

## Mobile Food Vending: Required Permits and Approvals

	<b>Sidewalk Vending Unit in the Public Right of Way (ROW)</b>	<b>Mobile Food Unit in the Public Right of Way (ROW)</b>	<b>Mobile Food Unit on Private Property - Temporary</b>	<b>Mobile Food Unit on Private Property - Permanent</b>
<b>Description</b>	<i>A mobile sidewalk food vending unit (push cart) that locates on the public sidewalk.</i>	<i>A mobile food vending unit (truck/trailer) that locates in the public right of way.</i>	<i>A mobile food vending unit (cart or truck/trailer) that locates on private property and leaves the site daily</i>	<i>A mobile food vending unit (cart or truck/trailer) that locates on private property and does not leave the site daily.</i>
<b>Approvals/ Permits Required</b>	<ul style="list-style-type: none"> <li>• City Business License - \$125 + Surcharge (unless exempt)</li> <li>• Home Occupation (if applicable)</li> <li>• City Vendor’s License - \$25</li> <li>• City Street Use Permit - \$25</li> <li>• Clark County Health Permit</li> </ul> <p><i>*Note:</i> Washington State Department of Labor &amp; Industries approval is not required for push carts</p>	<ul style="list-style-type: none"> <li>• City Business License - \$125 + Surcharge (unless exempt)</li> <li>• Home Occupation (if applicable)</li> <li>• City Vendor’s License - \$25</li> <li>• City Street Use Permit - \$25</li> <li>• Clark County Health Permit</li> <li>• State Department of Labor &amp; Industries Approval</li> <li>• On-street parking approval required for public parking stalls</li> </ul>	<ul style="list-style-type: none"> <li>• City Business License - \$125 + Surcharge (unless exempt)</li> <li>• Home Occupation (if applicable)</li> <li>• City Vendor’s License - \$25</li> <li>• Clark County Health Permit</li> <li>• State Department of Labor &amp; Industries Approval (sidewalk vending units/carts do not need L&amp;I approval)</li> </ul>	<ul style="list-style-type: none"> <li>• City Business License - \$125 + Surcharge (unless exempt)</li> <li>• Home Occupation (if applicable)</li> <li>• City Vendor’s License - \$25</li> <li>• City Site Plan Review approval (Type I)</li> <li>• Clark County Health Permit</li> <li>• State Department of Labor &amp; Industries Approval (sidewalk vending units/carts do not need L&amp;I approval)</li> </ul>
<b>Special Development Standards</b>	<ul style="list-style-type: none"> <li>• Cannot obstruct pedestrian traffic-street use permit requires 5’ clear space for pedestrian and ADA access</li> <li>• Must adhere to sight distance restrictions</li> <li>• Staff must have access to restrooms</li> <li>• Generator noise may not exceed 70 decibels at 10 ft.</li> </ul>	<ul style="list-style-type: none"> <li>• No use of ADA parking spaces</li> <li>• No use of front-in diagonal parking spaces</li> <li>• Use of public parking space allowed with a valid mobile food approval for on-street vending</li> <li>• Staff must have access to restrooms</li> <li>• Generator noise may not exceed 70 decibels at 10 ft.</li> </ul>	<ul style="list-style-type: none"> <li>• No use of ADA parking spaces</li> <li>• Must be placed on paved surface</li> <li>• Must have property owners permission</li> <li>• Staff must have access to restrooms</li> </ul>	<ul style="list-style-type: none"> <li>• Must meet on-site ADA standards to each cart</li> <li>• On-site access to public water required; sewer may be required</li> <li>• Must be placed on paved surface</li> <li>• Must have property owners permission</li> <li>• Staff and customers must have access to restrooms</li> </ul>
<b>Questions</b>	<p>Questions about required approvals and permits and the process for getting licensed? Contact Kristian Corbin at - (360) 487-7818, <a href="mailto:Kristian.corbin@cityofvancouver.us">Kristian.corbin@cityofvancouver.us</a></p>			

<p><b>Permit Applications &amp; Renewal Requirements</b></p>	<p>COV Street Use Permit Application:  <i>Valid for calendar year in which it is approved; annual renewal required on Jan. 1</i>  <a href="http://www.cityofvancouver.us/sites/default/files/fileattachments/public_works/page/971/row_street_use_application_finalapr2014form.pdf">http://www.cityofvancouver.us/sites/default/files/fileattachments/public_works/page/971/row_street_use_application_finalapr2014form.pdf</a></p> <p>COV Business License/State of Washington Business License  <i>City License is valid for one year from date of issuance; annual renewal required</i>  Both available through Washington State Business Licensing Service: <a href="http://bls.dor.wa.gov/file.aspx">http://bls.dor.wa.gov/file.aspx</a></p> <p>COV Food Vendor License (Special License) Application  <i>Valid for the calendar year for which it is approved; annual renewal required</i>  <a href="http://www.cityofvancouver.us/sites/default/files/fileattachments/financial_and_management_services/page/903/special-licenses-application.pdf">http://www.cityofvancouver.us/sites/default/files/fileattachments/financial_and_management_services/page/903/special-licenses-application.pdf</a></p> <p>COV Site Plan Review (Land Use Preliminary) Application  <a href="http://m.cityofvancouver.us/sites/default/files/fileattachments/community_and_economic_development/page/1327/lup_fillable_application.pdf">http://m.cityofvancouver.us/sites/default/files/fileattachments/community_and_economic_development/page/1327/lup_fillable_application.pdf</a></p> <p>Clark County Public Health Mobile Food Packet  <a href="http://www.clark.wa.gov/public-health/food/documents/MobileUnit-ConcessionPacket10-2014.pdf">http://www.clark.wa.gov/public-health/food/documents/MobileUnit-ConcessionPacket10-2014.pdf</a></p>
<p><b>Staff &amp; Department Contact Information</b></p>	<p>City of Vancouver, Permit Center  (360) 487-7800, <a href="mailto:permitcenter@cityofvancouver.us">permitcenter@cityofvancouver.us</a>  <a href="http://www.cityofvancouver.us/ced/page/building-and-permitting-services">http://www.cityofvancouver.us/ced/page/building-and-permitting-services</a></p> <p>City of Vancouver, Land Use Planning  (360) 487-7803  <a href="http://www.cityofvancouver.us/ced/page/land-use-planning">http://www.cityofvancouver.us/ced/page/land-use-planning</a></p> <p>City of Vancouver Business and Special Licenses  <a href="http://www.cityofvancouver.us/fms/page/business-and-special-licenses">http://www.cityofvancouver.us/fms/page/business-and-special-licenses</a></p> <p>City of Vancouver Mobile Vending webpage  <a href="http://www.cityofvancouver.us/ced/page/mobile-food-vending">http://www.cityofvancouver.us/ced/page/mobile-food-vending</a></p> <p>Clark County Public Health, Food Establishment Inspections and Permits  (360) 397-8001  <a href="http://www.clark.wa.gov/public-health/food/index.html">http://www.clark.wa.gov/public-health/food/index.html</a></p>