

**PORT OF HOODSPORT WASHINGTON
REQUEST FOR PROPOSAL****PROPOSAL #****P08-01****PROJECT TITLE:****PROJECTS FEASABILITY STUDY****PROPOSAL DUE DATE:**

RFP's will be received by the Port of Hoodsport to provide the necessary labor, materials, equipment, tools, and guarantees thereof for a PROJECTS FEASABILITY STUDY FOR THE PORT OF HOODSPORT, WASHINGTON – PROPOSAL CONTRACT P08-01. Hand delivered Bids to the Port of Hoodsport can be accomplished at 22090 N Hwy 101 Suite B in Potlatch, Washington. Mailed bids can be accomplished at P.O. Box 429 Hoodsport, WA 98548

Project Description: The Port of Hoodsport seeks a Contractor to furnish all research, labor, materials, equipment, supplies, and services to provide for a feasibility study for the following projects as depicted in their Updated Master Plan:

1. Parking Lot
2. Bike/Pedestrian Path
3. Interpretative Center
4. Marine Support Facilities including a large wharf/pier.
5. Waterfront boardwalk
6. Public Restrooms

The Port's Updated Master Plan is attached to this request, which provides a better understanding and complete information of the identified projects.

THE RFP SHALL CONTAIN AT LEAST THREE SIMILAR PROJECTS COMPLETED WITH REFERENCE CONTACT NAMES AND PHONE NUMBERS.

The RFP submitted must demonstrate how the below elements will be addressed in the proposed plan.

1. A product market analysis linked to economic development.
2. A market strategy containing action elements linked to timelines.
3. Identification of targeted industries.
4. Identification of the group responsible for implementing the marketing strategy.
Describe the group's capacity to complete the responsibility.
5. The site's appropriateness by addressing, at minimum, appropriate zoning, environmental restrictions, cultural artifact investigation, and the site's adequacy to support the anticipated development upon project completion.
6. A location analysis of other adequately served vacant land.
7. Total funding needed for the public facilities improvements.
8. An analysis of how the project will assist local economic diversification efforts.
9. Indicate the specific issues that will be addressed.

10. List one or more economic outcomes that is expected from the project.
11. Describe the specific, quantifiable measures of the outcome(s) that will indicate success. Describe in measurable terms what is expected to show as progress toward the outcome of each year before the whole outcome has been achieved.
12. Describe what data you will collect to determine whether the outcome would be achieved.
13. Describe the data collection procedure including when data will be collected, from whom and by whom.
14. Is it feasible to build a large pier in Hoodsport, taking into consideration cost to build, return on investment, and can it meet our outcome expectations mentioned above?

Port Contact: Any questions can be directed to the Executive Director, Richard McEachin, at email mceach8@msn.com or phone (360) 545-4450.

Schedules: Refer to schedule below. RFP's shall contain timelines and a anticipated completion date.

Prevailing Wages: The Contractor shall comply with all provisions of prevailing wage. The cost of filing Prevailing Wage forms with the State Department of Labor and Industries shall be at no additional cost to the Port.

Insurance: The awarded Contractor shall provide evidence of insurance. This includes Worker's Compensation, Liability, and Property Damage Insurance. The City shall be named as an Additional Insured on each policy.

The Port of Hoodsport shall reserve the right to reject any or all Proposals, waive informalities, and make the award in the best interest of the Port. Quotations results and questions pertaining to this project can be obtained by calling the Executive Director at 360-545-4450 or emailing to mceach8@msn.com.

**TIMELINES AND SCHEDULES
PROJECTS FEASIBILITY STUDY
PROPOSAL # P08-01**

Timelines and schedules: These are estimate, although not guaranteed by the Port, and are provided for background information.

Port of Hoodsport Issues RFP Request:	June 20, 2008.
Bid Due Date:	August 30, 2008
Port of Hoodsport award:	September 11, 2008
Start Date:	ASAP after award
Completion Date:	As provided in the awarded RFP

