Port *of* EVERETT

Consultant Contract Numbers

- **Use PSA's for Contracts Over $5,000**
- **Use PO's for Contracts $5,000 or Less**

Prof = Professional Services (A&E)	File in HB as PSA1
Pers = Personal Services	File in HB as PSA2
PPW = Personal Services Related to Public Works	File in HB as PSA2
Purc - Purchased Services	File in HB as PSA3

Non - Non-competitive
Com - Competitive; Evidence
Form - Formal; Advertise

PSA	Year	No.	Mod. No.	Contract Name	Type of Contract: Prof	Pers	PPW	Purc	Account No. or CIP No.	Project Manager	Consultant	Date Fully Executed	Original Contract Amount	Modification/ Amendment	Amended Contract Amount	% Contract Increase	Form of Solicitation Used: Non	Comp	Form
Sample: PSA-2008-001.1									70091-40P									X	
PSA	2008	001		Administration Work Flow Study		X			0-0-000-00	Kat Fisch	Flow Like A River, Inc.	6/12/08	$50,000.00		$50,000.00				
PSA	2008	001	1	Administration Work Flow Study		X			0-0-000-00	Kat Fisch	Flow Like A River, Inc.	7/17/08	$50,000.00	$5,000.00	$55,000.00	10%			
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