments relating to different aspects of the CDBG Program: finance, engineering, streets, GIS, police and fire departments, legal, city clerk, parks and recreation, library, planning and building
- The City of Walla Walla's Census Tract 9205 was designated as an Opportunity Zone by the US Department of the Treasury

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Maintain and Enhance the Quality of Life for All	Non-Housing Community Development	CDBG: \$57275	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1010	1108	109.70%	1550	1108	71.48%
			Homeless Person Overnight Shelter	Persons Assisted	6	8	133.33%	0	8	0.00%
			Homelessness Prevention	Persons Assisted	0	2	0.00%	0	2	0.00%
Promote Healthy, Vibrant Neighborhoods	Non-Housing Community Development	CDBG: \$70000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5415	8685	160.39%	5831	4770	81.80%
Promote the Preservation Development and Sustainability of Affordable Housing	Affordable Housing	CDBG: \$83217	Rental units rehabilitated	Household Housing Unit	3	0	0.00%	3	0	0.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	37	35	94.59%	17	4	24%
Support the Retention and Creation of Employment Opportunities	Non-Housing Community Development	CDBG: \$80000	Jobs created/retained	Jobs	3	11	366.67%	3	11	366.67%
			Businesses Assisted	Businesses	12	15	125%	12	15	125%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

One of the highest identified needs in the 2014-2018 Consolidated plan was more jobs and higher wages. 2018 was the year that the CDBG program saw its efforts at economic development come to fruition with the launch of the City's Micro-Business Assistance Program. This program started as a partnership with Mercy Corps Northwest in an effort to bring technical assistance and increased financial capacity to low-income business owners and entrepreneurs in Walla Walla. 11 jobs were created/retained in the City of Walla Walla thanks to this program.

Housing was the other highest priority need and has seen continued success throughout the span of the first 5-year plan. However, due to a growing economy and tighter construction schedules, home repairs slowed down slightly in 2018. Two homes were completed, and one other was started. There are two more homes lined up for repairs in 2019 and this program continues as a high priority in the 2019-2023 ConPlan.

Investment in public infrastructure such as sidewalk replacement and ADA ramp construction has continued to be greater than originally anticipated, primarily because of the level of need in target low-income census tracts. This activity continues to be a high priority for community members and the City. The activity for 2018 was to remove and replace damaged sections of sidewalk and build new ADA-accessible ramps.

Additional public infrastructure investments in 2018 included ADA accessible playground equipment in Fort Walla Walla Park that is located in and serves a low-moderate income area of Walla Walla.

This was the first year that the Teen Shelter, funded by CDBG in 2016 and 2017, was operational. The shelter, known as The Loft, opened in August of 2018 and over a period of five months served 8 unduplicated youth ages 12-17.

Public service activities typically respond to needs above and beyond the estimated goals. Needs for these services are high and the mechanisms in place for referrals for pro-bono legal help, literacy classes and neighborhood revitalization activities have shown to be very successful. Serving over 1,000 people per program year continues to be the pace, particularly for the neighborhood

revitalization organization Commitment to Community that is an area benefit activity.

Several projects listed above have yet to report accomplishment data in 2018, for example home repair for rental housing and additional homeowner occupied homes repaired. As explained above, those accomplishments will be reflected in the 2019 CAPER as the 2018 Home Repair and Lighting projects continue into 2019.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,022
Black or African American	18
Asian	16
American Indian or American Native	8
Native Hawaiian or Other Pacific Islander	6
American Indian/Alaskan Native & Black/African Amer.	2
Other multi-racial	44
<b>Total</b>	<b>1,116</b>
Hispanic	653
Not Hispanic	463

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The people served by the CDBG program continues to represent the growing diversity in our community.

Neighborhoods served by the community revitalization group Commitment to Community are 68% Hispanic.

59% of those served by other public services are Hispanic and 8% are a race other than White. Citywide population is approximately 25% Hispanic and 13% non-White.

70% of households that participated in the home repair program are Hispanic.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	381,864	311,310.64

Table 3 - Resources Made Available

### Narrative

Of the \$381,864 in resources made available in grant year 2018, \$311,310.64 were expended during the 2018 program year.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Census Tract 9205	40	35	Investments include public services, home repair, economic development, and public infrastructure improvements
Census Tract 9206	40	45	Investments include public services, home repair, economic development, public infrastructure improvements, and playground equipment

Table 4 – Identify the geographic distribution and location of investments

### Narrative

Close to 80% of the grant funds went to investments made directly in Census Tracts 9205 and 9206 or directly benefited people living in these two census tracts. Other funds were expended on administrative and planning activities for the CDBG program and on activities available to LMI persons living outside of the target census tracts.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Public service activities leveraged an additional \$325,000, approximately, in private, state, and local funding for its adult literacy, pro-bono legal referral and Commitment to Community neighborhood revitalization programs.

The Micro-Business Assistance (MBA) Program was able to leverage an additional \$33,500 of additional private funding and \$12,200 in public funds to support this economic development initiative started by the City of Walla Walla. In addition to the local support, Mercy Corps Northwest submitted an application for \$150,000 SBA PRIME Grant that was awarded October 1, 2018. This has allowed them to hire a local program manager in Walla Walla to expand Mercy Corps services locally in addition to expanding services and sustainability of the MBA Program. For every dollar of CDBG funds spend on the MBA Program, \$2.44 dollars were raised as match in 2018.

No publicly owned land or properties were used to address needs identified in the plan.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	20	4
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>20</b>	<b>4</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	20	4
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>20</b>	<b>4</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Homes rehabbed in 2018 included 3 that were part of the 2017 home repair program and one more house that was started in 2018 as part of the 2018 Home Repair program. Additional homes will be repaired as a part of the 2018 home repair program; however, those accomplishments will be reported in 2019. The goal number of 20 homes included those that were hoping to participate in the alley lighting program. However, due to delays in the ordering of the lights, this project was underway, but no homes received light improvements in 2018. The 2019 CAPER will reflect these homes that participate in the alley light program.

**Discuss how these outcomes will impact future annual action plans.**

The minor home repair program had a rather successful pool of applicants in the second year

that the City offered this type of home repair assistance. Based on the growing need for increased lighting in alleyways, the City is reviewing alternative strategies to increase lighting in low- and moderate-income neighborhoods. The Home Repair program that was reinstated in 2017 and has already begun repairs on two homes. External security lighting is also installed on each home that is rehabbed through the Home Repair program. Both of these home repair programs are planned to continue in 2019 and beyond as the need is still high.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>
Extremely Low-income	0
Low-income	1
Moderate-income	3
<b>Total</b>	<b>4</b>

**Table 5 – Number of Households Served**

**Narrative Information**

Four homes were repaired in 2018 and more are underway or planned that will be reported in 2019. The lighting project for 2018 was delayed for various reasons, mainly problem-solving issues that came up with the solar LED lights being installed. The homes that were projected for 2018 will be included in the accomplishment data in 2019.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

- Exit Homelessness program run by Walla Walla Homeless Alliance in the basement of City Hall – works with people staying at the City's sleep site to find resources to exit homelessness such as housing, benefits, and jobs.
- The Summer Ambassador Program run by the Walla Walla Police Department continues to have success in the Downtown area connecting those who are homeless with services.
- Comprehensive Healthcare through its Housing and Recovery through Peer Services (HARPS) program does provide resources and outreach to homeless persons that are also receiving mental health treatment through their agency.
- Veteran's Affairs recently hired outreach workers to fill previously vacant positions to do more street outreach directed at Veterans within its service area, which includes Walla Walla.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

- First emergency shelter for youth ages 12-17 opened in Walla Walla in 2018.
- Christian Aid Center opened a new 52 bed women and children's shelter in 2018.
- Waypoint, a transitional housing facility for persons dealing with mental health crises, opened in 2018.
- The City oversees a sleep site that consists of 31 Conestoga wagon huts that sleep roughly 40 people and has overflow capacity for up to 8 people. The sleep site has been at capacity most nights in 2018.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

- Walla Walla's Catholic Charities continues to serve as the local liaison for the Office of Homeless Youth in partnership with Building Changes and A Way Home Washington that work together to better understand local data around youth homelessness in order to improve our community's response to their unique needs. Because of those and other community collaborative efforts, Walla Walla was selected as one of four Anchor Communities in the State of Washington. Beginning in 2018 partner agencies will be working to build a "Yes to Yes" system to ensure that any youth ages 12-24 who wants to receive shelter and wrap-around services will be able to access them locally. The goal

of the Anchor Community Initiative is to end youth and young adult homelessness in Walla Walla County by 2022.

- Monthly Housing Providers meetings continue to take place and provide a space for local providers to come together to discuss challenges, barriers, suggest ideas and become more familiar with the struggles low-income families and individuals face while navigating the housing market. This meeting is a good example of multiple agencies coming together to identify who can best fit the needs of a particular client at any given time.
- Comprehensive Healthcare, the primary local mental health provider, opened a facility that will serve as a 16-bed acute in-patient clinic and 3 to 4 respite beds are also be available.
- VA hosted a multi-agency training for organizations that work with veterans directly and homeless populations in general to learn about implementing best-practice timely intervention methods.
- The City's Micro-Business Assistance Program launched in 2018 and is directed at low-income families who have experience job insecurity, seasonal unemployment, are recipients of public assistance, or earn below 50% AMI and are interested in learning how to open a business or currently own a business and need technical assistance and grant or microloan financing to bring it to the next level and see their business grow and flourish.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

- Local Continuum of Care reorganized and restructured in 2018 to begin working on updating and adopting policies and procedures in line with HUD CoC requirements for Coordinated Entry, including development of a universal release of information form and assessment tool to prioritize services, and improve agency coordination amongst different subgroups all while lining up with Coordinated Entry best-practices (in progress).
- BMAC, STAR, YWCA all serving homeless populations as Coordinated Entry entrance points. Working on continued coordination with other service providers and agencies.
- Work continues to encourage participation of all agencies who provide services to homeless persons in CE system. 501 individuals were entered into the CES in 2018.
- City's sleep center to be included in HMIS data entry beginning in 2019 to better track progress of homeless individuals accessing the sleep site.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

#### **Actions taken to address the needs of public housing**

Walla Walla Housing Authority is a HUD designated “high performer”. The City continues to be an active partner in support of its development and rehabilitation activities.

#### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Walla Walla Housing Authority offers self-sufficiency and personal finance workshops to encourage participants in taking steps towards homeownership.

#### **Actions taken to provide assistance to troubled PHAs**

N/A. Walla Walla Housing Authority is a “high performer.”

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

This year the City's zoning code was updated, implementing the goals and policies of the most recent Comprehensive Plan. The new code loosened residential zoning, creating one neighborhood residential zone while eliminating lot sizes and lot dimensions, changing maximum lot coverage, and adds new provisions for cottage housing and accessory dwelling units. Multifamily Residential development potential was also increased and established density requirements, increased allowed lot coverage and building height, reduced the level of review, and decreased parking code requirements. This is a very significant overhaul to the zoning code and will hopefully help to encourage development of more affordable housing, particularly in what is referred to as the "missing middle."

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Dialogue between public and private service providers to ensure that city policies and practices complement community efforts is ongoing. The City is more actively seeking women and minority participation on boards and committees, and encourages diverse applicants for city employment opportunities.

Language barriers are being addressed by holding public meetings in Spanish in low-income neighborhoods. Outreach material for the CDBG program is provided in English and Spanish in print and on the city's website. Interpreters are used at public hearings and other CDBG related public meetings. The City also updated its Title VI Plan, which included provisions for Environmental Justice and Limited English Proficiency policies and procedures, that applies to all City programs, services, and activities.

Launching of Micro-Business Assistance (MBA) Program enables the City to better address the needs of low-income entrepreneurs and specifically women and minority owned businesses. Economic growth amongst all sectors, particularly for those considered to be low-income, is an important part of our Consolidated Plan and this program will encourage and enable that growth to take place.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Blue Mountain Action Council performs lead-based paint testing at every qualifying home they rehab and weatherize and are lead-certified by the Washington State Department of Commerce. In 2018 they worked on four (4) homes total.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

- As mentioned above, the MBA Program is the City's greatest tool to see low-income families invest in their businesses and create wealth and grow their assets that will in turn reduce reliance on public assistance among MBA participants.
- Money Smart classes were offered in English and personal finance sessions were offered by the Asset Building Coalition. Both services are designed to help low-income individuals learn to better manage their finances, improve their credit and to be aware of predatory lending practices.
- Life Church offers a program called New Start Initiative along with an Earn While You Learn program that enables individuals to reduce debt and develop financial and life goals to work towards.
- The YWCA continued programming titled "Living in New Circumstances," or LINC. The program is focused on helping survivors of domestic violence thrive in new circumstances and is available in both English and Spanish.
- SonBridge is another community non-profit that offers programming to assist low-income individuals through their Impact classes, SOS Health Clinic, and referrals to social services.
- The Interfaith Coalition on Poverty provided monthly community updates and information sessions about the struggles that people in poverty face in Walla Walla. These Coalitions work to address these and other related issues through community dialogue and public awareness campaigns year-round.
- Delivery of public services such as adult literacy classes, job training for adults and youth, and pro-bono legal services are all designed to assist community members attain self-sufficiency and exit poverty that are offered through Blue Mountain Action Council and funded by CDBG.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

There has been an increase in coordination of services and information sharing thanks to the Coordinated Entry System in Walla Walla and monthly Housing Providers meetings where service providers come together with the goal of sharing resources, information and addressing their clients' challenges together.

The City continues to work with community partners in identifying which services are best delivered by which entity, public or private, in an efficient and cost-effective manner. Addressing the rising need of mental health and substance abuse services is part of the dialogue between city, county, and community partners, and how those needs can be addressed through supportive housing.



**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

- Continued work on improving the Coordinated Entry system, currently located at Blue Mountain Action Council with additional entry sites at the YWCA, STAR Project, and the Loft (youth shelter). Assessments are available in Spanish at most locations.
- Regular monthly meetings of Housing Providers organized by the Walla Walla County Homeless Coordinator keeps housing providers in the know of issues and struggles facing low-income individuals and families seeking housing.
- Blue Mountain Action Council, the local Community Action Agency, continues to provide low-income housing and job training opportunities and administers the Public Service CDBG activities. Monitoring visits show they comply with CDBG regulations and are serving a higher than anticipated number of city residents.
- Implementation of the Walla Walla County 5-year Homeless Housing Plan continues to be a community-wide, multi-agency effort that requires continual collaboration between public and private sectors and service providers.
- Reorganization of the local Continuum of Care (CoC), the body that oversees implementation of the County's 5-year Homeless Housing Plan, was done in 2018 with the hopes of being a more inclusive body with active working committees focused on the work of ending homelessness for certain sub-populations.
- Increased economic development activities continue to be a priority and further exploration of partnerships with the business community and local non-profit lenders is on-going.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)**

Many of the impediments to fair housing choice identified lack of awareness and information around issues related to fair housing, how to access affordable housing, and what to do if they encounter discrimination in housing. Much of this work is centered on a strengthened network of information sharing, community education, and access to housing and social services.

In regard to the rental market, local realtors receive continued education on fair housing practices and accommodations for disabled renters. The City Police Department runs a Crime Free Rental Housing program that offers annual training opportunities for tenants and landlords to provide them with information about their rights and includes a section on Fair Housing law. The Walla Walla Housing Authority also hosts an annual Fair Housing workshop aimed at educating private landlords and the public in general on Fair Housing laws and what their rights and responsibilities are as landlords and tenants.

Continued outreach to private landlords is needed to further develop an understanding of how a tight rental market adversely affects low-income renters and the important role they can play to help people stay housed. Notably, Source of Income Discrimination legislation was passed in

Washington State in 2018, which now makes it illegal for landlords to opt out of renting units to people that receive public assistance, such as Housing Choice Vouchers, to help pay for rent. This is a big change in Washington State and our community would benefit from continued landlord outreach as a way to educate and mitigate any unforeseen consequences.

The Walla Walla Asset Building Coalition along with Money Management International's Spokane office work to provide quarterly financial education classes and offer first-time homebuyer classes to local low-income residents. The Asset Building Coalition also coordinates Money Smart classes held locally in both English and Spanish.

Academy Mortgage Company, Banner Bank, and several local realtors have been offering classes for potential homebuyers, which focus on tips to improve credit, provide information about fair lending practices, and education on the different types of home loans that are currently available.

Northwest Justice Project has started to work more locally with other social service and housing agencies since many of the clients they see have experienced housing instability.

Other fair housing trainings that have been offered locally include the Civil Rights office of the Attorney General and Veteran's Affairs office for all of their case managers that work directly with clients. Biggest topics of discussion were service animals and reasonable accommodation. Because of these trainings on Fair Housing, there has been a heightened awareness and ability to identify housing discrimination and many of the housing providers now have the knowledge on how to file a complaint and have done so successfully.

Ongoing conversations between local government and private agencies, foundations, non-profits, universities, and other stakeholders, will continue to strengthen the community's ability to respond to these needs and direct resources to areas and persons that are underserved. Unfortunately, there are many underserved needs and funding is limited.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The jurisdiction has developed a subrecipient monitoring plan with a checklist to measure compliance. Subrecipients will be monitored as needed or once every two years and receive technical assistance regularly, typically on a monthly or quarterly basis.

All CDBG projects that go out for bid are published on the Washington State Office of Minority and Women's Business Enterprises site.

The CDBG Advisory Group meets to review the Annual CAPER and Action Plan and assure they are in line with the 2014-2018 Consolidated Plan and make recommendations to accomplish goals identified in the strategic plan and the action plan.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Consolidated Annual Performance Evaluation Report was posted on the City's website, at City Hall, and at the Library, with a summary provided in Spanish. A legal notice was placed in the local newspaper on March 11, 2019 advising readers of its availability and establishing a 15-day comment period and inviting comments on the performance evaluation. The public comment period was closed on March 28, 2019 and, as of the date of publication, no comments have been received. One meeting is planned with a group of Spanish-speaking community members on March 27, 2019 to discuss the report. Comments received during the community meeting will be reported in this section once the public comment period officially comes to a close.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes are planned at this time.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2018  
 WALLA WALLA , WA

DATE: 02-19-19  
 TIME: 19:41  
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	188,160.37
02 ENTITLEMENT GRANT	381,864.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	570,024.37

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	234,938.64
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	234,938.64
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	76,372.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	311,310.64
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	258,713.73

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	234,938.64
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	234,938.64
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	54,595.83
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	28,630.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	25,950.83
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	57,275.00
32 ENTITLEMENT GRANT	381,864.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	381,864.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	76,372.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	76,372.00
42 ENTITLEMENT GRANT	381,864.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	381,864.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	5	62	6191462	Ft. Walla Walla Playground	03F	LMA	\$8,498.56
2018	5	62	6215769	Ft. Walla Walla Playground	03F	LMA	\$6,501.44
					03F	Matrix Code	\$15,000.00
2016	4	40	6130070	ADA Ramps	03K	LMA	\$775.44
2016	4	40	6162634	ADA Ramps	03K	LMA	\$968.23
2016	4	40	6191462	ADA Ramps	03K	LMA	\$1,827.51
2016	4	40	6215769	ADA Ramps	03K	LMA	\$1,199.27
2016	4	40	6220055	ADA Ramps	03K	LMA	\$1,283.52
2016	4	40	6224329	ADA Ramps	03K	LMA	\$1,028.22
					03K	Matrix Code	\$7,082.19
2016	3	39	6130070	Sidewalk Improvements	03L	LMA	\$371.97
2016	3	39	6162634	Sidewalk Improvements	03L	LMA	\$790.46
2016	3	39	6191462	Sidewalk Improvements	03L	LMA	\$1,218.39
2016	3	39	6215769	Sidewalk Improvements	03L	LMA	\$799.51
2016	3	39	6220055	Sidewalk Improvements	03L	LMA	\$710.70
2016	3	39	6224329	Sidewalk Improvements	03L	LMA	\$1,933.83
2017	3	68	6224329	Sidewalk and Accessibility Improvements	03L	LMA	\$97,731.00
2018	3	69	6224329	Sidewalk and Accessibility Improvements	03L	LMA	\$5,335.39
2018	3	69	6234534	Sidewalk and Accessibility Improvements	03L	LMA	\$764.53
					03L	Matrix Code	\$109,655.78
2017	5	56	6130070	Pro-Bono Legal Services	05C	LMC	\$2,000.00
2017	5	56	6162634	Pro-Bono Legal Services	05C	LMC	\$8,000.00
2017	5	56	6185131	Pro-Bono Legal Services	05C	LMC	\$2,369.94
2018	4	63	6191462	Pro-Bono Legal Services	05C	LMC	\$5,000.00
2018	4	63	6215769	Pro-Bono Legal Services	05C	LMC	\$5,266.67
2018	4	63	6224329	Pro-Bono Legal Services	05C	LMC	\$2,500.00
2018	4	63	6230261	Pro-Bono Legal Services	05C	LMC	\$2,500.00
					05C	Matrix Code	\$27,636.61
2017	5	55	6130070	Adult Literacy	05H	LMC	\$630.00
2017	5	55	6162634	Adult Literacy	05H	LMC	\$2,520.00
2017	5	55	6185131	Adult Literacy	05H	LMC	\$999.95
2018	4	64	6191462	Adult Literacy	05H	LMC	\$1,275.00
2018	4	64	6215769	Adult Literacy	05H	LMC	\$1,546.66
2018	4	64	6224329	Adult Literacy	05H	LMC	\$640.00
2018	4	64	6230261	Adult Literacy	05H	LMC	\$640.00
					05H	Matrix Code	\$8,251.61
2017	5	54	6130070	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$1,510.00
2017	5	54	6162634	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$6,040.00
2017	5	54	6185131	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$1,880.94
2018	4	65	6191462	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$3,010.00
2018	4	65	6215769	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$3,266.67
2018	4	65	6224329	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$1,500.00
2018	4	65	6230261	Commitment to Community Neighborhood Revitalization	05Z	LMA	\$1,500.00
					05Z	Matrix Code	\$18,707.61
2017	1	57	6130070	JUNIPER ST	14A	LMH	\$3,398.08
2017	1	58	6130070	E CHESTNUT ST	14A	LMH	\$10,607.02
2017	1	60	6130070	LINCOLN ST.	14A	LMH	\$166.03

