



Recruiting Expenses

Candidate: _____	Department: _____
Position: _____	Interview Date: _____

The following travel expenses will be reimbursed by the City of Shoreline:

OR

Travel expenses will be reimbursed by the City of Shoreline in an amount not to exceed \$_____.

Under either of the above options, hotel and meal expenses may not exceed the current GSA reimbursement rate. Itemized receipts must be submitted.

CANDIDATE SIGNATURE

DATE

HUMAN RESOURCES DIRECTOR

DATE