

## **Grant County Mosquito Control District #1**

**Moses Lake, WA 98837**

**Position: Assistant Manager**

**Reports To: District Manager**

**Directly Supervises: Vector Ecologist and Field Supervisor**

**Starting Salary: \$70,000/year** with opportunity for yearly salary increases. Position is non-exempt regular full time with benefits (medical insurance, paid sick leave, 7% retirement in 403(b), and other paid time off).

**Position is open until filled.**

### **Position Characteristics:**

The Assistant Manager is a professional and management-level position that directly supervises the Vector Ecologist and Field Supervisor of Grant County Mosquito Control District #1. Under the direction of the Manager, the Assistant Manager assists in the day-to-day operation of the District. The incumbent coordinates and assists in the supervision of all vector control inspection, surveillance, and control activities. The Assistant Manager conducts and executes various aspects of the District's technical program, applying the knowledge associated with the scientific disciplines of biology, ecology and integrated pest management. The Assistant Manager is the District safety officer, and enforces all District policies, programs, and standards. The Assistant Manager serves as Acting Manager in the Manager's absence, and performs related work as required.

### **Duties and Functions**

Use field and trap surveillance data to evaluate mosquito population health significance and recommend control measures.

Prepares reports, graphs, and analysis for program evaluation and development.

Prepares reports, analysis, and recommendations on technical and operational projects, problems, and sources.

Performs biological and chemical laboratory work and makes evaluations. Monitors and evaluates efficacy of field applications of pesticides. Investigates resistance of mosquitoes to pesticides used and recommend changes as indicated.

Assist the manager in determining appropriate product use according to mosquito species, season, and environmental conditions.

Work closely with Chief Pilot to assist in calibration and characterization efforts of district aircraft.

Lead calibration and characterization efforts on all hand/ground application equipment.

Designs and implements a District public relations and community education program, attends and addresses community meetings, prepares education materials for local events, posts updates and information on GCMCD social media sites.

Perform a feasibility study and present findings on the impact of expanding current GCMCD borders into neighboring areas and potentially the entire county.

Keeps informed of current developments in entomology and vector control; writes reports or professional-level papers for presentation or publication; reads professional literature, and participates in professional associations.

Conducts field studies on new larvicides and adulticides and present findings at professional association conferences.

Oversees complaints and how the district responds to them. Troubleshoot problem mosquito areas and recommend the best approach to adequately control mosquitoes.

Attends conferences and trainings related to district operations.

Provides twice monthly safety meetings to all staff.

Provide support for other full time positions.

Provide technical support in meetings with other agencies.

Other duties as assigned by the Manager.

### **Minimum Qualifications:**

Bachelor's degree (B.A. or B.S.) in a biological science from a four-year college or university, and a minimum of 5 years related experience and/or training. Personnel management experience required.

Ability to read, analyze, and interpret common scientific and technical journals, professional journals, technical procedures, and government regulations. Ability to write reports, correspondence, and training materials. Ability to respond to common inquiries or complaints from constituents, regulatory agencies, or members of the professional community. Ability to write articles for publication that conform to prescribed style and format. Ability to effectively present information to management, public groups, and Board of Trustees.

Ability to work with mathematical concepts such as probability and statistical inference. Ability to comprehend and apply principles of modern algebra and statistics.

Must possess a valid Washington State driver's license within 30 days of hire.

Must obtain a Washington State Department of Agriculture Pesticide Applicators license within 60 days of hire.

**Preferred Qualifications:**

Master's degree in business administration or a biological science from an accredited college or university.

Experience working with and around aerial application equipment.

**Physical Demands:**

Must be physically able to perform manual labor, lift weights in excess of 50 pounds and carry that weight walking long distances and traversing rough terrain. Must be able to work under harsh weather conditions and operate all-terrain vehicles and other specialized mosquito control equipment.

**If you would like an application for employment or more information please contact District Manager, Ann Belchik-Moser at [amoser@gcmcd1.org](mailto:amoser@gcmcd1.org) or call (509) 765-7731.**

**Grant County Mosquito Control District #1 complies with all Federal and Washington State rules and regulations and does not discriminate on the basis of race, creed, color, national origin, gender, sexual orientation, marital status, age, or disability.**

