

ORDINANCE NO. 2021-09

AN ORDINANCE OF THE CITY OF MORTON ADOPTING THE MONETARY BUDGET FOR THE CALENDAR YEAR 2022, STATING EFFECTIVE DATE OF JANUARY 1, 2022, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MORTON, WASHINGTON, AS FOLLOWS:

Section 1. That the amended Monetary budget for the City of Morton, Washington, as approved by the City Council on December 28, 2021, is summarized as follows:

	<u>REVENUES</u>		<u>EXPENSES</u>
001	CURRENT EXPENSE \$	875,849.00	\$ 875,849.00
101	CITY STREETS	70,000.00	70,000.00
103	CEMETERY	37,176.00	37,176.00
105	DRUG	100.00	100.00
106	TOURISM	31,030.00	31,030.00
107	CAPITAL PROJECTS FUND	30,030.00	30,030.00
400	WATER	744,303.00	744,303.00
401	SEWER	466,045.00	466,045.00
GRAND TOTALS ALL FUNDS \$		<u>2,254,533.00</u>	\$ <u>2,254,533.00</u>


THREE COPIES OF THE BUDGET ARE ON FILE IN THE OFFICE OF THE CITY CLERK IN THE CITY HALL, CITY OF MORTON.

Section 2. That this Ordinance shall become effective upon the first day of January 2022

Section 3. All conflicting articles of other ordinances or parts of ordinances of the City of Morton are repealed.

ATTEST:


TAMARA CLEVINGER, City Clerk


DAN S. MORTENSEN, Mayor

Budget 2022

Current Expense Expenditures

Current Expense operating expenditures are made up of the following:

General Government
Security of Persons & Property
Transportation
Debt Service
Capital Outlay
Other Financing Uses

The estimated 2022 Budget Expenditures for the Current Expense Fund are:

General Government	\$ 237,500.00
Security of Persons & Property Police Department	492,761.00
Transportation	
Airport	10,600.00
Park	107,388.00
Lyle Building	27,600.00
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	\$ 875,849.00
Ending Balance	\$ 0
Total Current Expense Expenditures	\$ 875,849.00

Budget 2022 Worksheet
CURRENT EXPENSE

Revenues

Beginning Balance	\$59,887.00
Property Tax	245,512.00
Sales Tax	300,000.00
CJTC Sales Tax	20,000.00
Local Leasehold Tax	1,500.00
Local PUD Excise Tax	75,000.00
Cell Phone & Cable Tax	28,000.00
Licenses & Permits	12,350.00
Criminal Justice Programs	13,500.00
DUI cities	1,500.00
Streamlined Mitigation	3,000.00
Charges for Services	13,000.00
Fines & Forfeitures	19,400.00
Miscellaneous	10,000.00
Park	50,500.00
Lyle Building	20,000.00
Airport	2,700.00
TOTAL CURRENT EXPENSE REVENUES	\$875,849.00

Expenses

General Government	
Legals	\$1,500.00
Ordinance Codification	2,000.00
Tuition/Registration Elected	500.00
Salaries	85,000.00
Telephone	6,000.00
Dues	1,000.00
Equipment Repair	600.00
State Audit	36,000.00
Miscellaneous	10,000.00
Office Supply	4,000.00
New Office Machines	5,000.00
Tuition/Registration staff	1,100.00
Electricity	4,200.00
City Hall Repairs	1,000.00
Postage meter rental fee	700.00
Copy machine maintenance	400.00
Computer maintenance	1,000.00
Software upgrades	1,000.00
Planning	1,000.00
Insurance Premiums	9,000.00
Election Expense	2,000.00
Benefits	20,000.00
Attorney Fees	9,000.00
Contract for Emergency Management	4,600.00

Budget 2022 Worksheet
CURRENT EXPENSE

SW Washington Pollution Control	600.00
Animal Control	300.00
City Comprehensive Plan	30,000.00

TOTAL GENERAL GOVERNMENT EXPENSES 237,500.00

Expenses | Police

Court appt attorney fees	20,000.00
WSP Fingerprinting	250.00
Salaries	264,252.00
Benefits	49,425.00
Travel Expenses	600.00
Office supply/Air cards	2,700.00
Uniform allowance-First Officer	1,000.00
Uniform allowance-Second Officer	1,000.00
Uniform allowance Third Officer	1,000.00
Vests	1,500.00
City Attorney Fees	18,000.00
Court filing fees	10,000.00
New Equipment	5,000.00
New Office Equipment	3,000.00
Training Supplies	1,589.00
Schooling	3,152.00
Evidence/supplies/training	800.00
Gas/oil	12,000.00
Insurance Premiums	8,397.00
Electricity	3,833.00
Auto Repair	7,100.00
Building repairs	5,761.00
Radio repairs	500.00
Auto (LOF)Maintenance	1,985.00
Radar Repair/Certification	900.00
Copy Machine Maintenance	100.00
Computer Mainenance	1,000.00
Miscellaneous/vaccines	6,500.00
Telephone	7,000.00
Prisoner Billing	23,250.00
Prisoner Medical Expenses	500.00
Dispatch Scan Fees	29,504.00
Community Policing	1,163.00

Total Police Department Expenses 492,761.00

Expenses Airport

Insurance	6,364.00
Electricity	700.00
Miscellaneous Repairs	3,036.00
Light Replacement	500.00

Total Airport Expense 10600.00

Budget 2022 Worksheet
CURRENT EXPENSE

Expenses Park

Salary	49876.00
Benefits	8000.00
Miscellaneous Expense	4300.00
Office Expense	1000.00
Excise Tax	6000.00
Insurance Premiums	18075.00
Electricity	6000.00
Improvements	2000.00
Telephone	1200.00
Garbage Service	2437.00
Gasoline/Propane	2000.00
Equipment Repair	4000.00
New Equipment	1000.00
Jubilee Exp	1500.00
Total Park	107388.00

Expense Community Center

Salaries	2000
Benefits	300
General Operations/supplies	2000
Miscellaneous Expense	2000
Electricity	3500
Insurance Premiums	14000
Janitors Wage	0
Equipment & Building Repairs	1000
USDA Loan Payments	0
Damage Deposit Refund	1800
Appliance & Equipment purchase	1000
Total Community Center Expense	27,600.00

EndingBalance 27600

Total Current Expense Expenditures \$875,849.00

Budget 2022

City Streets Fund

Revenues

Taxes

Retail Sales & Use Tax (12%)

State Shared Revenues: MVFT, Liquor Excise & Profit Tax.

The estimated City St Fund revenues for the fiscal year 2022 are as follows:

Taxes	32,475.00
State Shared Revenue	37,425.00
Miscellaneous Revenue	50.00
Investment Interest	50.00
Total estimated City St Fund revenues	<u>\$ 70,000.00</u>

Expenses

The estimated City St Fund expenses for the fiscal year 2022 are as follows:

Maint. Administration	\$17,324.00
Road and Street Maint.	15,000.00
Traffic Control & Pedestrian Safety Projects	31,676.00
	6000.00
Total estimated City St Fund expenses	<u>70,000.00</u>
Ending Balance	0
Total City St Fund	\$70,000.00

**Budget 2022
Worksheet
City Street Fund**

Revenues

Sales Tax	32,475.00
Motor Vehicle Fuel Tax	24,475.00
Liquor Excise Tax	4,475.00
Liquor Profit Tax	8,475.00
Miscellaneous Revenue	50.00
Interest Earnings	50.00
TOTAL CITY STREET REVENUES	\$70,000.00

Expenses

Equipment	\$5,000.00
Gasoline/Oil	2,500.00
Equipment Repair	4,000.00
Storm Drain Maint. & Repair	1,000.00
Street Construction & Repair	6,000.00
Projects	6,000.00
Street Lighting	16,000.00
Street Signs	1,000.00
Salaries	13,324.00
Benefits	4,000.00
Miscellaneous	4,000.00
Insurance Premiums	7,176.00
Subtotal City Street Expenses	70,000.00

Ending Balance	0.00
TOTAL CITY STREETS	\$70,000.00

Budget 2022

Cemetery Fund

Revenues

The estimated Cemetery Fund revenues for the fiscal year 2022 are:

Beginning Balance	18,246.00
Sales tax 3%	12,000.00
Sale of Lots & Niches	4000.00
Niche Opening & Closing	2000.00
Investment Interest	30.00
Misc.	900.00
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Total Cemetery Revenues	37,176.00

Expenses

The estimated Cemetery expenditures for the fiscal year 2022 are:

Maintenance Administration	\$ 12,176.00
Facilities	25,000.00
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Total Cemetery Expenditures	\$ 37,176.00
Ending Balance	0
Total Cemetery Fund	\$ 37,176.00

**Budget 2022
Worksheet
Cemetery Funds**

Revenues Cemetery Fund

Beginning Balance	\$18,246.00
Sales tax 3%	12,000.00
Sale of Lots and Niches	4,000.00
Niche Opening/Closing	2,000.00
Investment Interest	30.00
Misc	900.00
 TOTAL CEMETERY MAINTENANCE REVENUE	 \$37,176.00

Expenses Cemetery Fund

Salary	\$4,000.00
Benefits	1200.00
Niche Opening Expense	1,500.00
Cremation Wall	25,000.00
Excise Tax	500.00
Miscellaneous	500.00
Gasoline/Oil	300.00
Insurance	3,776.00
Equipment Repair	300.00
New Equipment (grass catcher, trailer)	100.00
Project Landscape	0.00
Total Cemetery Expenses	\$37,176.00
 Ending Balance	 0.00
 Total Cemetery Fund	 \$37,176.00

Budget 2022

Drug Fund

Revenues

The estimated Drug Fund revenues for the fiscal year 2022 are as follows:

Restitution/Seizures/Forfeitures	100.00
Total estimated Drug Fund revenues	<u>\$ 100.00</u>

Expenses

The estimated Drug Fund expenditures for the fiscal year 2022 are:

Operations	\$ 50.00
Training and Travel	50.00
Total estimated Drug Fund expenditures	<u>\$ 100.00</u>
Ending Balance	0.00
Total Drug Fund	\$ 100.00

Budget 2022

Tourism

Revenues

The estimated Tourism Fund revenues for the fiscal year 2022 are as follows:

Lodging Tax	15,500.00
Stadium Tax	15,500.00
Investment Interest	30.00
Total estimated Tourism Fund revenues	<u>\$ 31,030.00</u>

Expenses

The estimated Tourism Fund expenditures for the fiscal year 2022 are:

Administration	\$ 14,000.00
Advertising	4,230.00
Miscellaneous	12,800.00
Total estimated Tourism Fund expenditures	<u>\$ 31,030.00</u>
Ending Balance	0
Total Tourism Fund	\$ 31,030.00

Budget 2022
Tourism Worksheet
Fund

Revenues

Beginning Balance	\$0.00
Hotel/Motel Taxes	31,000.00
Interest	30.00
TOTAL TOURISM REVENUES	\$31,030.00

Expenses

Salaries	\$14,000.00
Advertising	4,230.00
Miscellaneous Exp	12,800.00
Projects	0.00
TOTAL TOURISM EXPENSES	\$31,030.00

TOTAL TOURISM FUND	\$31,030.00
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Budget 2022

Capital Project Fund/Revenues & Expenses

Revenues

The estimated revenues for the fiscal year 2022 are as follows:

Real Estate Excise Tax	\$ 30,000.00
Interest	30.00
Total estimated Capital Project revenues	<u>\$ 30,030.00</u>

Expenses

The estimated Capital Project expenditures for the fiscal year 2022 are:

Operations	\$ 0.00
Training and Travel	0.00
Total estimated Capital Project Fund expenditures	<u>\$ 0.00</u>
Ending Balance	30,030.00
Total Capital Project Fund	\$ 30,030.00

Budget 2022

Water Fund

Revenues

The estimated Water Fund revenues for the fiscal year 2022 are:

Beginning Balance	178,753.00
Water Hookup Fees	15,000.00
Water Usage Revenue	540,000.00
Utility Services Misc.	1,500.00
Interest Income	30.00
Service Charges	1,400.00
Termination Notices	4,800.00

Total estimated Water Fund revenues \$ 741,483.00

Expenses

The estimated Water Fund expenditures for the fiscal year 2022 are:

Administration	\$ 261,200.00
Facility	47,466.00
Operations	115,200.00
Projects	185,000.00
Loan Payments	132,617.00

Total estimated Water Fund expenditures 741,483.00

Total Water Fund \$ 741,483.00

**Budget 2022
Worksheet
Water Fund**

Revenues

Beginning Balance	\$181,573.00
Water Hookups	15,000.00
Water Usage	540,000.00
Utility service charges	1,400.00
Utility Services Miscellaneous	1,500.00
Interest Income	30.00
Termination Notices	4,800.00
Total Estimated Water Fund Revenues	\$744,303.00

Expenses

Salaries	\$205,000.00
Benefits	56,200.00
Miscellaneous Expense	5,000.00
Office Supplies	1,000.00
Postage	2,000.00
Attorney Fees	300.00
Rich of Way & Easements	1,000.00
Schooling/training	1,000.00
Annual Operating Permits	3,500.00
Dues/Certifications	1,200.00
Excise Tax	24,000.00
Telephone	2,800.00
Insurance Premiums	30,286.00
Electricity	15,500.00
Equipment Repair	7,000.00
Software/computer upgrades	5,000.00
Projects/Water Comp Plan	185,000.00
Chemicals	12,000.00
Gasoline/Diesel	2,800.00
Computer Maintenance	100.00
Inventory	10,000.00
Water Testing	4,000.00
New Equipment	18,500.00
Tools	2,000.00
Plant repair and maintenance	15,000.00
Headworks repair	1,000.00
Reservoir Repair & Maint	500.00
Engineering	0.00
Loan	132,617.00
Subtotal Water Expenses	744,303.00
TOTAL WATER FUND	744,303.00

Budget 2022

Sewer Fund Revenues

The estimated Sewer Fund revenues for the fiscal year 2022 are as follows:

Beginning Balance	14,015.00
Sewer Hookup Fees	10,000.00
Sewer Charges	440,000.00
Miscellaneous Services	2,000.00
Interest Income	30.00

Total estimated Sewer Fund revenues	<u>\$ 466,045.00</u>
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The estimated Sewer Fund expenses for the fiscal year 2022 are as follows:

Administration	\$ 232,025.00
Facility	57,320.00
Operations	94,665.00
Capital Outlay (Loan Payment)	77,035.00
Projects	5,000.00

Total estimated Sewer Fund expenses	<u>466,045.00</u>
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Total Sewer Fund	\$466,045.00
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**Budget 2022
Worksheet
Sewer Fund**

Revenues

Beginning Balance	\$14,015.00
Sewer Hookups	10,000.00
Sewer Usage Revenue	440,000.00
WWTF construction	0.00
WWTF Main Ave Lift	0.00
Utility Services Miscellaneous	2,000.00
Interest Income	30.00
 Total Estimated Sewer Fund Revenues	 \$466,045.00

Expenses

Salaries	\$189,000.00
Benefits	43,025.00
Miscellaneous Expense	5,000.00
Office Supplies	1,000.00
Postage	1,700.00
WWTF construction	0.00
WWTF engineer	0.00
WWTF main ave lift	0.00
Schooling/training	1,000.00
Annual Operating Permits	1,500.00
Dues/Certifications	500.00
Excise Tax	20,000.00
Telephone	2,000.00
Insurance Premiums	30,785.00
Electricity	18,000.00
Equipment Repair	10,000.00
Sewer Cleaning	5,000.00
Projects	5,000.00
Chemicals	25,000.00
Gasoline/Diesel	3,500.00
Computer Maintenance	500.00
Inventory	500.00
Lab Tests	4,000.00
Biosolids Disposal	3,500.00
New Equipment	5,000.00
Tools, Lab Equip, Equip Certification	4,000.00
Sewer Plant Repairs	2,000.00
Lift Station Repairs	6,000.00
Loan Payments	77,035.00
Engineering	0.00
Software/computer upgrades	1,000.00
Backflow device inspections	500.00
Subtotal Sewer Expenses	466,045.00

TOTAL SEWER FUND \$466,045.00