

CALL FOR SEALED BIDS AND PROPOSALS

**Cowlitz County Public Works - Sign Materials
For a Period of January 1, 2024 through December 31, 2024**

Sealed bids will be received at the office of the Board of County Commissioners of Cowlitz County, Washington, Attention: Clerk of the Board, County Administration Building, 207 Fourth Avenue North, Kelso, Washington 98626, prior to 11:00 o'clock a.m., the **19th day of December, 2023**, for furnishing sign materials for a period of January 1, 2024 through December 31, 2024.

ALL BIDS MUST BE SUBMITTED ON THE ATTACHED PROPOSAL FORMS. The outside of the envelope must have the following information:

- 1) Mailing Address: Board of County Commissioners
ATTN: Clerk of the Board
207 Fourth Avenue North
Kelso, WA 98626
- 2) Bid Description: Cowlitz County Public Works - Sign Materials
- 3) Date of Bid Opening: **December 19, 2023**

County offices are not open for mail or other deliveries on weekends, County holidays, or inclement weather closures. The County assumes no responsibility either for delays in USPS mail or County interoffice mail services, or for bids delivered to County offices or personnel other than to the specified office and personnel. Bids received after the date and time stated in this call for bids will not be accepted and will be returned unopened to Bidder. There will be no exceptions or waivers of this requirement.

RCW 39.34 allows cooperative purchasing between public agencies in the State of Washington. Other public entities (cities, school districts, and so forth), which have filed an interlocal cooperative joint purchasing agreement with the County may elect to purchase sign materials from the vendor based on the terms and conditions of this agreement, subject to vendor's consent.

Firm prices are solicited for sign materials listed below. Cowlitz County will accept no additional charges including, but not limited to freight, fuel surcharges and other charges. This includes bulk orders processed by the vendor and drop shipped to the County. No maximum nor minimum quantities are specified. The County does not guarantee to purchase any specific quantity and will not expect the suppliers to furnish or stockpile any specific quantities or products. Actual purchases will be made as needed by said County, based upon the following conditions:

1. The type of material available at the supplier's plant when needed;
2. Quality of products available;
3. The distance to the point of use by the County; and
4. Satisfactory service by suppliers,

all of which will be determined by the Engineer.

Prices will be held firm for the contract period. This is to be considered an open-ended bid, inasmuch as the materials will be purchased against this bid for the period of January 1, 2024 through December 31, 2024. This contract may be renewed for two (2) additional one-year periods subject to a price adjustment effective January 1st of each renewal year. Prices will adjust based on the percentage change in the Consumer Price Index, for all Urban Users, published by the US Department of Labor for the monthly average for all items in U.S. cities, Series CUUR0000SA0, not seasonally adjusted, from September of the previous year to September of the current year. Either the bidder or the County may cancel automatic renewal of the contract by submitting written notice to the other party at the address of record such that it is evidenced as being received no later than November 15th of each year.

It is the sole responsibility of the Bidder to obtain Addenda, if any. Addenda information will be available on Cowlitz County Department of Public Works internet website. Cowlitz County accepts no responsibility or liability and will provide no accommodation to bidders who fail to check for addenda and thereby submit inadequate or incomplete responses.

All documents received in response to this invitation to bid will become a matter of public record and subject to the Washington Public Disclosure Act under Chapter 42.56 RCW.

Payment for purchases will be made according to State Statute, in the month following use of materials, providing a properly detailed invoice has been furnished.

The bid will be awarded by individual section to the lowest cost qualified bidder for each section of sign materials. A bidder is qualified to be awarded a section if they submit a bid and thereby indicate that they are able to supply at least 90 percent of the total quantity of products in that section. All bidders will be notified of the bid results and the County's intention to purchase materials during the period specified.

Dated this 28th day of November, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF COWLITZ COUNTY, WASHINGTON**

Richard R. Daily, Chairman

Arne Mortensen, Commissioner

Dennis Weber, Commissioner

ATTEST:

Kelly Dombrowsky, Clerk of the Board

SIGNATURES PENDING

**COWLITZ COUNTY PUBLIC WORKS - SIGN MATERIALS
SPECIFICATIONS AND PROVISIONS**

1. All sign materials ordered hereunder shall be delivered by the vendor to the Kelso Sign Shop located at 2215 Talley Way, Kelso, WA 98626. The unit prices stated in the bid shall include the cost of such delivery. No additional costs such as freight, surcharges, service charges, etc. may be added to invoices or in any manner affect the costs of materials outside of the unit prices bid.
2. Vendor must bid at least 90 percent of the total quantity of a section to be a qualified bidder for award of that section. Vendor shall bid and supply materials as specified within the bid request unless specifically noted that an alternate is being quoted. The alternate must be identified by manufacturer name, product number and any other information that is necessary to determine suitability. Alternates will be reviewed and accepted or rejected at the discretion of the County. Rejection of an alternate product will be considered in the 90 percent qualification determination the same as a "no-bid".
4. The County will order products as they are needed. **Quantities stated within the bid are based on estimates and are not binding.** Vendor shall bill the County as products are purchased. The County shall make payment according to its customary payment schedule.
5. Vendor warrants that all sign materials and other items delivered hereunder shall be free from defects in material and workmanship, shall conform to all applicable specifications and shall be fit for the County's intended use in road signage. Upon being notified that any item delivered hereunder fails to comply with the foregoing warranty, Vendor shall promptly repair or replace the defective item(s) to the County's satisfaction. No acceptance of, use of, or payment for such item(s) shall be deemed to constitute acceptance of any defect(s) nor release Vendor from its obligations under its warranty.

BID PROPOSAL

The bid proposal must be submitted on the form supplied by the County as an attachment to this Call for Bids, and the Bidder shall be bound by all terms and conditions contained therein.

COWLITZ COUNTY DEPARTMENT OF PUBLIC WORKS
SIGN MATERIALS BID

publicworks@co.cowlitz.wa.us

(360) 577-3030

DELIVERIES TO:


Kelso Sign Shop
 2215 Talley Way
 Kelso, WA 98626

Bids must be sealed and properly marked

Deliver Bids to: Board of County Commissioners
Estimated Annual Expendit \$ 70,000

CODE	SIZE	DESC	ESTIMATED ANNUAL QTY	PER UNIT PRICE	ESTIMATED ANNUAL EXTEND PRICE	NOTE REQUIRED MINIMUM ORDER
SECTION 1 - COMPLETE SIGNS - .080 aluminum, 3M H.I.P. unless specified as Diamond Grade (Qty listed is for complete signs as needed (Unit price requested)						
R7-101	12 X 18	R/W No Parking Anytime	30			
W-12-401	12 x 36	B/Y Lateral Clearance Marker	40			
W13-4XX	18 x 12	B/Y - XXX MILES	40			
W13-1	18 x 18	B/Y M.P.H.	50			
W16-101	18 x 18	End Road Marker (3M Diamond Grade)	20			
W21-1201	18 x 18	Plastic- Flagger paddle Stop / Slow	36			
R18-305	24 x 24	B/W End of County Road	25			
R8-3	24 x 24	R/B/W No Parking	20			
W1-8	24 x 30	B/Y Chevron Alignment	30			
R8-1	24 x 30	R/W No Parking on Pavement	15			
R1-1	30 x 30	R/W Stop (Diamond Grade)	50			
S3-xx	30 x 30	Y/B School Bus xxxxx	40			
W12-2	30 X 30	Overhead Clearance	10			
W10-1	36	Railroad Circle	10			
R1-1	36 X 36	R/W Stop (3M Diamond Grade)	50			
R1-2	36 X 36 X 36	R/W Yield (3M Diamond Grade)	25			
W3-2A	36 X 36 X 36	B/Y Yield Ahead Symbol	5			
I7-701	36 x 48	B/W Primitive Road No Warning Signs	5			
WI-x	48 x 24	B/Y Large Arrow	30			
R2-501	18 x 18	Speed Limit Signs	30			
W13-x	18 x 18	Speed Limit Signs	80			
	30 x 30	Caution Signs	165			
	36 x 36	Caution Signs	65			
	48 x 48	B/O Caution Signs	10			
SECTION 1 - TOTAL					-	

CODE	SIZE	DESC	ESTIMATED ANNUAL QTY	PER UNIT PRICE	ESTIMATED ANNUAL EXTEND PRICE	NOTE REQUIRED MINIMUM
SECTION 2 - SIGN FACES - .080 aluminum, 3M H.I.P. unless specified as Diamond Grade (Qty listed is for complete signs as needed (Unit price requested))						
R7-101	12 X 18	R/W No Parking Anytime	20			
W-12-401	12 x 36	B/Y Lateral Clearance Markers	40			
W13-4XX	18 x 12	B/Y - XXX MILES	30			
W13-1	18 x 18	B/Y _____ M.P.H.	10			
W16-101	18 x 18	End Road Marker (3M Diamond Grade)	5			
W21-1201	18 x 18	Plastic- Flagger Paddle Stop / Slow	5			
K11-2A	24 X 24	End Of County Road	5			
R18-305	24 x 24	B/W End of County Road	25			
R8-3	24 x 24	R/B/W No Parking	10			
W1-8	24 x 30	B/Y Chevron Alignment	25			
R2-5C	24 x 30	B/W Speed Zone Ahead	20			
R8-1	24 x 30	R/W No Parking on Pavement	15			
R1-1	30 x 30	R/W Stop (Diamond Grade)	50			
S3-xx	30 x 30	Y/B School Bus xxxxx (3M Diamond Grade)	15			
W12-2	30 X 30	Overhead Clearance	10			
W10-1	36	Railroad Circle	5			
R1-1	36 X 36	R/W Stop (3M Diamond Grade)	50			
R1-2	36 X 36 X 36	R/W Yield (3M Diamond Grade)	25			
W3-2A	36 X 36 X 36	B/Y Yield Ahead Symbol	5			
I7-701	36 x 48	B/W Primitive Road No Warning Signs	5			
WI-x	48 x 24	B/Y Large Arrow	10			
R2-1	24 x 30	Speed Limit Signs	50			
W13-1	18 x 18	Speed Limit Signs	30			
WX-xx	30 x 30	Caution Signs	165			
WX-xx	36 x 36	Caution Signs	65			
W2x-xx	48 x 48	B/O Caution Signs	10			
SECTION 2 - TOTAL					-	

CODE	SIZE	DESC	ESTIMATED ANNUAL QTY	PER UNIT PRICE	ESTIMATED ANNUAL EXTEND PRICE	NOTE REQUIRED MINIMUM
SECTION 3 - THERMOPLASTIC TAPE / PREMARK						
	3 x 24	15' Tape, 125 mil White	10			
	3 x 18	30' Tape, 125 mil White	25			
	RXR	Railroad Crossing	5			
		Right Turn Arrow	5			
		Left Turn Arrow	5			
SECTION 3 TOTAL						-
SECTION 4 - METAL SIGN POSTS / ANCHORS / HARDWARE						
		30" 7-guage HD Galvanized Anchors	300			
		12' 14-guage square Perforated Posts Galvanized	300			
		12' 12-guage square Perforated Posts Galvanized	300			
		HDW Tube Cap Flat - 12" Blade	20			
		HDW Crosspiece 90 degree Flat - 12" Blade	20			
		HDW Tube Cap Flat - 5.25" Blade	20			
		5/16" - 2.5" Corner Bolts	600			
		5/16" -18 Heavy Hex Jam Nuts, Zinc	600			
		3/8" - 1/2 1" Head, Steel Drive Pin Rivet ZP	600			
SECTION 4 TOTAL						-
SECTION 5 - TYPE II BARRICADES						
	36"	Boards - Wood w/ Galvanized Legs	25			
	36"	Boards - Plastic w/ Galvanized Legs	25			
	ea	Flashers, 6V LED 3-way Switch, Amber Lens	25			
SECTION 5 TOTAL						-
SECTION 6 - STAKES AND STANDS						
QS-67MS	ea	Sign Up - Drive Stake	30			
MS-3000X	ea	Sign Up - Flex Lock Stand	5			
SECTION 6 TOTAL						-
SECTION 7 - DELINEATORS and MARKERS						
	ea	"FLEXI-GUIDE 500" Series with FG96 steel anchor	200			
	ea	"FLEXI-GUIDE 300" Series Model "PE"	200			
	ea	"FLEXI-GUIDE 300" Series Lite Black Base	50			
	ea	PCBM-12 Barrier Markers	200			
	ea	"FLEXI-GUIDE 527" Series	100			
SECTION 7 TOTAL						-

