

Video/Teleconferencing Platforms

PUBLIC MEETINGS			
Platform	Features	Additional Comments & Cost	Accessible Features
<u>Cisco WebEx</u>	<ul style="list-style-type: none"> • Video • Mobile app • Audio-only call in • Customize video layout • Host or join via mobile, tablet, laptop • Recording and transcription capable • File Sharing <p>Also sells devices: wireless board, presentation screen, and videos conferencing system; room devices for video conferencing; desk devices for desktop video conferencing</p>	<p>Potential barrier: requires all attendees to install a plug-in</p> <p>Free plan for up to 100 participants, but only 40 minutes in duration</p> <p>Price tiers per host per month:</p> <ul style="list-style-type: none"> • Starter – \$13.50 • Plus – \$17.95 • Business – \$26.95 <p>Complete pricing details</p>	<p>Low Vision Support: Windows high contrast and Chrome-only browser high contrast, zoom, browser text resizing</p> <p>Screen Reader Support: works best with latest version of JAWS</p> <p>Limited keyboard navigation</p> <p>More on accessibility features</p> <p>Webex Meetings Voluntary Product Accessibility Templates</p>
<u>GoTo Webinar</u>	<ul style="list-style-type: none"> • Video • Mobile Apps • Audio-only call-in • Install not required for attendees • Automatic recording and post-recording transcription • Guest presenters • Up to six live webcams at a time • No-delay streaming • Handouts can be attached • Message presenter only • No group chat • On-screen annotation • Option to unmute attendees • May be more difficult for host and presenters to learn to use than Zoom Webinar 	<p>Price tiers per month:</p> <ul style="list-style-type: none"> • Lite – \$49 • Standard – \$99 • Pro – \$199 • Enterprise – \$399 <p>Complete pricing details and features</p>	<p>Low-vision support: Windows high contrast may be used</p> <p>Transcription</p> <p>Color and font standards were passed for certain features</p> <p>Keyboard (tab) navigation</p> <p>Keyboard shortcuts</p> <p>More on accessibility features</p>
<u>Zoom Webinar</u>	<ul style="list-style-type: none"> • Video of hosts and panelists; attendees can view • Audio-only • Host and panelist control over panelist audio • Attendees join in listen-only mode • Host can unmute one or more attendees • Ability to promote attendee to panelist, with audio and video – good for staff presentations. • Automatic recording with post-recording transcription • Screen sharing and annotation • Q & A • Up to 10,000 participants • 20+ second broadcast delay • Needs additional platform for broadcast/livestream such as YouTube or Castus • Host/organizer can attach handouts/files <p>Comparison of Zoom Meeting and Zoom Webinar</p>	<p>Starts at \$40 per month per host</p>	<p>Live closed-captioning requires someone to type during the meeting or Integrates with third-party closed captioning</p> <p>Low-vision support: keyboard shortcuts</p> <p>Product tested for keyboard-only use</p> <p>Screen reader support</p> <p>More on accessibility here, including VPAT documents</p>

INTERNAL/STAFF MEETINGS

Platform	Features	Additional Comments & Cost	Accessible Features
<u>GoToMeeting</u>	<ul style="list-style-type: none"> • Install not required for attendees • Audio-only call-in • Automatic recording and post-recording transcription • Simple user interface • Mobile apps • Online presenter control • Polling and live Q&A available • Group Chat • Document posting • Installation not required for attendees • 'Meeting Room' feature eliminates the need for access codes • Option for password-protected meeting 	<p>Disable your pop-up blocker.</p> <p>Price tiers per organizer per month:</p> <ul style="list-style-type: none"> • Professional – \$12.00 • Business – \$16.00 • Enterprise – call for quote <p><u>Complete pricing details</u> and features.</p>	<p>Low-vision support: Windows high contrast may be used</p> <p>Transcription</p> <p>Color and font standards were passed for certain features</p> <p>Keyboard (tab) navigation</p> <p>Keyboard shortcuts</p> <p>More on accessibility features</p>
<u>Zoom Meeting</u>	<ul style="list-style-type: none"> • Video for up to 1,000 participants • Installation not required • Automatic recording with post-recording transcription • Security and encryption • Can disable record, chat, and/or notification features for one or all participants • Claims to work with 'any device and operating system' • Password-protected meetings available • Screen annotation on shared screen visible to all attendees • Polling and live Q&A • Chat • File transfer (not recommended) 	<p><u>Zoom bombing</u> is the term for when trolls hijack your meeting screen and project their own, often objectionable, content. Meetings with public links – such as a local government would issue for a public meeting – are the main targets. This is a 'unique feature' to zoom (and a downside!)</p> <p>Price tiers per host per month:</p> <p>Basic – Free</p> <p>Pro – \$14.99</p> <p>Business – \$19.99</p> <p>Enterprise – \$19.99</p> <p><u>Complete pricing details</u> and features</p>	<p>Live closed-captioning requires someone to type during the meeting</p> <p>Low-vision support: keyboard shortcuts</p> <p>Product tested for keyboard-only use</p> <p>Screen reader support</p> <p>More on <u>accessibility here</u>, including VPAT documents</p>